

Lowestoft Town Council

For the attention of all Councillors

You are summoned to attend an Extraordinary Full Council Meeting of Lowestoft Town Council, which will be a video meeting via Zoom, at 19:30 on 5 May 2021.

Members of the public are welcome to observe the meeting and submit comments regarding any item on the agenda in advance of the meeting. The link to observe the meeting is as follows: <https://youtu.be/iuDjc13kcf8>. If you wish to participate in person (as permitted in the agenda and in line with any conditions applied by the Council) through Zoom Webinar the link is <https://us02web.zoom.us/j/81688685570>. The minutes and all public documents associated with this agenda will be published as usual. In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

Please note the pre-election sensitive period is underway and Council meetings must not be used in a way which in whole or partly appears designed to affect public support for a political party or particular candidate. Any breaches will be reported to the Monitoring Officer.

A. Green

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Cllr Alan Green, Mayor
27 April 2021

Lowestoft Town Council

Extraordinary Full Council Meeting

Held via Video Meeting

19:30 on 5 May 2021

AGENDA

19. Welcome

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol.

20. To consider apologies for absence from any councillors not in attendance

21. Declarations of Interests and dispensations

21.1. To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

22. To consider the draft minutes of the Annual Meeting on 4 May 2021, if available

23. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

24. To consider the following on the Town Hall (some aspects may be confidential):

24.1. The business plan and audience development work by MossKing

24.2. Lowestoft Town Council investment in the Town Hall development and any related community engagement and application for borrowing approval from the Secretary of State

24.3. Preparation for submission of a bid to the National Lottery Heritage Fund

24.4. Next actions and any delegations

25. To consider the date of the next meeting and any delegations required

25 May 2021 (to be confirmed)

26. Items for the next agenda and close

27. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal and employment issues relating to the matters on this agenda, including the following:

27.1. Any matters, including those above as required