

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council which will be held at **Whitton Residents' Hall, Hawthorn Avenue, Lowestoft, Suffolk, NR33 9BB** at 16.30 on Tuesday 24 August 2021.

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/87649685737>. The meeting can also be observed via the following <https://youtu.be/pqKlToDpGZU>. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

The minutes and all public documents associated with this agenda will be published as usual. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.* Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures they should take individually to ensure their safety.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

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Shona Bendix, Clerk  
18 August 2021

# Lowestoft Town Council

## Meeting of the Planning Committee

At Whitton Residents' Hall, Hawthorn Avenue, Lowestoft at 16.30 on Tuesday 24 August 2021

### AGENDA

#### 66. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

67. To receive and consider acceptance of apologies for absence

68. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

69. To consider the draft Minutes of 10 August 2021.

70. To consider any advance comments from the public on any matters on this agenda.

#### 71. Planning applications

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/21/3700/FUL	20 Lansdowne Road - Rear loft dormer	Kirkley and Pakefield
DC/21/3606/FUL	80 Walmer Road - Single storey rear garage extension	Kirkley and Pakefield
DC/21/3070/FUL	Anchor Lodge Arbor Lane - One bed holiday let in private enclosed garden area with own private entrance off the road parking with sewerage water and electrical supply. Log cabin 18ft 4 inch X 12ft with ridge height 6ft.	Kirkley and Pakefield
DC/21/2241/FUL	Flat at 65 - 67 Lawson Road - Part of first floor to create a new two bedroom flat and erect the external staircase to give an access to the flats above	Kirkley and Pakefield
DC/21/3543/FUL	25 Gainsborough Drive - Single Storey front extension	Gunton and St Margarets
DC/21/3699/FUL	12 Minos Road - Single storey rear extension	Gunton and St Margarets
DC/21/3697/FUL	9 Gunton Church Lane - Front porch extension and garage	Gunton and St Margarets
DC/21/3751/FUL	19 Gainsborough Drive - Construction of a two storey front extension	Gunton and St Margarets
DC/21/3608/PN3	Miniature Golf Course Kiosk, Dip Farm, Corton Road - Prior Notification - Change of use required - it is currently rated as Sui Generis and we wish to use as a takeaway coffee/snack/sandwich outlet	Gunton and St Margarets
DC/21/3756/FUL	11 High Beech - Ground and first floor extensions materials	Harbour and Normanston
DC/21/3827/FUL	2 Garden Close - Retrospective Application - Garden office	Harbour and Normanston

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

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DC/21/3689/TCA	The Den High Street - 3 x Sycamore - Fell due to excessive shading and because of close proximity, potential to damage walls and neighbouring buildings	Harbour and Normanston
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c. To note any reports from the East Suffolk Council Referral Panel.

### **72. Meeting Schedule**

To consider day and time of Planning Committee meetings and agree a schedule of meeting dates.

**73.** Date of the next meeting – to be confirmed.

**74.** Items for the next Agenda.