

Lowestoft Town Council

For the attention of all Councillors

You are summoned to attend an Extraordinary Full Council meeting of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18:30 on 17 January 2024.

The meeting is held in accessible premises and open to the public and press to attend.

Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting.

Members of the public can join the meeting remotely via the following link:

<https://us02web.zoom.us/j/89413077884>. The

meeting can also be observed via YouTube on the following link:

<https://youtu.be/MCXCMvsbvXs>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with relevant interests in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

S. Barker

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Cllr Sonia Barker, Mayor

10 January 2024

Lowestoft Town Council
Extraordinary Full Council Meeting
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18:30 on 17 January 2024

AGENDA

176. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

177. To receive and consider approval of apologies for absence from any Councillors not in attendance

178. Declarations and dispensations

178.1. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from councillors on items on the agenda

178.2. To consider written requests for dispensations for interests and note dispensations granted

179. To consider the confidential note of the Full Council meeting on 28 November 2023, and the draft minutes and confidential note of the Full Council meeting on 19 December 2023

180. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

181. To consider interim staffing arrangements (confidential), including the following:

181.1. To confirm interim staffing appointments

181.2. To note temporary staffing arrangements and to approve the cost

182. To consider the 2024 – 2025 budget and precept (some aspects may be confidential)

183. To receive and consider feedback from the Marina Theatre feasibility meeting on 11 January 2024 and any actions for the Town Council to progress (some aspects may be confidential)

184. To consider a maximum budget of £10,170 plus VAT to install an electrical supply to all units at the Triangle Market

185. To consider the following legal matters (some aspects may be confidential):

185.1. The Lowestoft War Memorial Museum lease (confidential)

185.2. The Heads of Terms and lease for Unit 2 (some aspects may be confidential)

185.3. To understand the legal position and risks of a tenancy at will situation (some aspects may be confidential)

185.4. London Road South land transfer (partial) to East Suffolk Council (confidential)

185.5. Northern coastal and sea wall transfers from East Suffolk Council (confidential)

185.6. Kirkley Community Sports and Social Club land from East Suffolk Council (confidential)

186. Date of next meeting

23 January 2024 at 18:30

187. Items for the next agenda and close

188. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal and employment issues relating to the matters on this agenda, including the following:

188.1. Any matters, including those above as required