

## Working details for ANNUAL RETURN - Year ended 31 March 2022

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
1	833,083	517,648	310	0	General Reserves
1	7,370	15,872	320	0	EMR - Civic and Ceremonial
1	24,852	37,778	321	0	EMR - Legal Costs
1	6,169	18,332	322	0	EMR - Training
1	4,600	22,521	323	0	EMR - Marina Theatre
1	0	15,605	325	0	EMR - Public Conveniences
1	89,044	250,785	326	0	EMR - Repairs & Maintenance
1	0	150,000	327	0	EMR - Play area Refurbishment
1	34,066	69,690	328	0	EMR - Elections
1	20,500	408,832	329	0	EMR - Capital
1	50,000	56,170	330	0	EMR - Triangle Market
1	82,821	84,860	331	0	EMR - CIL
1	35,000	229,502	332	0	EMR - Staff
1	9,058	1,204	333	0	EMR - Neighbourhood Plan
1	0	43,932	334	0	EMR - Lowestoft Collection
1	0	75,980	335	0	EMR - Parks and Open Spaces
1	0	22,882	336	0	EMR - Waterways and Ponds
1	0	1,500	337	0	EMR - IT
1	0	85,814	338	0	EMR - Office
1	0	15,053	339	0	EMR - Festive Lights
1	0	14,725	340	0	EMR - Consultancy
1	0	16,000	341	0	EMR - Amplification
1	0	15,102	342	0	EMR - S106 Stoven
1	0	6,109	343	0	EMR - S106 Pakefield
1	Balances brought forward	<b>1,196,561</b>	<b>2,175,895</b>	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.	
2	1,837,731	1,765,245	1076	100	Precept
2	(+) Precept or Rates and Levies	<b>1,837,731</b>	<b>1,765,245</b>	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	
3	98,162	96,559	1000	250	Property Lettings - Exempt
3	10,000	20,000	1000	355	Property Lettings - Exempt
3	18,900	25,200	1000	425	Property Lettings - Exempt
3	4,734	2,771	1000	430	Property Lettings - Exempt
3	4,688	6,250	1000	440	Property Lettings - Exempt
3	2,325	3,145	1000	445	Property Lettings - Exempt
3	1,000	1,000	1000	535	Property Lettings - Exempt
3	1,917	2,718	1020	505	Market Income
3	248	558	1080	100	Bank Interest Received
3	780	53,954	1090	100	Grants
3	4,354	1,200	1090	110	Grants
3	26,793	0	1090	480	Grants
3	0	32,679	1091	160	Town Hall Grant
3	37,040	13,307	1095	100	CIL
3	23,239	0	1096	100	S106
3	583	583	1100	400	Allotment Income

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## Working details for ANNUAL RETURN - Year ended 31 March 2022

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
3	0	423	1115	515	Feed In Tariff
3	171	0	1150	440	Leisure Activity Fees Vatable
3	600	0	1200	150	Room and Land Hire Income
3	63	0	1200	405	Room and Land Hire Income
3	0	338	1200	430	Room and Land Hire Income
3	129	135	1200	440	Room and Land Hire Income
3	0	150	1200	460	Room and Land Hire Income
3	1,880	6,180	1200	510	Room and Land Hire Income
3	0	2,190	1200	515	Room and Land Hire Income
3	0	2,310	1205	100	Memorial Benches
3	0	93,953	1300	120	Capital Works
3	(+) Total other receipts	<b>237,603</b>	<b>365,602</b>	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	
4	151,704	186,193	4000	140	Salaries - Gross
4	16,285	20,302	4005	140	Employers National Insurance
4	37,469	39,322	4010	140	Employers Superannuation
4	(-) Staff costs	<b>205,457</b>	<b>245,817</b>	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	
5	14,362	14,123	9980	355	DMO Repayments
5	(-) Loan interest/capital repayments	<b>14,362</b>	<b>14,123</b>	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).	
6	1,272	792	4020	140	Home Working Allowance
6	0	4,580	4025	140	Job Adverts
6	150	0	4050	140	Staffing Contingency
6	4,241	3,949	4055	140	Training and Communication
6	5	355	4060	100	Equipment
6	0	5,970	4060	350	Equipment
6	1,116	2,190	4070	100	Office Supplies and Stationery
6	0	522	4085	100	Subscriptions
6	3,350	3,524	4090	130	Audit Fees
6	21,220	16,597	4095	130	Insurance
6	85	0	4100	100	Community Engagement
6	3,114	2,141	4100	300	Community Engagement
6	14,921	17,376	4105	100	IT
6	238	267	4110	130	Bank Charges
6	4,137	4,809	4115	130	Professional Fees and Subscrip
6	104	1,615	4120	100	Miscellaneous & Meetings
6	6,986	14,843	4130	130	Legal Costs
6	0	19,687	4135	130	Elections
6	2,400	8,623	4140	300	Civic & Ceremonial
6	7	497	4150	100	Travel Expenses
6	4,948	2,912	4155	100	Asset Compliance Costs
6	0	123	4160	150	Parking
6	0	765	4165	110	Consultancy

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## Working details for ANNUAL RETURN - Year ended 31 March 2022

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
6	5,275	19,792	4165	130	Consultancy
6	12,106	21,682	4300	150	Business Rates
6	1,098	1,098	4300	425	Business Rates
6	2,096	-2,096	4300	445	Business Rates
6	1,223	-1,223	4300	500	Business Rates
6	1,173	-1,173	4300	505	Business Rates
6	1,871	1,871	4300	510	Business Rates
6	0	1,027	4305	150	BID Levy
6	2,370	0	4305	160	BID Levy
6	0	3,472	4320	350	Planned Maintenance
6	0	3,049	4340	150	Furniture & Equipment
6	0	73,066	4355	482	Refurbishment
6	28	0	4365	100	Utilities
6	2,443	3,286	4365	160	Utilities
6	5,840	6,813	4365	425	Utilities
6	3,073	12,947	4365	435	Utilities
6	7,224	9,436	4365	440	Utilities
6	1,497	8,628	4365	445	Utilities
6	1,293	1,092	4365	500	Utilities
6	1,759	2,882	4365	505	Utilities
6	0	626	4365	515	Utilities
6	772	881	4365	520	Utilities
6	3	0	4365	600	Utilities
6	-631	0	4366	100	Utilities Refund
6	35,000	0	4370	100	CIL Expenditure
6	0	973	4400	200	Lowestoft Collection
6	20,122	47,187	4450	300	Grants
6	1,050	4,894	4465	300	Events
6	4,937	21,040	4470	100	Festive Lights
6	0	2,138	4475	300	Remembrance and Holocaust Day
6	0	5,000	4480	300	Major Events
6	150,000	150,000	4505	350	Marina Theatre Management Fee
6	1,000	1,000	4600	400	Administration Fee - Allotment
6	19,650	0	4601	400	Allotment Maintenance
6	1,863	870	4610	400	Waterways and Ponds
6	135	10,560	4615	405	The Ness
6	25	21	4625	410	GELP Railway Rent
6	3,429	0	4710	150	IT Service Charge
6	16,787	10,072	4715	150	Hamilton House Loan Repayment
6	18,375	11,025	4720	150	Hamilton House Rent
6	35,876	11,943	4725	150	Hamilton House Service Charge
6	3,685	1,604	4800	110	Neighbourhood Plan Grant
6	15,979	39,691	5000	100	Repairs & Maintenance
6	1,550	6,460	5000	160	Repairs & Maintenance
6	7,852	10,563	5000	350	Repairs & Maintenance
6	290	1,860	5000	515	Repairs & Maintenance

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## Working details for ANNUAL RETURN - Year ended 31 March 2022

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>and Centre</u>	<u>Code Description</u>
6	9,251	25,662	5020	160	Town Hall Grant Expenditure
6	291	19,751	5030	100	Parks Development
6	0	3,268	5035	160	Town Hall Investment
6	0	14,805	5040	100	Horticultural
6	0	3,500	5045	100	Climate Emergency
6	0	2,127	5055	100	Defibrillators
6	0	777	5100	120	Capital Repairs
6	1,403	1,476	6500	405	Ground Maintenance Contract
6	2,245	2,362	6500	410	Ground Maintenance Contract
6	281	295	6500	412	Ground Maintenance Contract
6	1,029	1,083	6500	414	Ground Maintenance Contract
6	94	98	6500	416	Ground Maintenance Contract
6	3,274	3,543	6500	418	Ground Maintenance Contract
6	187	197	6500	420	Ground Maintenance Contract
6	1,216	1,378	6500	422	Ground Maintenance Contract
6	66,982	72,212	6500	425	Ground Maintenance Contract
6	13,565	14,659	6500	430	Ground Maintenance Contract
6	59,966	64,538	6500	435	Ground Maintenance Contract
6	79,143	85,199	6500	440	Ground Maintenance Contract
6	81,014	87,265	6500	445	Ground Maintenance Contract
6	4,116	4,429	6500	450	Ground Maintenance Contract
6	1,029	1,083	6500	452	Ground Maintenance Contract
6	2,713	2,952	6500	454	Ground Maintenance Contract
6	468	492	6500	456	Ground Maintenance Contract
6	1,216	1,279	6500	458	Ground Maintenance Contract
6	3,181	3,445	6500	460	Ground Maintenance Contract
6	1,777	1,870	6500	462	Ground Maintenance Contract
6	5,894	6,298	6500	464	Ground Maintenance Contract
6	1,310	1,378	6500	466	Ground Maintenance Contract
6	2,152	2,362	6500	468	Ground Maintenance Contract
6	2,058	2,165	6500	472	Ground Maintenance Contract
6	6,642	7,184	6500	474	Ground Maintenance Contract
6	2,526	2,657	6500	476	Ground Maintenance Contract
6	1,965	2,165	6500	478	Ground Maintenance Contract
6	5,052	5,511	6500	480	Ground Maintenance Contract
6	374	394	6500	484	Ground Maintenance Contract
6	9,261	10,137	6500	500	Ground Maintenance Contract
6	23,575	25,686	6500	505	Ground Maintenance Contract
6	2,807	2,952	6500	510	Ground Maintenance Contract
6	187	197	6500	515	Ground Maintenance Contract
6	9,636	10,530	6500	520	Ground Maintenance Contract
6	374	394	6500	530	Ground Maintenance Contract
6	1,684	1,870	6500	535	Ground Maintenance Contract
6	9,636	10,492	6500	545	Ground Maintenance Contract
6	200	0	7005	100	Bad Debts
6	(-) All other	<b>876,181</b>	<b>1,128,306</b>	Total expenditure or payments as recorded in the cashbook less staff	

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## Working details for ANNUAL RETURN - Year ended 31 March 2022

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
payments			costs (line 4) and loan interest/capital repayments (line 5).		
<b>7</b> (=) Balances carried forward	<b>2,175,895</b>	<b>2,918,496</b>	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]		
<b>8</b>	1,713,787	2,351,540	200	0	Current Bank A/c
<b>8</b>	451,249	451,807	210	0	Unity Savings Account
<b>8</b>	5	0	250	0	Petty Cash
<b>8</b> Total value of cash and short term investments	<b>2,165,041</b>	<b>2,803,347</b>	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.		
<b>9</b>	403,017	561,402	9	0	Total Fixed Assets
<b>9</b> Total fixed assets plus long term investments and assets	<b>403,017</b>	<b>561,402</b>	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.		
<b>10</b>	175,000	165,000	10	0	Total Borrowings
<b>10</b> Total Borrowings	<b>175,000</b>	<b>165,000</b>	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).		