

# Lowestoft Town Council Assets, Inclusion and Development Committee

## For the attention of all Committee Members

You are summoned to attend a meeting of the Assets, Inclusion and Development Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 19:00 on 8 January 2024.

### **The meeting is held in accessible premises and open to the public and press to attend.**

Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting.

Members of the public can join the meeting remotely via the following link:

<https://us02web.zoom.us/j/87343288027>. The meeting can also be observed via YouTube on the following link: <https://youtu.be/P6dH5--yfVc>.

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

*S Foote*

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Sarah Foote, Deputy Town Clerk  
21 December 2023

**Lowestoft Town Council**  
**Meeting of the Assets, Inclusion and Development Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**19:00 on 8 January 2024**

**AGENDA**

**163. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

**164. To receive and consider approval of apologies for absence**

**165. Declarations of Interests and dispensations**

165.1.To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from councillors on items on the agenda

165.2.To consider written requests for dispensations for interests and note dispensations granted.

**166. To consider the draft minutes and confidential note of the meeting on 4 December 2023**

**167. Public forum**

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

**168. To monitor expenditure by this Committee and its Sub-Committees from their delegated budgets**

**169. Parks and Open Spaces:**

169.1.To receive and note the draft minutes of the Parks and Open Spaces Sub-Committee meeting on 12 December 2023

169.2.To consider a memorial bench application for Normanston Park

169.3.To consider a replacement memorial rose bush application for Sparrows Nest

169.4.To consider options and costs for lighting of the Normanston Park skate park

**170. Events and Communications:**

170.1.To receive and note the draft minutes of the Events and Communications Sub-Committee meeting on 20 December 2023

170.2.To consider a request to join this Sub-Committee from Cllr Jen Jones

**171. Allotments:**

171.1.To receive and note the draft minutes of the Allotments Sub-Committee meeting on 5 January 2024

**172. To consider the following in relation to the Triangle Market:**

172.1.To consider a quotation for electrical supply to all units at the Triangle Market

**173. To consider planning for scheduled Lawn Tennis Association works on the Normanston Park and Kensington Gardens tennis courts**

**174. To consider the purchase of a Rigid Inflatable Boat, within a maximum budget of £1,700**

**175. To receive an update on the vandalised Euroscope at Ness Point**

**176. To consider a request for the return of a loaned painting**

**177. To consider a scheme to remove the west wing of the Marina Centre and impact on the Marina Theatre building**

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**178. Date of the next meeting**

Monday 5 February 2024 – 19:00

**179. Items for the next agenda and close**

**180. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda:**

180.1.To consider any legal issues, including those above as required