

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council at 19:00 on 16 August 2022, at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitted regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/88213610618>. The meeting can also be observed via the following link: <https://youtu.be/hwgQkUVKZg>. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures they should take individually to ensure their safety.

S S Bendix

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Shona Bendix, Clerk

9 August 2022

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
19:00 on 16 August 2022

AGENDA

44. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

45. To receive and consider approval of apologies for absence

46. Declarations of Interests and dispensations

24.1. To receive Declarations of Disclosable Pecuniary and Other Registerable Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

47. To consider the draft minutes of the meeting on 19 July 2022

48. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

49. To monitor expenditure by this Sub-Committee from its delegated budget

50. To consider the feasibility of installing murals or other art installations on the sea wall and Ness Point, and to consider any suggestions for designs

51. To consider whether to progress an application for Green Flag status for any of the Town Council's parks

52. To consider working with the Town Council's tenants to provide children's books in public spaces

53. To consider designs for educational signage regarding feeding wildlife in parks

54. To consider alternative designs for planting plans

55. To consider installing an additional bin next to the bench in the Fen Park play area

56. To consider a maximum budget for delivery and installation of the history board for the St Margaret's Plain play area

57. To consider how to progress a community garden at the Parklands

58. To note progress with tree mapping

59. To consider whether to progress an application to the Woodland Trust for free trees, and possible locations

60. To explore options for an over-entrance archway, or alternative, at Kensington Gardens

61. To consider the purchase of mulch from external suppliers

62. To consider working with a local farmer regarding grounds maintenance services and products

Lowestoft Town Council

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19:00 on 16 August 2022

- 63. To consider the arrangements for watering the Kensington Gardens bowling greens and gardens**
- 64. To receive feedback from Friends Groups and a tenant regarding the installation of planters in Kensington Gardens, Fen Park and Normanston Park**
- 65. To consider engagement between the grounds maintenance contractor and Friends Groups**
- 66. Date of the next meeting**
20 September 2022 19:00
- 67. Items for the next Agenda and Close**
- 68. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**