

Lowestoft Town Council Neighbourhood Development Plan Sub- Committee

For the attention of all Sub-Committee Members

You are summoned to attend a Meeting of the Neighbourhood Plan Sub-Committee of Lowestoft Town Council which will be a video meeting via Zoom, at 16.00 on Monday 22 March 2021.

Members of the public are welcome to observe the meeting, which can be accessed via <https://youtu.be/OEi4fuGuHIQ> and are welcome to submit comments regarding any item on the agenda in advance of the meeting. The minutes and all public documents associated with this agenda will be published as usual. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.* The Council's Public Participation Protocol for Video Meetings will apply to this meeting.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room. In this instance, the summons is for a video meeting and any councillor declaring a pecuniary interest will be disconnected from the call and redialled when the agenda item is complete.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
17 March 2021.

Lowestoft Town Council
Meeting of the Neighbourhood Development Plan Sub-Committee
Remote meeting to commence at 16.00 on Monday 22 March 2021
Stream Link: <https://youtu.be/OEi4fuGuHIQ>

AGENDA

1. Welcome
2. To receive and consider acceptance of apologies for absence. To note Cllr Breakspear has resigned from the sub-committee
3. Declarations of Interests and Dispensations
 - a. To receive declarations of disclosable pecuniary and non-pecuniary interests from Councillors on items on the agenda.
 - b. To receive and consider written requests for dispensation for disclosable Pecuniary Interests.
4. To receive any comments and note that the draft minutes of the meeting on 18 January 2021 will be considered at the next appropriate meeting
5. To consider any advance comments from the public on any matters on this agenda
6. To receive a report on the status of the NDP and the next steps including:
 - a. To review the revised draft NDP
 - b. Completion of sites reports (as per UVE template)
 - c. Completion of Local Green Space designation list and allocation of Parks and Recreation
 - d. Landowner engagement
 - e. LPA screening of draft NDP
 - f. Communication
 - g. Design of final NDP and graphics/photographs for inclusion.
7. To note the Planning and Environment Committee response to the North Lowestoft Conversation Area Appraisal.
8. To note the current funding position for the NDP and completion of the end of grant return.
9. Date of the next meeting – to be confirmed.
10. Items for the next agenda and close