

Constitution

NAME

The name of the organization shall be Gunton Community News.

AIMS

The aims of the Group shall be to produce a magazine that is free to all residents within the local area.

POWERS

To further these aims the committee shall have power to:

- (a) Obtain, collect and receive money or funds by way of contributions, grants, advertisers and any other lawful method towards the aims of the Group.
- (b) Associate local authorities, voluntary organizations' and the residents of Gunton in a common effort to carry out the aims of the Group.
- (c) Do all such lawful things as will further the aims of the Group.

MEMBERSHIP

- (a) Voting membership shall be open to people nominated via a current member of the Committee. The Committee will not exceed 10. Volunteers for delivery will be asked to attend the AGM meetings.
- (b) The Management Committee shall have the power to operate the magazine for the membership or to terminate shall the magazine become financially unviable. The members must be consulted at an AGM or EGM before a final decision is made.

MANAGEMENT

- (a) A Management Committee elected annually at the Annual General Meeting (AGM) shall manage the Group.
- (b) The committee shall consist of a Chair, Secretary, Treasurer, Bookkeeper, Editorial Manager, Article Co-ordinator, Distribution Organizers, and other voting members.
- (c) The committee shall meet at least 4 times each year. At least 3 committee members must be present at a committee meeting to be able to make decisions.
- (d) A proper record of all transactions and meetings shall be kept.

GENERAL MEETINGS

- (a) An Annual General Meeting shall be held within 12 months of the date of the adoption of this constitution and each year thereafter.
- (b) Notices of the AGM shall be published three weeks beforehand and a report on the Group's financial position for the previous year will be made available at the AGM.
- (c) An Emergency General Meeting may be called at any time at the request of the committee, or not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.
- (d) One third of membership or four members being present, whichever is the greater, shall enable a General Meeting to take place.
- (e) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

ACCOUNTS

- (a) The funds of the group including all donations, contributions and bequests, shall be paid into an account operated by the management committee. All cheques drawn on the account must be signed by at least two members of the Management Committee.
- (b) The funds belonging to the group shall be applied only to further the aims of the group.
- (c) A current record of all income, funding and expenditure will be kept.

DISSOLUTION

- (a) The Group may be dissolved by a resolution passed by a simple two-thirds majority of those present and voting at a Special General Meeting.
- (b) If confirmed, the committee shall distribute any assets remaining after the payment of all bills to other charitable group(s) or organization(s) having aims similar to the Group or some other charitable purpose(s) as the Group may decide.

Signed by Chair: REDACTED

Date: 8th March 2022

Signed by Secretary: REDACTED

Date: 8th March 2022

Signed by Treasurer: REDACTED

Date: 8th March 2022

Elected Committee Members

Chair
Secretary
Treasurer
Bookkeeper
Editorial Manager
Article Coordinator
Distribution Organizers
General Administration

REDACTED

This constitution document has been amended 8th March 2022.
Next AGM due March 2023.