

# Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Planning and Environment Committee of Lowestoft Town Council which will be a video meeting via Zoom, at 16.30 on Tuesday 26 January 2021

Members of the public are welcome to observe the meeting, which can be accessed via <https://youtu.be/aKvwYJXktU8> and are welcome to submit comments regarding any item on the agenda in advance of the meeting. The minutes and all public documents associated with this agenda will be published as usual. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.* The Council's Public Participation Protocol for Video Meetings will apply to this meeting.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room. In this instance, the summons is for a video meeting and any councillor declaring a pecuniary interest will be disconnected from the call and redialled when the agenda item is complete.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

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Shona Bendix, Clerk  
19 January 2021.

# Lowestoft Town Council

## Meeting of the Planning and Environment Committee

Remote meeting to commence at 16.30 on Tuesday 26 January 2021

Stream Link: <https://youtu.be/aKvwYJXktU8>

### AGENDA

#### 563. Welcome

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol

#### 564. To receive and consider acceptance of apologies for absence

#### 565. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests **566.**

To note that the Minutes of 5 January 2021 will be agreed at the next appropriate meeting.

**567.** To consider any advance comments from the public on any matters on this agenda.

#### 568. Planning applications

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/20/4979/FUL	Allotments Near Normanston Drive Access From Field View - off Street parking for allotment users including new access from Fieldview Drive	Harbour and Normanston
DC/21/0034/FUL	103 Fir Lane - Demolish existing conservatory and build single storey flat roof extension to line with adjoining.	Harbour and Normanston
DC/20/5286/FUL	59 Durban Road - First floor rear extension	Kirkley and Pakefield
DC/21/0049/FUL	31 Laxfield Way - Reordering of garage to form bedroom and side access, but with retention of existing roof and rear flat roofed extension to form additional accommodation	Kirkley and Pakefield
DC/21/0078/FUL	73 Kirkley Park Road - To allow greater security to the clients premises by incorporating electric gate to drive with metal panels and pedestrian hinged gate between existing brick piers that are sympathetic to the building and surrounding area	Kirkley and Pakefield
DC/21/0026/FUL	1 Springfield Gardens - Sub-division of plot and construction of 1 No. 4 bedroom house	Carlton and Whitton
DC/21/0092/FUL	9 Chaukers Crescent - Proposed garage extension to rear, conversion of garage and extension at first floor above garage.	Carlton and Whitton
DC/20/5282/FUL	6 North Parade - Retrospective Application for over-boarding front fascias	Gunton and St Margarets
DC/20/4584/FUL	5 North Parade - Replace UPVC windows with UPVC sash windows and replace wooden door with a UPVC door of a similar colour	Gunton and St Margarets
DC/20/4966/FUL	36 Clover Way - Front lounge extension with downstairs toilet	Gunton and St Margarets
DC/21/0012/FUL	106 Yarmouth Road - 1.6m high brick wall with piers to front garden boundary. This is to replace a hedge which is dying.	Gunton and St Margarets

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**b.** Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA).

Reference	Address and Description	District Ward
DC/21/0108/TPO	Land to the rear of 8 Evans Drive - TPO 256 Land rear 8 June Avenue 1 x Oak - Crown reduce and shape by up to 25%, Remove deadwood and Ivy. Reason: tree is weighted heavily over rear garden of 8 June Avenue	Harbour and Normanston
DC/21/0178/TPO	46 Highgrove Close - TPO 332A 1 x small Ash - Fell as growing very near power lines so unable to reach potential	Harbour and Normanston
DC/21/0004/TCA	279 London Road South - Bay tree (T1) - Removal to ground level due to close proximity to wall and building, reducing the risk of damage to either in the future.	Kirkley and Pakefield

**c.** To note any reports from the East Suffolk Council Referral Panel:

DC/20/4856/FUL – 65/67 Lawson Road Lowestoft - This application was referred to the panel outlining the concerns raised by the Town Council (poor aesthetical design and concerns for the environmental impact of water run off from the proposed extensive flat roof. Should the planning authority be minded to approve the application a condition should be that the shop front should not be disturbed and, therefore, retained as part of the character of the street (as per public comments submitted in relation to heritage of the building). The application has been approved with a condition limiting delivery times and all other matters relating to the flat roof and shopfront controls are covered in the officer report which is published online.

### 569. Highways

To note the Town Council will receive a presentation from Suffolk Highways Community Liaison Engineer on Tuesday 9 February.

### 570. Consultations

To consider making a response to the following consultations:

**a.** New Government consultation on [class use change and permitted development rights](https://www.gov.uk/government/consultations/supporting-housing-delivery-and-public-service-infrastructure/supporting-housing-delivery-and-public-service-infrastructure) <https://www.gov.uk/government/consultations/supporting-housing-delivery-and-public-service-infrastructure/supporting-housing-delivery-and-public-service-infrastructure> (deadline 28 January 2021)

**b.** [North of Lowestoft Garden Village](https://www.northoflowestoft.co.uk/) - notice of masterplan consultation and virtual exhibition <https://www.northoflowestoft.co.uk/> (deadline 15 February 2021)

**c.** East Suffolk Council - [Draft Historic Environment Supplementary Planning Document](http://www.eastsuffolk.gov.uk/planning-policy-consultations) (ways to conserve and enhance the historic environment) [www.eastsuffolk.gov.uk/planning-policy-consultations](http://www.eastsuffolk.gov.uk/planning-policy-consultations) (deadline 1 February 2021)

**d.** Suffolk County Council - Help shape [guidance for new housing developments in Suffolk](https://www.suffolk.gov.uk/planning-waste-and-environment/planning-and-development-advice/suffolk-design-streets-guide/) (Suffolk Design: Streets Guide). (deadline 10 February 2021)

<https://www.suffolk.gov.uk/planning-waste-and-environment/planning-and-development-advice/suffolk-design-streets-guide/>

**e.** Great Eastern Mainline December 2021 timetable consultation

<https://www.greateranglia.co.uk/travel-information/great-eastern-mainline-dec-21-timetable-consultation> (deadline 12 February 2021)

### 571. Licensing

To consider the following licensing applications:

**a.** [Renewal Application for Street Trading Consent](#) - Farmhouse Kitchen - Hadenham Road, Lowestoft  
To sell hot and cold snacks and refreshments. Monday to Saturday 7:30 to 16:00, Sunday 10:00 to 16:00

**572.** To note the Briefing on the Planning Process for Sizewell C: Update – January 2021

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**573.** Date of the next meeting – 17.00 Tuesday 9 February 2021.

**574.** Items for the next Agenda.