

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 17.00 on Tuesday 17 January 2023.

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link:. The meeting <https://us02web.zoom.us/j/81457516731> can also be observed via YouTube on the following link: <https://youtu.be/Fmk7ahiDedw> .

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

*S. Bendix*

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Shona Bendix, Town Clerk  
11 January 2023

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**17.00 Tuesday 17 January 2023**

**AGENDA**

**155. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**156.** To receive and consider acceptance of apologies for absence.

**157.** Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

b. To consider written requests for dispensations and note dispensations granted.

**158.** To consider the draft Minutes of 03 January 2023.

**159. Public Forum**

a. To consider any advance comments from the public on any matters on this agenda.

**160. Planning applications**

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/22/4966/FUL	285 Long Road - Single storey rear extension	Carlton and Whitton
DC/22/4965/FUL	63 The Avenue - New dwelling	Kirkley and Pakefield
DC/22/4825/FUL	5 Dell Road East - Removal of conservatory, proposed single storey rear extension	Kirkley and Pakefield
DC/22/4974/TEL	Grass Verge Of Carlton Road Lowestoft Suffolk NR33 0NB- Telecommunications mast and equipment	Kirkley and Pakefield
DC/22/4938/FUL	St Margaret Saxon Road - single storey rear extension	Kirkley and Pakefield
DC/22/4874/FUL	Former Royal Court Hotel 146 London Road South - Change of use of café at ground floor to two apartments (C3) and variations to approved development.	Kirkley and Pakefield
DC/22/4932/FUL	Harleston House 115 Park Road -Alterations and construction of entrance lobby/canopy along with removal of access ramp.	Harbour and Normanston
DC/22/4881/FUL	Rotterdam Road Depot Rotterdam Road - Raise roof to allow overcladding of existing roof construction, improving construction and thermal performance. Fascias, bargeboards and vertical sheeting replaced using an overcladding method of construction.	Harbour and Normanston
DC/22/3562/FUL	26 Suffolk Road - Change of Use of first floor flat and ground floor offices to single dwelling	Harbour and Normanston

b. To note the following applications for tree works:

*Table 2 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/23/0057/TCA	Sparrows Nest, Whapload Road - Adjacent to Sparrows Nest Bowls Club G1 - group of 4 x Poplar trees - Reduce regrowth back to previous pollard points Reason: These trees are lapsed pollards works required as general maintenance.	Harbour and Normanston

**161. Consultations**

161a. Suffolk County Council Suffolk County Council (Various Roads, Lowestoft) (Prohibition of Motor Vehicles, One-Way Traffic and Revocation) Order 202

161b. Suffolk County Council (District of Waveney) (Stopping, Waiting and Loading Prohibitions and Restrictions and On-Street Parking Places). (Map-Based) Order 2018 (Lowestoft) (Various Roads) (Prohibition and Restriction of Waiting and Loading) (Variation No.18) Order 202

**162.** To consider correspondence from East Suffolk in relation to the consideration of biodiversity in planning decisions.

**163.** Date and time of the next meeting - Tuesday 7 February 2023 at 18.45.

**164.** Items for the next agenda.