

Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a meeting of the Assets, Inclusion and Development Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 19:00 on 4 March 2024.

The meeting is held in accessible premises and open to the public and press to attend.

Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting.

Members of the public can join the meeting remotely via the following link:

<https://us02web.zoom.us/j/88925474035>. The meeting can also be observed via YouTube on the following link: <https://youtu.be/8oDaBoXMA04>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

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Sarah Foote, Acting Town Clerk
27 February 2024

Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
19:00 on 4 March 2024

AGENDA

212. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

213. To receive and consider approval of apologies for absence

214. Declarations of Interests and dispensations

214.1.To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from councillors on items on the agenda

214.2.To consider written requests for dispensations for interests and note dispensations granted.

215. To consider the draft minutes and confidential note of the meeting on 5 February and the draft minutes of the meeting on 19 February 2024

216. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

217. To monitor expenditure by this Committee and its Sub-Committees from their delegated budgets

218. Parks and Open Spaces:

218.1.To receive and note the draft minutes of the Parks and Open Spaces Sub-Committee meeting on 20 February 2024

218.2.To consider proposals from the Lowestoft Town Cricket Club relating to the Denes Oval Pavilion

218.3.To consider the cost of refurbishment works to the Belle Vue Park porch entrance and a delegation to progress

218.4.To receive an update on the status of condition surveys and chartered reports for the Normanston Park toilets and changing rooms and the Lowestoft Cemetery toilets

218.5.To consider any measures for dog control in the Town Council's parks and open spaces

219. Events and Communications

219.1.To receive and note the draft minutes of the Events and Communications Sub-Committee meeting on 28 February 2024

220. Allotments

220.1.To receive and note the draft minutes of the Allotments Sub-Committee meeting on 1 March 2024

221. To consider a delegation to the Community Safety Sub-Committee to consider the matter of vandalism of public conveniences and make a recommendation directly to Full Council in March

222. To consider application to the District CIL funding programme commencing 1 April 2024 for projects ready for implementation

223. To consider budget priorities from the Marina Theatre, including a quotation for replacement stage floor

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224. Friends Groups:

- 224.1.To consider a storage unit for the Friends of Fen Park
- 224.2.To review the Friends Groups Policy

225. To consider proposals from the Lowestoft Town Tennis Club regarding 'Free Tennis For All'

226. To consider the purchase of a painting and appropriate locations (some aspects may be confidential)

227. To consider a contract for pest control

228. To receive an update on the approach from a member of the public concerning acquirement of a Punch and Judy booth and the Laughing Sailor

229. To consider partnership working with East Suffolk Building Preservation Trust including feedback from a recent meeting (confidential)

230. Date of the next meeting

Monday 8 April 2024 – 19:00

231. Items for the next agenda and close

232. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda:

- 232.1.To consider any legal issues, including those above as required