

# Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Planning and Environment Committee of Lowestoft Town Council which will be a video meeting via Zoom, at 17.00 on Tuesday 10 November 2020.

Members of the public are welcome to observe the meeting, which can be accessed via <https://youtu.be/u4ZNUgYhaIM> and are welcome to submit comments regarding any item on the agenda in advance of the meeting. The minutes and all public documents associated with this agenda will be published as usual. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.* The Council's Public Participation Protocol for Video Meetings will apply to this meeting.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room. In this instance, the summons is for a video meeting and any councillor declaring a pecuniary interest will be disconnected from the call and redialled when the agenda item is complete.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

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Shona Bendix, Clerk  
4 November 2020

# Lowestoft Town Council

## Meeting of the Planning and Environment Committee

Remote meeting to commence at 17.00 on Tuesday 10 November 2020

Stream Link: <https://youtu.be/u4ZNUgYhAlM>

### AGENDA

#### 507. Welcome

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol

#### 508. To receive and consider acceptance of apologies for absence

#### 509. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

#### 510.

To note that the Minutes of 27 October 2020 will be agreed at the next appropriate meeting.

#### 511. To consider any advance comments from the public on any matters on this agenda.

#### 512. Planning applications

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/20/4364/FUL	137 Stradbroke Road - Demolition of Existing Conservatory, and Part Kitchen, and Erection of Single Storey Rear and Side Extensions	Kirkley and Pakefield
DC/20/4113/FUL	22 The Avenue Lowestoft - Single storey rear extension	Kirkley and Pakefield
DC/20/4180/FUL	10 Vermeer Close Lowestoft - Single-storey front extension to create new kitchen, together with new porch.	Gunton and St Margarets
DC/20/4090/FUL	Cherry Lodge 23 - 24 Lyndhurst Road - Construction of a first floor extension (partially above lower ground floor rear wing) to provide 3 additional bedrooms and associated works	Gunton and St Margarets
DC/20/4102/FUL	175 Oulton Road - Rear extension	Harbour and Normanston
DC/20/3540/COU	72 Pinewood Avenue - Change of use from shop (Class E) to Hot Food Takeaway (Sui-generis)	Carlton and Whitton
DC/20/3943/FUL	32 Hotlon Avenue - First floor extension above porch, removal of garage and new rear extension	St Margaret's West

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA).

Reference	Address and Description	District Ward
DC/20/4200/TPO	7 Kirkley Park Road - TPO 86 Front garden T1 & T2 - 2 x Pine - Reduce crown height and spread by between 1.5-2.5m to reduce lever arm stress and risk of failure in adverse weather conditions. Prune to tidy up previous storm damage on the lateral limbs over the adjacent property Rear garden T3, T4 - 2 x Pines -Reduce crown height and spread by between 1.5-2.5m to reduce lever arm stress and risk of failure in adverse weather conditions.	Kirkley and Pakefield

c. To note the following reports from the East Suffolk Council Referral Panel

DC/20/2589/FUL - replacement windows and doors at Christ Church Hall, Whapload Road. The application was referred to Referral Panel, as the Town Council comments were contrary to the officer recommendation of approval. At the Referral Panel it was agreed by the Chair and Vice Chair

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of both Development Control Committees, that the application did not need to be referred to development control committee, and could remain at officer delegation level with the recommendation of approval.

**d.** To note Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

**513.** To consider if and how applications for repair to and replacement of windows will be considered going forward in respect of the East Suffolk Council Window Policy Scoring System <https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/value-your-historic-windows/window-policy-scoring-system/>

**514.** Consultations

To consider the following consultations

**a.** East Suffolk Council - how can we better engage you in the planning process

**b.** East Suffolk Council - how can we improve cycling and walking

**c.** East Suffolk Council - the impact of housing development on protected habitat sites

**d.** Suffolk County Council - Traffic Regulation Orders for various roads in Lowestoft; Corton Road, Stubbs Wood, Lyndhurst Road, Carlton Road, St Aubyns Road, College Road, Rectory Road.

**515.** To note East Suffolk Council publication of 'Local Validation List' in relation to submitting planning applications.

**516.** To note that application DC/20/2593/FUL High Dene, 105 Park Road (change of use from C2 residential care home to large HMO) AND DC/20/3472/FUL, St Marys Catholic Primary School, Kirkley Cliff Road, (landscaping) will be heard at the East Suffolk Council Planning Committee on 8 December and agree how the Town Council will be represented at this.

**517.** To consider how to progress the following actions towards implementation of the Town Council's Health Emergency Declaration: "Item 8 Taking account of health and well-being as part of our decisions on planning and development".

**518.** To note that the Standing Orders and Policies Sub-Committee are considering Committee and Sub-Committee structures and Terms of Reference, and to consider submitting any comments.

**519. Date of the next meeting** – 16.30 Tuesday 24 November 2020.

**520. Items for the next Agenda.**