

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 17:15 on Tuesday 1 March 2022.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link <https://us02web.zoom.us/j/83348709773> . The meeting can also be observed via YouTube on the following link <https://youtu.be/wlFUWrcgwaA> .

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures and should take individually to ensure their safety.

S S Bendix

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Shona Bendix, Clerk
22 February 2022

Lowestoft Town Council

Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft at 17:15 on Tuesday 1st March 2022

Agenda

181. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

182. To receive and consider acceptance of apologies for absence

183. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

184. To consider the draft Minutes of 15 February 2022.

185. To consider any advance comments from the public on any matters on this agenda.

186. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1

Reference	Address and Description	District Ward
DC/22/0487/FUL	49 Morton Road - Single storey extensions to rear of house	Kirkley and Pakefield
DC/22/0328/FUL	146 Raglan Street - Porch to front of dwelling and conversion of loft space to bedroom.	Harbour and Normanston
DC/21/4872/ADI	North Quay Retail Park, Curry's, Peto Way. Illuminated Advertisement Consent - 1no internally illuminated econoflex box sign (8200 x 2900mm), 2no non illuminated flexface box sign (1 x 2960 x 1415mm) (1 x 6760 x 720mm)	Harbour and Normanston

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b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate

Table 2

Reference	Address and Description	District Ward
DC/22/0549/TCA	Electricity Sub Station 11M From Flat 1, 117 London Road South 9M From Cleveland Road - G1 Trees located within substation grounds T1 Self set Sycamore, TT2 Self set Silver Birch & T3 - Self set Buddleia - Fell to ground level due to overgrowth near public footpath and to maintain fence line.	Kirkley and Pakefield
DC/22/0494/TCA	63 The Avenue - Front garden. T6 Cherry - Fell due to close proximity to house, potential to cause damage to building. Rear garden. T1 Lime - Pollard back to secondary growth points by approx. 4m. Works are proposed to reduce shading, while retrenching the crown to encourage	Kirkley and Pakefield

	even regeneration growth. T2 Acer - Reduce by approx. 2.5m. Crown lift by approx. 2.5m. Crown thin by approx. 10% Works are proposed to reduce shading, while retrenching the crown to encourage even regeneration growth. T3 Tree of Heaven - Pollard back to primary growth points. Works are proposed to reduce shading, while retrenching the crown to encourage even regeneration growth. G1 - 6x Silver Birch - Crown reduction by approx. 2.5m. Works are proposed to reduce shading, while retrenching the crown to encourage even regeneration growth. T4 Birch - Fell to reduce overcrowding in the grouping of Birch trees. T5 Beech - Crown reduction by approx. 3.5m to reduce end weight on lateral branches and reduce shading, while retrenching the crown to encourage even regeneration growth.	
DC/22/0429/TCA	High Street Surgery, High Street - G1 Holm Oaks - Crown lift from off the neighbours buildings, St Margaret's Road and Parkholme Terrace, where possible to give a 2m clearance unless a major branch and crown lift and side prune from the public footpath and from over the car park to give clearance for the cars to pass under.	Harbour and Normanston
DC/22/0486/TCA	8 Turner Close - WDC TPO 1-4(2) 1971 Rear garden T1 Oak - Crown reduce and shape by up to 30% and prune back radial spread from property by up to 3m T2 Oak - Remove deadwood Reason: General remedial pruning works	Kirkley and Pakefield

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c. To note that the Planning Authority has received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Councils window policy scoring system. <https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/value-your-historic-windows/window-policy-scoring-system/>

Table 3

Reference	Address and Description	District Ward
DC/22/0302/FUL (To note Lowestoft Town Council is the applicant for this application)	Bowls Pavilion Kensington Gardens - to replace existing wooden windows (no longer fit for purpose after several repairs) with four PVC windows to match existing style with 18mm white Georgian bar. Specification attached	Kirkley and Pakefield

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d. DC/21/3493/AND 169 – 170 High Street. To note an appeal has been submitted to the Planning Inspectorate in respect of East Suffolk Council's decision refuse planning permission for retrospective application for non illuminated advertisement consent for the retention of 2 fascia signs.

e. To note any reports from the East Suffolk Council Referral Panel

187. Consultations:

East Suffolk Council - Review of Local Validation List, Initial consultation

188. Highways

To note feedback received on matters reported to Suffolk Highways Community Liaison Engineer at meeting of 1 February 2022

189. To consider meeting start time

190. Date and time of the next meeting - Tuesday 15 March 2022 at 16:30.

191. Items for the next Agenda.