

Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Planning and Environment Committee of Lowestoft Town Council which will be a video meeting via Zoom, at 17.00 on Tuesday 9 June 2020.

Members of the public are welcome to observe the meeting, which can be accessed via <https://youtu.be/ZrhNdRJMb60> and are welcome to submit comments regarding any item on the agenda in advance of the meeting. The minutes and all public documents associated with this agenda will be published as usual. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.* The Council's Public Participation Protocol for Video Meetings will apply to this meeting.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room. . In this instance, the summons is for a video meeting and any councillor declaring a pecuniary interest will be disconnected from the call and redialled when the agenda item is complete.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
2 June 2020

Lowestoft Town Council
Meeting of the Planning and Environment Committee
Remote meeting to commence at 17.00 on Tuesday 9 June 2020
Stream Link: <https://youtu.be/ZrhNdRJMb60>

AGENDA

401. Welcome

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol

402. To receive and consider acceptance of apologies for absence

403. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

404. To note that the Minutes of 26 May 2020 will be agreed at the next appropriate meeting.

405. To consider any advance comments from the public on any matters on this agenda.

406. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/20/1191/ADI	54 London Road North - Illuminated Advertisement Consent - Replacement sign panel with internally illuminated individual letters and logo and replacement projecting sign	Harbour and Normanston
DC/20/1852/FUL	87 Normanston Drive - Construction of a two storey side and front extension	Harbour and Normanston
DC/20/0653/FUL	Post Office 51 London Road North - Demolition of existing shed buildings and 3/4 storey brick building to rear of Post Office, including adjoining structures to rear of Post Office. Repair and adaptation to the ground floor of the Post Office building including a new extension to the west and re-fenestration at ground floor level. Erection of flats and houses comprising nine dwellings, with associated landscaping works.	Harbour and Normanston
DC/20/1783/LBC	Post Office 51 London Road North - Listed Building Consent - Repair and adaptation to the ground floor of the Post Office building including a new extension to the west, new roof to ground floor extension and re-fenestration at ground floor level	Harbour and Normanston
DC/20/1787/ADI	McDonalds Restaurants Ltd, Arbor Lane - Illuminated Advertisement Consent - The installation of 5 No. new digital freestanding signs and 1 No. 15" digital booth screen.	Kirkley and Pakefield
DC/20/1709/FUL	97B Elm Tree Road - Orangery rear garden of property	Carlton and Whitton

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA). The Town Council will note these applications.

Reference	Address and Description	District Ward
DC/20/1818/TPO	4 Farm Close. TPO 62 G6 Rear Garden 1 x Beech - Reduce back to previous pruning points max 2m Reason: general maintenance	Carlton and Whitton

c. To note Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

d. To receive reports from East Suffolk Council Referral Panel

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407. Licensing

- a. To note Licensing Officer's action with regard to the Pit Stop mobile food van at Wicks car park.
- b. To note trading restriction on Links Road and use of Links Road car park.
- c. To consider delegating authority to the Town Clerk to respond to time sensitive licensing consultations which have to be considered before the date of the next available Planning and Environment Committee.

408. Date of the next meeting – to consider whether to move the Planning and Environment Committee meetings which fall directly before Full Council to an alternative day.

409. Items for the next Agenda.