

Lowestoft Town Council

Minutes of Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft at 17.00 on Tuesday 29 March 2022

Present: Cllrs Wendy Brooks, Peter Knight (Chair), Christian Newsome, Alan Green, Andy Pearce and Alice Taylor

In attendance: Sarah Foote (Deputy Town Clerk)

Public: There were no members of the public in attendance (either in person or via Zoom webinar).

202. Welcome

The fire evacuation procedure and public right to report were explained, and the meeting was welcomed.

203. Apologies for absence

Apologies were received from Cllr Lang. Cllr Pearce proposed acceptance of the apologies received; seconded by Cllr Taylor; all in favour.

204. Declarations of Interests and dispensations

a. Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda – Cllr Pearce and Cllr Brooks declared a non-pecuniary interest in matters relating to Gunton due to their roles on the Gunton Residents Association.

b. It was noted that Lowestoft Town Council are the owners of the Triangle Market and applicant for Planning permission item DC/22/0931/FUL.

205. The draft Minutes of 15 March 2022 - Cllr Brooks proposed acceptance of the Minutes; seconded by Cllr Pearce; all in favour.

206. Any advance comments from the public on any matters on this agenda - No advance comments were received.

207. Planning applications

a. Consideration of the following planning applications (all available on www.eastsuffolk.gov.uk) and decision of the recommendations of the Council:

Table 1 – List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/21/5044/FUL	9 Glebe Close - Construction of two detached dwellings and all associated works (amended plans)	Gunton and St Margaret's
The Town Council's Planning Committee considered this application at a meeting on 30 March 2022. It was agreed to recommend refusal of the application. The Town Council's position on this application remains the same, there are no positive changes to the application and the ecological impact is undiminished. It was proposed by Cllr Brooks; seconded by Cllr Pearce and agreed (three votes in favour, one against(Cllr Taylor) to vote against approval of this application.		
DC/22/0826/FUL	8 Union Place - Rear extension to create kitchen and bathroom	Kirkley and Pakefield
It was proposed by Cllr Green; seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/22/0719/FUL	77 Ship Road - single storey rear extension	Kirkley and Pakefield
It was proposed by Cllr Brooks; seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/21/5221/FUL	16 Grosvenor Road - Replace front windows, front door and repair exterior brick work.	Kirkley and Pakefield
It was proposed by Cllr Brooks ;seconded by Cllr Pearce and unanimously agreed to recommend approval the brickwork. The windows will be scored in line with policy.		
DC/22/0778/FUL	1 Lynton Gardens - Retention of fence	Harbour and Normanston

Reference	Address and Description	District Ward
It was proposed by Cllr Pearce; seconded by Cllr Brooks and unanimously agreed to recommend approval of this application.		
DC/22/0763/FUL	Claremont Pier Wellington Esplanade - Retrospective Application. First floor alterations as well as planning permission for the second first floor section to match the altered roof	Kirkley and Pakefield
It was proposed by Cllr Pearce; seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/22/0762/FUL	The Factory Arms Public House, 214 Raglan Street - Demolish toilets and part first floor accommodation (owners/managers). Erection of improved public bar area with toilets at ground floor. First floor managers /owners' improved family accommodation	Harbour and Normanston
It was proposed by Cllr Brooks; seconded by Cllr Pearce and unanimously agreed to recommend approval of this application.		
DC/22/0931/FUL (it is noted that the Town Council is the applicant)	Triangle Market High Street - To install, with temporary fixing to the hard standing, four wooden market stalls/kiosks for traders. These will be rented to traders to provide a weather proof area for sales of a range of goods. Each kiosk measures 2m x 3m (max)	Harbour and Normanston
It is acknowledged that the Town Council is the applicant for this application. There have been some comments made about the installation of these kiosks under The Sails area instead of the Market Triangle, however, this is not possible due to the Market Charter/Licensing restrictions. Through the relevant Town Council Committee process, options around the exact placement of the kiosks within the area could be explored. The Town Council does not intend to paint the kiosks but instead they will have a natural wood finish - if paint was required it would be to in line with colours listed in the HAZ Design Guide. It was proposed by Cllr Brooks; seconded by Cllr Pearce and unanimously agreed to recommend approval of this application.		
DC/22/0250/FUL	38 Norwich Road - Conversion and change of use to form 3 self-contained flats - approved under DC/17/4101/FUL	Harbour and Normanston
The Town Council's Planning Committee considered this application at a meeting on 29 March 2022. It was agreed to recommend approval of the application subject to the Planning Authority being satisfied that there is sufficient internal space for three self contained flats and that there is adequate bin and cycle storage. It was proposed by Cllr Pearce; seconded by Cllr Brooks and unanimously agreed to recommend approval of this application.		

b. It was noted that the Planning Authority had received the following applications for repair/ replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Councils window policy scoring system. <https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/value-your-historic-windows/window-policy-scoring-system/>

Table 2 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/0722/FUL	378 London Road South -Replace front windows.	Kirkley and Pakefield
DC/22/0723/FUL	376 London Road South - Change front windows to UPVC and front door to white composite.	Kirkley and Pakefield

DC/22/0789/FUL	16B North Parade - To replace the existing 2 x sash front windows to the equivalent UPVC type as the adjacent flat 17 has already done.	Gunton
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208. Date and time of the next meeting - Tuesday 19 April at 17.00.

209. Items for the next Agenda – none were requested.

The Chair closed the meeting 17.40

Signed:

12 April 2022.