

**Lowestoft Town Council**  
**Meeting of the Budget and Loan Sub-Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**15:00 on 14th December 2021**

**Minutes**

**Present:** Cllrs Wendy Brooks (Chair), Alan Green and Graham Parker

**In attendance:** James Cox (Administration and Finance Assistant) and Chris Meek.

**Public:** There were no members of the public in attendance

**150. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

**151. To receive and consider acceptance of apologies for absence**

Apologies were received from Cllrs Begum and Pearce ; Cllr Green proposed accepting the apologies; seconded by Cllr Parker; all in favour.

**152. Declarations of Interests and dispensations**

**152.1** There were none disclosed.

**153. To consider the draft minutes of the meeting on 7<sup>th</sup> December 2021**

Cllr Parker proposed acceptance of the minutes; seconded by Cllr Brooks; all in favour

**154. Public forum**

No advance comments had been received. There were no members of the public in attendance (either in person or via Zoom webinar)

**155. To consider the 2022 – 2023 Lowestoft Town Council Budget (some aspects may be confidential)**

Cllr Parker discussed the current Norse agreement and was asking for clarification from the committee of what item would be discussed at the full council meeting. Cllr Parker wanted to know if the proposed increases around the Norse contract would be a separate item on the full council agenda – Clerk James Cox confirmed that this is the on draft agenda to be discussed.

Cllr Brooks then read out the following “Having reviewed the budget document asset by asset, taken account of actual commitments, and factored in allowance for capital projects that will be taking place over the next few years, I propose that we recommend this budget and precept to Full Council for approval”. Clerk James Cox then seek clarification from the committee for the figure and was agreed to be 2.77%.

Cllr Brooks proposed; Cllr Parker seconded; all in favour

**156. Date of the next meeting**

10th January 2022 at 13.15

**157. Items for the next Agenda and Close**

There were no requests for items to be added to the next agenda.

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- 158. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**

The Chair thanked those who had been viewing the livestream of the meeting. There were no confidential matters for consideration and the Chair closed the meeting 15:09.