

# Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council, which will be a video meeting via Zoom, at 14:30 on 19 January 2021. **Members of the public are welcome to observe the meeting and submit comments regarding any item on the agenda in advance of the meeting. The link for members of the public to observe the meeting is as follows: <https://youtu.be/4h2NChtW4MM>. The link for Councillors to access the Zoom meeting will be sent separately via email. The minutes and all public documents associated with this agenda will be published as usual.** *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

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Shona Bendix, Clerk  
12 January 2021

**Lowestoft Town Council**  
**Meeting of the Parks and Open Spaces Sub-Committee**  
**Via Video Meeting**  
**14:30 on 19 January 2021**

**AGENDA**

**114. Welcome**

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol.

**115. To receive and consider acceptance of apologies for absence and changes to the membership of this Sub-Committee**

**116. Declarations of Interests and dispensations**

116.1 To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

**117. To receive any comments and note that the draft minutes of the meeting on 15 December 2020 will be considered at the next appropriate meeting**

**118. To consider any advance comments from the public on any matters on this agenda**

**119. To note progress with the development of wildflower areas at Clarkes Lane and Daffodil Walk**

**120. To consider a proposal from the Climate Emergency Committee to develop an area in Fen Park to produce mulch**

**121. To review the Town Council's Tree Policy**

**122. To consider information boards and/or required signage for the Town Council's parks**

**123. To consider the following regarding play areas:**

123.1 Which play area to prioritise for refurbishment in 2021 – 2022

123.2 Further improvements to the St Margaret's Plain play area

123.3 Improvements to the Britten Road play area surfacing

123.4 The provision of a path at the Stoven Close play area

**124. To consider whether to progress a public survey on parks and open spaces**

**125. To consider the installation of dog litter bag dispensers at The Ness**

**126. To consider five-year plans for the following parks and priorities for 2021 – 2022, including how to progress the decision to install bins at every entrance:**

126.1 Normanston Park

126.2 Fen Park

126.3 Kensington Gardens

126.4 Sparrows Nest

126.5 Belle Vue Park

**127. Date of the next meeting**

**Lowestoft Town Council**  
**Meeting of the Parks and Open Spaces Sub-Committee**  
**Via Video Meeting**  
**14:30 on 19 January 2021**

16 February 2021 14:30

**128. Items for the next Agenda and Close**

- 129. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**