

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council at 18:30 on 18 January 2022, at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitted regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/83142895194>. The meeting can also be observed via the following link: https://youtu.be/vEl0rnj2_Ds. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures they should take individually to ensure their safety.

S S Bendix

.....
Shona Bendix, Clerk

11 January 2022

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18:30 on 18 January 2022

AGENDA

136. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

137. To receive and consider acceptance of apologies for absence

138. Declarations of Interests and dispensations

138.1 To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

139. To consider the draft minutes of the meeting on 14 December 2021

140. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

141. To monitor expenditure by this Sub-Committee from its delegated budget

142. To consider five-year plans for the Town Council's parks, including the following:

142.1 An update on planting plans, including feedback from a Zoom meeting with Norse

142.2 Development of a horticultural calendar

142.3 The cost of over-entrance archway signs

142.4 The cost of items relating to the Kensington Gardens centenary

143. To consider small-scale planting at the Links Road car park

144. To consider feedback on proposed locations for swift bird boxes and how to proceed

145. To progress the decision of Full Council to install reflective strips and/or spotlights at the bicycle racks in Normanston Park, within a maximum budget of £6,000 (under delegated authority to this Sub-Committee)

146. To consider installing spotlights at the Normanston Park Skate Park (some aspects may be confidential)

147. To consider concerns regarding the condition of the Drying Racks

148. To consider the following regarding play areas:

148.1 The scheduling of refurbishments for years four and five

148.2 Refurbishment options for the St Margaret's Plain play area

148.3 Improvements required to the Rosedale Park play area, taking account of the Play Inspection Report and a recent site visit

148.4 Repair and maintenance of the damaged matting at Fen Park

148.4 An update on the installation of gates for the gaps in the fencing around the Fen Park play area

148.5 The provision of creative/art spaces within the Town Council's parks

148.6 The installation of a music-themed piece of art or play equipment at the Britten Road play area

148.7 An update on commencement of approved works at the Britten Road play area (some aspects may be confidential)

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18:30 on 18 January 2022

149. To consider the following regarding ponds:

- 149.1 Progress with the Fen Park and Gainsborough Drive pond dredging
- 149.2 An update regarding the issue of duck feeding at the Gainsborough Drive pond
- 149.3 The installation of signage at Fen Park regarding duck feeding
- 149.4 An offer from a private individual to install a water fountain in the Kensington Gardens fish pond

150. To receive an update on planned projects at Clarkes Lane

151. To consider the need for additional metal fencing at Kensington Gardens

152. To determine a specification for the installation of lighting in Belle Vue Park, Normanston Park and Fen Park

153. To consider the cost of refurbishment and the location of the Sparrows Nest beacon

154. Date of the next meeting

15 February 2022 18:30

155. Items for the next Agenda and Close

156. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda