

# CONSTITUTION

- 1.Name: East Suffolk Travel Association (ESTA)
2. Objectives:
  - (a) To prevent closure of passenger services on all or part of the Ipswich – Lowestoft and Lowestoft – Norwich lines.
  - (b) To work for improved public transport services and facilities throughout East Suffolk.
  - (c) To encourage usage of bus and rail services.
- 3.Membership:
  - (a) Membership, individual and group, is open to any person or body supporting the objects of the Association and paying the subscription laid down from time to time by the Committee.
  - (b) A member whose subscription is more than nine months in arrears shall be deemed to have resigned.
  - (c) All monies payable to the Association shall be deposited in a bank account in the name of the East Suffolk Travel Association, the Treasurer being empowered to transfer surplus funds to an interest-bearing account with that bank. No sum shall be withdrawn from Association accounts except by cheque or authority signed by two of four signatories, who shall be Chair, Vice-Chair, Secretary and Treasurer.
  - (d) An annual account of the Association's income, expenditure and funds shall be presented at the AGM and the Association's records and accounts subject to an annual review by an Independent Examiner.
- 4 Fund-raising: The Association may raise funds by any legal means. In the event of any loss, this shall be met out of the Association's funds, subject to the limit of those funds.
- 5 Government:
  - (a) The Association is governed by a Committee elected at the AGM held in places served by the Lowestoft – Ipswich line in April or May each year.
  - (b) The Committee consists of the following officers: President, Vice-Presidents (up to two), Chair, Vice-Chair, Secretary, Treasurer and up to twenty members.
  - (c) Other officers (e.g. Publicity Officer, Assistant Secretary) may be appointed by the Committee from among its members.
  - (d) The Committee shall also have power to co-opt members to replace any who may resign; and to co-opt up to three additional members during any one year.
  - (e) For committee meetings a quorum of four is needed. For general meetings a quorum of eight is needed.
  - (f) A minimum of fourteen days' notice of a general meeting must be given to all members
- 6 Branches: Branches may be formed in any place locally desired. Branches adopt the ESTA Constitution.
- 7 Amendment:
  - (a) Any decision to disband or suspend the Association shall be taken by a general meeting. Any funds remaining after settlement of liabilities shall not be returned to members but shall be transferred to some other organisation(s) having objectives similar to those of ESTA and which also prohibit(s) the distribution of funds to members, such transfer(s) to be agreed at a general meeting.
  - (b) **The Constitution shall be reviewed regularly by the Committee, at least once every three years, and a decision on any change(s) proposed shall be taken by a general meeting.**