Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council, which will be a video meeting via Zoom, at 14:30 on 18 August 2020. Members of the public are welcome to observe the meeting in advance of the meeting. The link for members of the public to observe the meeting is as follows: https://youtu.be/Dk-o5EZ2K4. The link for Councillors to access the Zoom meeting will be sent separately via email. The minutes and all public documents associated with this agenda will be published as usual. In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a disclosable pecuniary interest in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council’s Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

**S S Bendix**

..........................................................................................
Shona Bendix, Clerk
11 August 2020
Lowestoft Town Council  
Meeting of the Parks and Open Spaces Sub-Committee  
Via Video Meeting  
14:30 on 18 August 2020  

AGENDA

31. Welcome  
   To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol.

32. To receive and consider acceptance of apologies for absence

33. Declarations of Interests and dispensations  
   33.1 To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

34. To receive any comments and note that the draft minutes of the meeting on 14 July 2020 will be considered at the next appropriate meeting

35. To consider any advance comments from the public on any matters on this agenda

36. To consider increasing the Town Council’s provision of noticeboards, bicycle racks, benches and bins, including costs and progress with a public survey

37. To consider how best to increase the local beneficial impact of trees, including the following:  
   37.1 Approval of the Tree Council funding application and plans for implementation  
   37.2 Progressing a public campaign to promote trees  
   37.3 Suffolk County Council’s plans for a memorial woodland

38. To consider how to progress wildflower areas at Gunton Community Park, Clarke’s Lane and Daffodil Walk, and to consider any other appropriate areas of Town Council land

39. To consider five year plans for the following parks:  
   39.1 Normanston Park  
   39.2 Fen Park  
   39.3 Kensington Gardens  
   39.4 Sparrows Nest, including a suggested Alice in Wonderland theme

40. To consider the following regarding Autumn planting:  
   40.1 The assistance of seasonal workers  
   40.2 Planned planting, including the Holocaust island bed and lawn, and the Belle Vue Park pink and white beds  
   40.3 Ordering bulbs  
   40.4 A plan for the 2021 planting of the Sparrows Nest Winter Garden and Sensory Garden

41. To consider how to make improvements to the St Margarets Plain play area

42. To consider whether to progress an art project at the Belle Vue Park North entrance, and which organisations to approach for plans
43. To consider signage encouraging the appropriate disposal of dog litter at the Town Council’s parks and open spaces

44. Date of the next meeting
   22 September 2020 14:30

45. Items for the next Agenda and Close

46. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda