

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 17.00 on Tuesday 16 August 2022

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link. <https://us02web.zoom.us/j/85774629633> .The meeting can also be observed via YouTube on the following link: <https://youtu.be/OOU6fXAXBeM>

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council’s Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures and should take individually to ensure their safety.

Regards,

*S S Bendix*

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Shona Bendix, Clerk  
09 August 2022

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**17.00 on Tuesday 16 August 2022**

**AGENDA**

**55. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**56.** To receive and consider acceptance of apologies for absence.

**57.** Declarations of Interests and dispensations.

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda.

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

**58.** To consider the draft Minutes of 5 July 2022 and note that the meeting of 19 July and 2 August were cancelled.

**59. Public Forum**

a. **To receive a presentation from East Suffolk Council on Community Infrastructure Levy**

b. To consider any advance comments from the public on any matters on this agenda.

**60. Planning applications**

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/22/2922/FUL	56 Broadwaters Road - Two storey front extension above existing garage and single storey rear extension.	Carlton and Whitton
DC/22/2940/FUL	28 Lyngate Avenue -2 x single storey side extensions.	Carlton and Whitton
DC/22/2742/FUL	105 Oulton Road - New slightly enlarged front porch, 2 storey, to increase bedroom size.	Harbour and Normanston
DC/22/2931/FUL	33 Squires Walk -Construction of a rear extension and infilling of existing front door to become window.	Gunton and St Margarets
DC/22/2702/P3G	136 London Road North -Prior Notification - Conversion of first floor to 1 bedroom self-contained flat and conversion of second floor to 2 bedroom self-contained flat.	Harbour and Normanston
DC/22/2989/FUL	13 Monckton Avenue -Single Storey Annexe.	Harbour and Normanston
DC/22/2729/FUL	2 Cliff Road Lowestoft -To change front and side windows to white sash windows and door to composite - repair brick work around bay areas.	Kirkley and Pakefield

Reference	Address and Description	District Ward
DC/22/2710/FUL	4 Silverwood Close - Removal of the existing outbuildings, levelling of site and construction of new outbuilding.	Kirkley and Pakefield
DC/22/2946/FUL	86 Kirkley Park Road - Single storey rear extension.	Kirkley and Pakefield
DC/22/2976/FUL	Store Rear Of 12 And 20 All Saints Road -Change of use to residential single three bedroom dwelling.	Kirkley and Pakefield

b. To note the following applications for tree works:

*Table 2 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/22/3026/TPO	35 Gunton Church Lane Lowestoft Suffolk NR32 4LQ-WDC TPO 1-4 1 x Corsican Pine - Fell to ground level Reason: tree showing signs of die back in the crown from the abiotic and biotic stresses effecting trees across East Anglia. Due to these factors and its structure, species, age and location, it is struggling to keep up with the crowns water demand. This is especially true for the parts of the crown furthest from the roots. The tree is trying to put resources to the lower phototropic branches, loading the ends with new growth, while letting internal growth die off. This response to the die back stress, will cause the lateral branches to be very susceptible to shearing off in hot/humid weather and mild storms. Also there is more potentially if the ground becomes very wet for tree being blown over. The yellow line drawn on the tree shows (very roughly) the potential reduction that would mitigate the structural risks and leave enough crown for the tree to live. But with increased seasonal hotter/dryer weather, it would probably be better to fell the Pine which would allow the neighbouring Oak trees more resources, keeping them sustainably healthy.	Gunton and St Margarets

c. To note that the following recommendations have been submitted under delegated authority:

*Table 3 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/22/1977/FUL	5 Beach Road - To replace the existing timber windows with new PVC window s in similar colour	Harbour and Normanston
It was noted that this application would be scored under the East Suffolk Council Windows Scoring Policy.		
DC/22/2598/LBC	Arnold House 4 High Street - Listed Building Consent - Improvements to existing rainwater disposal system and associated works	Harbour and Normanston
It was agreed to recommend approval of this application.		

Reference	Address and Description	District Ward
DC/22/2595/FUL	Jubilee Filling Station High Street - Removal of the current two jet wash unit and creation of charging zone, erection of EV chargers, erection of canopy, sub-station enclosure, three jet wash bays and associated forecourt works	Harbour and Normanston
It was agreed to recommend approval of this application.		
DC/22/2520/FUL	Pakefield Caravan Park, Arbor Lane - Extension of Pakefield Holiday Park to provide for the following development on land to the west of the park: 1. A new and improved access and main site entrance off the A12 2. New entrance buildings and clubhouse facility 3. The siting of additional static holiday caravans, involving the rollback of existing static caravans away from the coast 4. Environmental improvements and landscaping throughout	Kirkley and Pakefield
It was agreed to recommend refusal of this application. The application represents a large scale over development of an area which will impact the local amenity both in terms of noise and intrusion of privacy as well as disturbing and harming habitats/wildlife. The new access road will be straight from the A12/A47 and it is essential that comments are sought from Suffolk Highways and National Highways.		
DC/22/2682/FUL	37 Gunton Drive - Removal of conservatory and new rear extension	Gunton and St Margaret's
It was agreed to recommend approval of this application.		
DC/22/2428/LBC	Somerton House 7 Kirkley Cliff - Listed Building Consent - Internal alterations	Kirkley and Pakefield
It was agreed to recommend approval of this application.		
DC/22/2658/FUL	127 Yarmouth Road - Change two existing bedrooms into office and computer workshop. Additional first floor extension to form two new bedrooms with an additional staircase	Gunton and St Margarets
It was agreed to recommend approval of this application subject to the changes being for residential use only.		
DC/22/2626/FUL	7 Vermeer Close - Replacement single storey extension, including demolition of existing, flat roof, box extension	Gunton and St Margaret's
It was agreed to recommend approval of this application.		

**61.** To note submission of the **Draft East Suffolk Community Infrastructure Levy (CIL) Charging Schedule**

**62.** To note East Suffolk Council Infrastructure Officer will attend meeting of the Planning Committee on 20 September to provide information on **Community Infrastructure Levy**.

**63.** Date and time of the next meeting - Tuesday 6 September at 18.45.

**64.** Items for the next agenda.