

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council which will be held at **First Floor, Hamilton House, Battery Green Road Lowestoft, Suffolk, NR32 1DE** at 16.30 on Tuesday 21 September 2021.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/86077673436>. The meeting can also be observed via the following <https://youtu.be/OW380uhqzvs>. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

The minutes and all public documents associated with this agenda will be published as usual. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.* Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures they should take individually to ensure their safety.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

SS Bendix

.....
Shona Bendix, Clerk
14 September 2021

Lowestoft Town Council

Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft at 16:30 on Tuesday 21 September 2021

AGENDA

84. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

85. To receive and consider acceptance of apologies for absence

86. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

87. To consider the draft Minutes of 7 September 2021.

88. To consider any advance comments from the public on any matters on this agenda.

89. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/21/3918/FUL	539 London Road South - Single storey rear extension	Kirkley and Pakefield
DC/21/3750/FUL	Dairy Cottage, 2 Nightingale Road - First floor extension above ground floor	Kirkley and Pakefield
DC/21/3924/VOC	Plot Between 146/148 Kimberley Road - Variation of Condition Nos. 2 and 3 of DC/20/4617/FUL - Construction of a two bedroom detached house and ancillary car park for two vehicles - I would like to increase the depth of the two storey element of the house by 1200mm from 6.8m to 8.0m and also create a bedroom/ensuite in the loft space	Kirkley and Pakefield
DC/21/4096/FUL	Somerton House, 7 Kirkley Cliff Road - Change of use of a guest house (C1) to a single holiday let (Sui Generis)	Kirkley and Pakefield
DC/21/4210/LBC	Somerton House, 7 Kirkley Cliff - Listed Building Consent - Change of use of a guest house (C1) to a single holiday let (Sui Generis)	Kirkley and Pakefield
DC/21/4028/FUL	186 London Road South - Refurbishment of existing retail shop front and installation of 2no. New windows at first floor level; alterations to the rear street elevation to accommodate vehicle access for loading to the rear storage room; new first floor rear extension and exterior alterations; change of use of entire first floor to form a separate 2 bedroom flat with dedicated entrance door and bin store to the rear.	Kirkley and Pakefield
DC/21/4024/FUL	198-206 London Road South - Shop refurbishment and the forming two additional first floor flats.	Kirkley and Pakefield
DC/21/3833/FUL	48 The Avenue - To replace all of the wood windows, fascias, Suffolk cladding and ship lapped triangle in detached garage with white uPVC. The blue sapphire wooden side door (not seen from the road) and the blue sapphire metal up and over front door will not be changed.	Kirkley and Pakefield
DC/21/4245/FUL	7 Birds Lane - Construction of a two storey rear extension	Kirkley and Pakefield
DC/21/4246/FUL	9 Birds Lane - Construction of a two storey rear extension	Kirkley and Pakefield
DC/21/3919/FUL	1 Westwood Avenue - Additional storey over existing single storey side extension	Carlton and Whitton
DC/21/3933/FUL	23 Harebell Way - Retrospective Application - To retain the detached garage at the front of my property approximately 5 metres by 5 metres and 3 metres high with a flat roof at the end of my driveway.	Carlton and Whitton

Lowestoft Town Council

Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft at 16:30 on Tuesday 21 September 2021

DC/21/4085/VOC	68 Colville Road - Variation of Condition Nos. 2 and 9 of DC/20/3398/FUL- Demolishing existing bungalow and replacing with two dwellings with onsite parking with one new access to the highway - Driveways laid with permeable surfacing to avoid discharge of surface water onto the highway. An additional drainage channel is added to provide additional drainage and Drawings revised, numbers 246.04A and 246.03D	Carlton and Whitton
DC/21/3995/FUL	136 & 137 136 High Street - Reinstatement of traditional shopfront previous lost. Proposals include a new timber fascia and cornice across the top to align with No. 138, reinstatement of pilasters and consoles that mimic No. 138. Replacement of modern shopfront glazing and doors with new moulded window frames above a new timber panel stallriser, new glazed shopfront doors. Central door to residential flats to be a fixed timber panel door of similar proportions to new glazed shopfront doors	Harbour and Normanston
DC/21/4089/FUL	19 Monckton Crescent - Proposed first floor rear extension to offer additional bedroom and provision of front dormer roof windows.	Harbour and Normanston
DC/21/3882/ADI	Former Service Station Battery Green Road - Illuminated Advertisement Consent - Totem sign and fascia signs to building.	Harbour and Normanston
DC/21/3881/FUL	Former Service Station Battery Green Road - Refurbishment of existing building to provide an Enterprise Rent-a-Car Site. Internally the works will include new finishes and M&E installations. Externally the works include a new roof covering, replacement of external glazing, paintwork to masonry elevations and new brand signage. Works also include the installation of a new car wash bay structure. Refer to detailed drawings included as part of this planning application.	Harbour and Normanston
DC/21/4112/FUL	202 Yarmouth Road - Alterations and extension to existing bungalow, garage converted to carers' accommodation.	Gunton and St Margarets
DC/21/3390/FUL	5 Clover Way - Extensions and re-roofing to bungalow to create chalet bungalow. Proposed removal of garage and construction of replacement garage. Proposed games room to garden and proposed additional entrance to site	Gunton and St Margarets
DC/21/4077/FUL	21 Sharon Drive - Demolition of existing rear conservatory and detached garage. Construction of new single storey flat roof brick extension to the main bungalow construction and construction of 2.5M x 6M attached garage to side.	Gunton and St Margarets

b. To note the following reports from the East Suffolk Council Referral Panel:

DC/20/3697/FUL - Erection of front garage; 9 Gunton Church Lane. the Town Council's recommendation of approval was contrary to the officers' 'minded to' recommendation of refusal. Following the report and presentation, Members decided that the application did not need to be referred to Planning Committee for determination. Consequently delegated Refusal will be issued shortly, in line with the Scheme of Delegation.

90. Consultations:

To consider a response to the following consultations:

- a. Proposed Parking Changes – Commercial Road, Lowestoft

91. Correspondence:

To consider the following correspondence

- a. East Suffolk Council Planning and Building Control Newsletter September 2021
- b. Report from Suffolk Highways Community Liaison Engineer following August meeting with Planning Committee.
- c. Inadequacy of pavement from 30 to 48 Long Road - near misses with traffic, speeding.

Lowestoft Town Council
Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft at 16:30 on Tuesday 21 September 2021

- 92.** Date of the next meeting – Tuesday 28 September, 16:30.
- 93.** Items for the next Agenda.