

Lowestoft Town Council
Extraordinary Meeting of the Community Safety Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
13.00 on Wednesday 27 September 2023

MINUTES

Present: Cllrs Jen Jones (Chair), Andy Pearce and Elise Youngman

In Attendance: Sarah Foote (Deputy Town Clerk) and Taylor Williams (Committee Clerk)

31. Welcome

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

32. To receive and consider acceptance of apologies for absence

Apologies were received from Cllrs Pitts and Smith with reasons provided. Cllr E Youngman proposed approval; seconded by Cllr Pearce; all in favour.

33. Declarations of Interests and dispensations

33.1. To receive declarations of disclosable pecuniary, other registerable and non-registerable Interests from Councillors on items on the agenda and to note that there are no written requests and grants of dispensations for disclosable pecuniary interests – Cllr Pearce declared he was Chair of the Gunton Resident’s Association (GRA).

34. To consider the draft minutes of the meeting of 26 July 2023

Cllr Pearce proposed approval; seconded by Cllr E Youngman; all in favour.

35. Public forum

35.1. An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public – No members of the public were in attendance. An advanced comment had been received requesting the Sub-Committee to consider the implementation of two slow down signs on Laurey Way and Cotman Close. The Deputy Clerk advised that Lowestoft Town Council (LTC) had no power to install road signs but could request it from Suffolk Highways or the local County Councillor.

36. To agree the permanent meeting schedule for the Community Safety Sub-Committee as the last Wednesday of the month at 13:00 on a bi-monthly basis

Cllr Pearce proposed approval of the schedule; seconded by Cllr E Youngman; all in favour.

37. Finance

37.1. To review any expenditure by this Sub-Committee from its delegated budget – Two more defibrillators were due to be ordered. Items for expenditure had been agreed against the Community Safety reserve for play area repairs. Sites for locations for speed indicator devices had been assessed and applications needed to be made to the County Council to confirm validity of the site.

38. To consider measures to improve the security of the Town Council’s assets, including the following:

38.1. To note vandalism and crime record of Town Council assets and consider which sites to prioritise – Incidents reported include a motorbike riding through Sparrows Nest, which had been pursued by the police, graffiti and piles of mud dug up at Whitton. The police reported there had been no recurrence of the reported burglary of an LTC asset. Officers were asked to contact residents of the asset to ascertain if they intended to draw from the budget set for CCTV in the building.

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39. To consider the provision of CCTV for Lowestoft Town Council assets

The Clerk was exploring local options for CCTV. Cllr Pearce would provide a contact to the office for a firm who could provide advice on security. CCTV provision was due to be discussed with East Suffolk Council at the next Quarterly Liaison meeting in December.

The Deputy Clerk reported further issues under item 38 at Fen Park where a replacement buoyancy aid was needed and the broken lock on the septic tank. Officers were asked to verify if the tank was being monitored for end of life.

40. To consider any further actions relating to highways arrangements and road safety outside schools.

A meeting was due to be scheduled to discuss this with Peter Aldous MP.

41. To consider a ‘Slow Down Children’ sign for Gainsborough Drive

The Deputy Clerk left the meeting at 13:23

Cllr Pearce proposed to recommend the implementation of the road signs to Suffolk Highways; seconded by Cllr E Youngman; all in favour.

42. To consider the ‘20s Plenty Suffolk Campaign’

Issues with speeding in Gunton, near the pond by the primary school, were discussed and Cllr Pearce informed the Sub-Committee that the GRA was in contact with the school. Cllr Pearce proposed LTC contact the school for their thoughts on the situation and how LTC could support them; seconded by Cllr E Youngman; all in favour.

The campaign intended for the speed limits to be applied across Suffolk, therefore the Sub-Committee agreed the decision should be made by Full Council. Cllr Pearce declared he was on the School Committee of Roman Hill Primary School. Cllr Pearce proposed officers obtain the views of the public on this campaign and provide the feedback to this Sub-Committee, with the details of the survey and timescales to be delegated to officers; seconded by Cllr E Youngman; all in favour.

43. Date of the next meeting

Wednesday 22 November 2023 at 13.00

44. Items for the next agenda and close

Items for the agenda should be sent to the office.

45. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda

The Chair closed the meeting at 13:38

Signed:

22 November 2023