

Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Planning and Environment Committee of Lowestoft Town Council which will be a video meeting via Zoom, at 17.00 on Tuesday 9 March 2021

Members of the public are welcome to observe the meeting, which can be accessed via <https://youtu.be/-y-a245XOgM> and are welcome to submit comments regarding any item on the agenda in advance of the meeting. The minutes and all public documents associated with this agenda will be published as usual. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.* The Council's Public Participation Protocol for Video Meetings will apply to this meeting.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room. In this instance, the summons is for a video meeting and any councillor declaring a pecuniary interest will be disconnected from the call and redialled when the agenda item is complete.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
2 March 2021.

Lowestoft Town Council

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AGENDA

600. Welcome

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol

601. To receive and consider acceptance of apologies for absence

602. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

603. To note that the Minutes of 9 February 2021 will be agreed at the next appropriate meeting.

604. To consider any advance comments from the public on any matters on this agenda.

605. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/21/0454/FUL (amended from consideration at last meeting)	85 – 86 High Street - Change of existing first floor into two flats, construction of a second floor to provide two further flats, and alterations to the existing ground floor shopfront	Harbour and Normanston
DC/20/4460/FUL	40 Church Road - Retrospective Application - To construct fence on top of already existing 1m wall. To construct 2m gate	Harbour and Normanston
DC/21/0754/FUL	6 Fleetdyke Drive - Side extension, garage, rear extension and porch	Carlton and Whitton
DC/21/0765/FUL	81 Yarmouth Road - Single storey rear and roof extensions	Gunton and St Margaret's
DC/21/0749/VOC	Pakefield Caravan Park, Arbor Lane - Variation of condition No 2 of W8089/7 - Use of approx 7.1 acres as static holiday caravan site and the construction of roads, drains and hardstandings for reorganised layout ("The Bushes Site") - Allow 12 month, all year round holiday occupation	Kirkley and Pakefield
DC/21/0661/FUL	1 Priors Close - Single storey rear extension and internal alterations to form bedroom with en-suite shower. Replace flat roof to former garage with pitched roof to match dwelling	Gunton and St Margaret's
DC/21/0207/FUL	313 London Road South - Change renew fascia boards at front of house	Kirkley and Pakefield
DC/21/0150/FUL	Pathways Care Farm Leonard Drive - Change of Use of Office/Storage Building to Dwelling for Farm Manager and Change of Use of First Floor Flat for Farm Manager to office/meeting rooms	Gunton and St Margaret's
DC/21/0928/FUL	19 Fleet Dyke Drive - First Floor Extension on Garage	Carlton And Whitton
DC/21/0679/FUL	Hamilton House Business Centre Battery Green Road - To construct a detached single storey concrete block Plant room with flat roof at the rear of the property, to rehouse plant which is currently at the rear of the building and essential to the operation of the tenants	Harbour and Normanston

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DC/21/0733/FUL	10 High Beech - Front and side extension and alterations to suit	Harbour and Normanston
DC/21/0524/FUL	15 Surrey Street - Change-of-Use from A2 Offices to three C3 self-contained residential flats	Harbour and Normanston
DC/21/0676/FUL	207 St Margarets Road - Construction of a rear single storey extension	Harbour and Normanston
DC/21/0770/FUL	32 Morton Road - New Front Porch	Kirkley and Pakefield
DC/21/0709/FUL	9 Glebe Close - Construction of single storey detached bungalow and all associated works	Gunton and St Margaret's
DC/21/0700/FUL	17 Ashley Downs - Single storey rear extension and replacement roof	Harbour and Normanston
DC/21/0931/FUL	14 Fieldview Drive - Rear extension and side dormer	Harbour and Normanston

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA).

Reference	Address and Description	District Ward
DC/21/0764/TPO	Gunton County Primary School Gainsborough Drive - TPO 1-4 T1 Lime - Crown lift the lowest larger limbs to give clearance for pedestrians and vehicles and a line of site for the staff to monitor the children. T2 - sycamore - Crown lift from over the playground to allow more light into the area	Gunton and St Margaret's

c. To note any reports from the East Suffolk Council Referral Panel:

To note application DC/20/4979/FUL – Off Street parking for allotment users including new access from Fieldview Drive. | Allotments Near Normanston Drive Access From Field View Drive - should be considered by the East Suffolk Council Planning Committee North on 13 April and agree the Town Council's representation at the meeting.

606. To receive a report from the East Suffolk Council Town and Parish Planning Forum

607. To consider a response to the [North Lowestoft Conservation Area Appraisal Draft](https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/public-consultation-north-lowestoft-conservation-area-appraisal-draft/)

<https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/public-consultation-north-lowestoft-conservation-area-appraisal-draft/>

608. To consider public comments in relation to [creating lasting tributes to the late Councillor Susan Barnard](#).

609. Date of the next meeting – 16.30 Tuesday 23 March 2021.

610. Items for the next Agenda.