

**Lowestoft Town Council**  
**Meeting of the Planning and Environment Committee**  
**Held by video conference at 17.00 on Tuesday 9 June 2020**

**MINUTES**

**Present:** Cllrs Sue Barnard, Amanda Frost, Alan Green, Jacqueline Hardie, Peter Knight, Graham Parker, Andy Pearce, Alice Taylor

**In attendance:** Sarah Foote, Deputy Town Clerk. James Cox, Administration Assistant.

**401. Welcome**

The Video Meeting protocol was read and noted.

**402. Receipt and consideration of acceptance of apologies for absence**

It was agreed to accept Cllr Eastwood, Carlton and Cllr Youngmans' absence from the meeting.

**403. Declarations of Interests and dispensations**

There were none.

**404.** The **Minutes of 26 May 2020** were noted, Cllr Pearce identified some corrections and it was agreed these would be made and the minutes would be approved at the next appropriate future meeting.

**405.** Comments received from members of the public would be noted at the relevant agenda item.

**406. Planning applications**

The following planning applications were considered and recommendations would be submitted to the Planning Authority.

Reference	Address and Description	District Ward
DC/20/1191/ADI	54 London Road North - Illuminated Advertisement Consent - Replacement sign panel with internally illuminated individual letters and logo and replacement projecting sign	Harbour and Normanston
It was proposed by Cllr Green, seconded by Cllr Barnard and agreed (one abstention from Cllr Hardie) to recommend approval of the application.		
DC/20/1852/FUL	87 Normanston Drive - Construction of a two storey side and front extension	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Hardie and unanimously agreed to recommend approval of the application		
DC/20/0653/FUL	Post Office 51 London Road North - Demolition of existing shed buildings and 3/4 storey brick building to rear of Post Office, including adjoining structures to rear of Post Office. Repair and adaptation to the ground floor of the Post Office building including a new extension to the west and re-fenestration at ground floor level. Erection of flats and houses comprising nine dwellings, with associated landscaping works.	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Hardie and unanimously agreed to recommend refusal of this application due to lack of sufficient information to fully consider the merits of the application given the heritage of the building. In particular, the issues and safeguards (in relation to the facade, windows and lack of work to the first floor) as outlined in Historic England's consultation response need to be addressed.		
DC/20/1783/LBC	Post Office 51 London Road North - Listed Building Consent - Repair and adaptation to the ground floor of the Post Office building including a new extension to the west, new roof to ground floor extension and re-fenestration at ground floor level	Harbour and Normanston
Comments submitted by a member of the public were read ahead of the consideration of the application. It was proposed by Cllr Taylor, seconded by Cllr Hardie and unanimously agreed to recommend refusal of this application due to lack of sufficient information to fully consider the merits of the application given the heritage of the building. In particular, the issues and safeguards (in relation to the facade, windows and lack of work to the first floor) as outlined in Historic England's consultation response need to be addressed.		
DC/20/1787/ADI	McDonalds Restaurants Ltd, Arbor Lane - Illuminated Advertisement Consent - The installation of 5 No. new digital freestanding signs and 1	Kirkley and Pakefield

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	No. 15" digital booth screen.	
It was proposed by Cllr Green, seconded by Cllr Pearce and unanimously agreed to recommend approval of this application.		
DC/20/1709/FUL	97B Elm Tree Road - Orangery rear garden of property	Carlton and Whitton
It was proposed by Cllr Hardie, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		

**b.** The following planning applications for tree works were noted and it was agreed there were no comments to submit.

Reference	Address and Description	District Ward
DC/20/1818/TPO	4 Farm Close. TPO 62 G6 Rear Garden 1 x Beech - Reduce back to previous pruning points max 2m Reason: general maintenance	Carlton and Whitton

**c.** Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council

Reference	Address and Description	District Ward
DC/20/0970/FUL	150 Carlton Road - Construction of a single storey extension to be built at the rear - 6.30m wide by 6 m long	Carlton and Whitton

The Town Council had recommended approval however the application had been refused by the Planning Authority due to the depth, width, and massing causing harm to the adjoining occupants including shading on the eastern side.

DC/20/0820/FUL	Stella Maris, 93A Saxon Road - erection of new boundary fence	Kirkley and Pakefield
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The Town Council had recommended approval however the application had been refused by the Planning Authority due loss of less developed and lower formed means of enclosure which erodes spacious character of site and street scene.

**d.** Reports from East Suffolk Council Referral Panel - there were none to note.

**407. Licensing**

**a.** To note Licensing Officer's action with regard to the Pit Stop mobile food van at Wicks car park.

**b.** To note trading restriction on Links Road and use of Links Road car park.

**c.** It was agreed to delegating authority to the Town Clerk with consultation with the Chair of the Planning and Environment Committee to respond to time sensitive licensing consultations which have to be considered before the date of the next available Planning and Environment Committee. This was proposed by Cllr Knight, seconded by Cllr Pearce and agreed (one vote against by Cllr Frost).

**408. Date of the next meeting** – it was agreed to amend the schedule of meetings to meetings immediately before Full Council commencing at 16.30 and interim meetings starting at 17.00. Therefore, the next meeting would be at 16.30 on Tuesday 23 June 2020.

**409. Items for the next Agenda** - none requested

Meeting closed at 17.52

Signed: .....

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