

# Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Planning and Environment Committee of Lowestoft Town Council which will be a video meeting via Zoom, at 16.30 on Tuesday 28 July 2020.

Members of the public are welcome to observe the meeting, which can be accessed via <https://youtu.be/Ec8ISoBYEyg> and are welcome to submit comments regarding any item on the agenda in advance of the meeting. The minutes and all public documents associated with this agenda will be published as usual. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.* The Council's Public Participation Protocol for Video Meetings will apply to this meeting.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room. . In this instance, the summons is for a video meeting and any councillor declaring a pecuniary interest will be disconnected from the call and redialled when the agenda item is complete.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

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Shona Bendix, Clerk  
20 July 2020

# Lowestoft Town Council

## Meeting of the Planning and Environment Committee

Remote meeting to commence at 16.30 on Tuesday 28 July 2020

Stream Link: <https://youtu.be/Ec8lSoBYEyg>

### AGENDA

#### 430. Welcome

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol

431. To receive and consider acceptance of apologies for absence

432. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

433. To note that the Minutes of 23 June 2020 will be agreed at the next appropriate meeting.

434. To consider any advance comments from the public on any matters on this agenda.

435. Planning applications

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/20/2607/FUL	1 The Sound - Remove existing conservatory and build single-storey extension to kitchen at side of dwelling	Carlton And Whitton
DC/20/2437/FUL	25 Cowslip Crescent - Ground floor 'infill' extension to existing two storey dwelling and reconfiguration/re-location of front access door to side elevation.	Carlton And Whitton
DC/20/2425/FUL	Unit 6 Currys North Quay Retail Park Peto Way - removal of canopy structure and associated physical works	Harbour and Normanston
DC/20/2454/FUL	6 Guscott Close - Construction of a single storey outbuilding	Gunton and St Margarets
DC/20/2411/FUL	160 Yarmouth Road - Construction of a two storey extension, porch, alteration to roof and alterations to single storey rear extension	Gunton and St Margarets
DC/20/2226/FUL	12 Gunton Drive - Installation of a log cabin with side porch into the rear garden	Gunton and St Margarets
DC/20/2456/FUL	64 Witney Green - Remove existing conservatory - Proposed re-roofing and rear and side extension.	Kirkley and Pakefield
DC/20/2392/PN3	309 London Road South - To use a shop that has been empty for approximately 9+years to change to an office for a well established Domiciliary Care Company.	Kirkley and Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA). The Town Council will note these applications.

Reference	Address and Description	District Ward
DC/20/2615/TPO	Elm Lodge 84 Cotmer Road - TPO WDC 363A:2005 HC1-3 Horse Chestnuts - to be reduced in height by 40-50% and thinning of lower branches to balance trees.	Carlton And Whitton
DC/20/2632/TCA	14 Corton Road - Front garden 1 x Copper Beech - Fell to ground level Reason: this tree has failed to come into leaf this year and there is a large fungus at base of tree Meripilus giganteus	Gunton and St Margarets

c. To note briefing paper for Sizewell C start of the pre-examination stage. To note the development consent order Mobile Library bus will be visiting Lowestoft on 11 August to enable people to review a hard copy of the DCO submission.

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**d.** To note East Anglia One North and East Anglia Two North - Rule 6 letter giving notice of the Preliminary Meeting and the draft timetable for the examination of these applications.

**e.** To note East Suffolk Council Planning and Building Control newsletter July Edition.

**f.** To note Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

**g.** To receive reports from East Suffolk Council Referral Panel

### **436. Assets of Community Value**

**a.** To consider making a recommendation to Full Council that the Planning and Environment Committee's Terms of Reference are amended to include responses to consultations on assets of community value (community right to bid).

**b.** To consider a response to the consultation to list Friends Mission Hall, 48-52 St Georges Road, Pakefield as an Asset of Community Value noting that the response will need to be approved by Full Council.

**437. Date of the next meeting** – 17.00 Tuesday 11 August 2020.

**439. Items for the next Agenda.**