

Lowestoft Town Council
Meeting of Neighbourhood Plan Sub-Committee
Video Meeting
15.00 on Tuesday 8 September 2020

MINUTES

Present: Cllrs Alice Taylor (Chair), Susan Barnard, Andy Pearce and Colin Butler

In attendance: Sarah Foote (Deputy Clerk)

1. Election of Chair

Cllr Taylor proposed herself for this position and this was seconded by Cllr Pearce and unanimously agreed.

2. Welcome

The Chair welcomed the meeting and read the video meeting protocol.

3. Apologies

No apologies had been received. Cllrs Frost, Breakspear and Hardie were absent from the meeting.

4. Declarations of Interests and dispensations

4.1 Declarations of Disclosable Pecuniary and Non-Pecuniary Interests – Cllrs Pearce and Barnard declared a non-pecuniary interest in matters relating to Dip Farm. Cllr Taylor declared a non-pecuniary interest in matters relating to Kensington Gardens.

4.2 There were no written requests for dispensations for Disclosable Pecuniary Interests.

5. Approval of Minutes

The minutes from the meeting of 24 February 2020 were agreed as an accurate record and would be signed at the next appropriate meeting.

6. Public Forum

No comments had been submitted ahead of the meeting.

7. Sub-committee arrangements

7.1 The membership of the sub-committee was confirmed as Cllrs Barnard, Breakspear, Butler, Frost, Hardie, Pearce, Taylor

7.2 It was proposed by Cllr Taylor, seconded by Cllr Pearce and unanimously agreed that Cllr Butler be appointed Vice Chair of the Sub-Committee

7.3 The Terms of Reference were reviewed and accepted with no amendments. Proposed by Cllr Pearce, seconded by Cllr Taylor and agreed.

8. Plan Development

The Council's NDP consultant had recommended that the draft NDP policies be reviewed in light of the changes at agenda item 9 and any matters arising from the government white paper at agenda item 10. The Council were able to apply to Locality for additional funding to support this work package. It was proposed by Cllr Taylor, seconded by Cllr Pearce and unanimously agreed that the consultant is asked to detail the work package and that the Deputy Clerk submits the grant application and that

9. Designations of Local Green Spaces, Recreation and Play Areas and Parks was nearing completion, however, there was still work to do on providing a map for each of the designated areas.

10. It was noted that new **Use Class Change Orders** had come into effect on 1 September and their impact on the emerging NDP were considered.

11. Planning for the Future White Paper - it was noted that the deadline to respond to this consultation was 29 October and the Planning and Environment Committee would also be considering the consultation. Members had been provided with briefing notes to assist their consideration of the consultation and this would be an agenda item for the next meeting.

12. Date of the next meeting

2.00 pm Monday 6 October 2020

13. Items for next agenda – consideration of the Planning for the Future White Paper.

The Chair closed the meeting at 15.43

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Signed: 6 October 2020.