

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council which will be held at **First Floor, Hamilton House, Battery Green Road Lowestoft, Suffolk, NR32 1DE** at 17.15 on Tuesday 5 October 2021.

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/84659996237>. The meeting can also be observed via the following <https://youtu.be/5sLAJoYqfPU>. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

The minutes and all public documents associated with this agenda will be published as usual. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.* Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures they should take individually to ensure their safety.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

.....  
Shona Bendix, Clerk  
28 September 2021

# Lowestoft Town Council

## Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft at 17.15 on Tuesday 5 October 2021

### AGENDA

#### 94. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

95. To receive and consider acceptance of apologies for absence

96. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

97. To consider the draft Minutes of 21 September 2021.

98. To consider any advance comments from the public on any matters on this agenda.

#### 99. Planning applications

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/21/4219/FUL	Former Post Office 51 London Road - Conservation repairs to the former post office, New ground floor fenestration and entrance doors. Removal of external ramp, installation of new ramp to front entrance. Repairs and replacement, to external building fabric	Harbour and Normanston
DC/21/4220/LBC	Former Post Office 51 London Road North - Listed Building Consent - Repair and refurbishment of timber sash windows, stone repair and infill at ground floor, new windows and doors at ground floor, new rainwater goods to replace existing, replacement of roof tiles, flat roof covering in lead, stone cleaning on front facade. Minor internal strip out to facilitate repairs and refurbishment and repair and replacement of roof access lantern	Harbour and Normanston
DC/21/4253/FUL	87 High Street - Restoration of existing shop frontage, demolition of existing rear single storey extension and addition of new two storey extension with additional dwelling	Harbour and Normanston
DC/21/4307/FUL	Alexandra House 9 Alexandra Road - Proposed change of use from residential dwelling to house in multiple occupation (HIMO) Retrospective	Harbour and Normanston
DC/21/3756/FUL	11 High Beech - Ground and first floor extensions materials	Harbour and Normanston
DC/21/4408/FUL	13 Monckton Avenue - Remove rear of existing garden room and build single storey extension to enlarge garden room and provide study area. Also extend bathroom at first floor level	Harbour and Normanston
DC/21/4078/FUL	Site of Former, 80 Cotmer Road - Construction of garage with room above Construction of garden wall with railings and brick piers	Carlton and Whitton
DC/21/4320/FUL	20 St Peters Road - Proposed extension and alterations	Kirkley and Pakefield
DC/21/4428/FUL	7 Jubilee Road - Alterations and single storey extension to existing dwelling	Kirkley and Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/21/4282/TCA	31 Lyndhurst Road - Rear 1 x small pollarded Lime - Fell to ground level and grind out stump Reason: obstructing rear gate, which is an escape	Gunton and St Margaret's

# Lowestoft Town Council

## Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft at 17.15 on Tuesday 5 October 2021

	route from house. As agreed with owner a new Lime tree to be planted away from the rear gate size 8 -10cm girth	
DC/21/4339/TPO	29 Thornham Close - TPO 50 Rear garden T1 Oak - Reduce and reshape roadside by up to 2.5m Reason - Tree is encroaching on property	Kirkley and Pakefield

c. To note any reports from the East Suffolk Council Referral Panel.

### **100. Correspondence**

To note the following items of correspondence and consider any actions as appropriate:

a. Adoption of the Resident Development Brief for Land North of Union Lane, Oulton – Waveney Local Plan WLP2.14

### **101. Highways**

To consider the following matters:

a. Request for traffic calming measures on Hollow Grove Way.

a. Highway arrangements and road safety outside High Schools, particularly Pakefield High and Ormiston Denes, and to consider any extension of pavements/footways.

**102.** Date of the next meeting – 16.30 on Tuesday 19 October 2021.

**103.** Items for the next Agenda.