

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Tuesday 7 February 2023.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/86386458662> the meeting can also be observed via YouTube on the following link: <https://youtube.com/live/LFBOKjZBaJk?feature=share> .

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

S. Bendix

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Shona Bendix, Town Clerk
31 January 2023

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18.45 Tuesday 7 February 2023

AGENDA

165. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

166. To receive and consider acceptance of apologies for absence.

167. Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

b. To consider written requests for dispensations and note dispensations granted.

168. Minutes

a. To consider the format of the minutes to include the Council's duty to consider Biodiversity (Natural Environment and Rural Communities Act 2006) and the Council's Climate and Ecological emergency declarations.

b. To consider the draft Minutes of 17 January 2023.

169. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

170. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/0028/FUL	6 Suffolk Road - <u>Ground Floor Change-of-Use from a Tattoo Parlour (A!) to a Hot Food Take-away (A5) with seating for on site consumption (A3) To use the first and second floor accommodation for the premises Manager</u>	Harbour and Normanston
DC/22/4819/ADI	125 Bevan Street East - <u>Illuminated Advertisement Consent - Business name on front wall Business name on front door to salon Measurements approx</u>	Harbour and Normanston
DC/23/0163/FUL	111 Spashett Road - <u>2 storey side extension to include ground floor garage space and first floor master bedroom, en-suite & additional bedroom. Side single storey rear extension to include ground floor w/c, utility room & reception room.</u>	Gunton and St Margaret's
DC/23/0134/FUL	7 Healey Close - <u>Extensions and alterations</u>	Gunton and St Margaret's
DC/23/0296/FUL	1 Damask Close - <u>Garage, porch, replace boundary wall with boundary fence and enlargement of driveway</u>	Carlton and Whitton
DC/23/0286/FUL	Land West Of Kirkley Business Park Horn Hill - <u>8 proposed Units with light industrial / commercial use within existing Business park</u>	Kirkley and Pakefield

b. To note that the Planning Authority has received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Council's Historic Environment Supplementary Planning Document | June 2021 | Windows, Doors and Porches.

Reference	Address and Description	District Ward
DC/23/0067/FUL	409 London Road South - <u>Change front windows</u>	Kirkley and Pakefield

c. To note the following applications for tree works:

Table 2 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/0306/TPO	1 Silverwood Close - TPO 41 Side garden 1 x Beech - Reduce and shape crown by up to 30%. Reason: to reduce the sail area of the canopy and contain the tree within its current location.	Kirkley and Pakefield

161. Consultations

- a. To consider correspondence from East Suffolk Council on guidance for development within coastal areas.
- b. To note any response submitted to the Suffolk County Council Saturn Close and Adjoining Roads, Lowestoft - Prohibition and Restriction of Waiting (ETRO) Consultation.

163. Date and time of the next meeting – Tuesday 21 February 2023 at 18.45.

164. Items for the next agenda.