

# Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council, which will be a video meeting via Zoom, at 14:30 on 18 August 2020. **Members of the public are welcome to observe the meeting and submit comments regarding any item on the agenda in advance of the meeting. The link for members of the public to observe the meeting is as follows: <https://youtu.be/Dk-o5EZ2K4>. The link for Councillors to access the Zoom meeting will be sent separately via email. The minutes and all public documents associated with this agenda will be published as usual.** *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

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Shona Bendix, Clerk  
11 August 2020

**Lowestoft Town Council**  
**Meeting of the Parks and Open Spaces Sub-Committee**  
**Via Video Meeting**  
**14:30 on 18 August 2020**

**AGENDA**

**31. Welcome**

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol.

**32. To receive and consider acceptance of apologies for absence**

**33. Declarations of Interests and dispensations**

33.1 To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

**34. To receive any comments and note that the draft minutes of the meeting on 14 July 2020 will be considered at the next appropriate meeting**

**35. To consider any advance comments from the public on any matters on this agenda**

**36. To consider increasing the Town Council's provision of noticeboards, bicycle racks, benches and bins, including costs and progress with a public survey**

**37. To consider how best to increase the local beneficial impact of trees, including the following:**

37.1 Approval of the Tree Council funding application and plans for implementation

37.2 Progressing a public campaign to promote trees

37.3 Suffolk County Council's plans for a memorial woodland

**38. To consider how to progress wildflower areas at Gunton Community Park, Clarkes Lane and Daffodil Walk, and to consider any other appropriate areas of Town Council land**

**39. To consider five year plans for the following parks:**

39.1 Normanston Park

39.2 Fen Park

39.3 Kensington Gardens

39.4 Sparrows Nest, including a suggested Alice in Wonderland theme

**40. To consider the following regarding Autumn planting:**

40.1 The assistance of seasonal workers

40.2 Planned planting, including the Holocaust island bed and lawn, and the Belle Vue Park pink and white beds

40.3 Ordering bulbs

40.4 A plan for the 2021 planting of the Sparrows Nest Winter Garden and Sensory Garden

**41. To consider how to make improvements to the St Margarets Plain play area**

**42. To consider whether to progress an art project at the Belle Vue Park North entrance, and which organisations to approach for plans**

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- 43. To consider signage encouraging the appropriate disposal of dog litter at the Town Council's parks and open spaces**
  
- 44. Date of the next meeting**  
22 September 2020 14:30
  
- 45. Items for the next Agenda and Close**
  
- 46. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**