

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council at 19:00 on 19 July 2022, at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitted regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/84264571894>. The meeting can also be observed via the following link: <https://youtu.be/iYv5PzYKUW8>. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures they should take individually to ensure their safety.

S S Bendix

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Shona Bendix, Clerk

12 July 2022

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
19:00 on 19 July 2022

AGENDA

22. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

23. To receive and consider approval of apologies for absence

24. Declarations of Interests and dispensations

24.1. To receive Declarations of Disclosable Pecuniary and Other Registerable Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

25. To consider the draft minutes of the meeting on 21 June 2022

26. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

27. To monitor expenditure by this Sub-Committee from its delegated budget

28. To consider the scheduling of meetings of the Parks and Open Spaces Sub-Committee

29. To consider progressing a replacement fence and gate(s) at the Pakefield Green play area

30. To consider whether to install murals on the sea wall and Ness Point and to consider any suggestions for designs

31. To consider designs for educational signage regarding feeding wildlife in parks

32. To consider how to progress a community garden at the Parklands

33. To consider recommendations regarding the management and ongoing maintenance of the Town Council's ponds and waterways

34. To consider management of the grass and weeds at The Ness

35. To note progress with tree mapping

36. To explore options for an over-entrance archway, or alternative, at Kensington Gardens

37. To consider the provision of equipment storage facilities in parks for Friends Groups

38. To consider submitting comments to the Lowestoft Neighbourhood Development Plan Local Green Spaces consultation

39. To consider the use of mulch in the Town Council's parks and for public use

40. To consider implementation of the Community Engagement Policy

41. Date of the next meeting

16 August 2022 19:00 (tbc)

Lowestoft Town Council

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First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE

19:00 on 19 July 2022

42. Items for the next Agenda and Close

43. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda