

Working details for ANNUAL RETURN - Year ended 31 March 2021

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
1	331,168	833,083	310	0	General Reserves
1	7,370	7,370	320	0	EMR - Civic and Ceremonial
1	24,852	24,852	321	0	EMR - Legal Costs
1	4,500	6,169	322	0	EMR - Training
1	4,600	4,600	323	0	EMR - Marina Theatre
1	83,700	89,044	326	0	EMR - Repairs & Maintenance
1	34,066	34,066	328	0	EMR - Elections
1	20,500	20,500	329	0	EMR - Capital
1	50,000	50,000	330	0	EMR - Triangle Market
1	63,093	82,821	331	0	EMR - CIL
1	25,000	35,000	332	0	EMR - Staff
1	133	9,058	333	0	EMR - Neighbourhood Plan
1	Balances brought forward	648,981	1,196,561	Total balances & reserves at the beginning of the year as recorded in the Financial Records	
2	1,783,537	1,837,731	1076	100	Precept
2	Annual Precept	1,783,537	1,837,731	Total amount of Precept income received in the year	
3	95,505	98,162	1000	250	Property Lettings - Exempt
3	20,000	10,000	1000	355	Property Lettings - Exempt
3	25,200	18,900	1000	425	Property Lettings - Exempt
3	2,771	4,734	1000	430	Property Lettings - Exempt
3	6,250	4,688	1000	440	Property Lettings - Exempt
3	3,100	2,325	1000	445	Property Lettings - Exempt
3	1,000	1,000	1000	535	Property Lettings - Exempt
3	3,522	1,917	1020	505	Market Income
3	173	0	1021	505	Monthly Market Income
3	1,002	248	1080	100	Bank Interest Received
3	529	780	1090	100	Grants
3	29,925	4,354	1090	110	Grants
3	0	26,793	1090	480	Grants
3	19,728	37,040	1095	100	CIL
3	0	23,239	1096	100	S106
3	583	583	1100	400	Allotment Income
3	0	171	1150	440	Leisure Activity Fees Vatable
3	1,060	600	1200	150	Room and Land Hire Income
3	0	63	1200	405	Room and Land Hire Income
3	0	129	1200	440	Room and Land Hire Income
3	0	1,880	1200	510	Room and Land Hire Income
3	11,197	0	1300	120	Capital Works
3	Total other receipts	221,543	237,603	Total income or receipts as recorded in the cashbook minus the Precept	
4	167,167	151,704	4000	140	Salaries - Gross
4	16,974	16,285	4005	140	Employers National Insurance
4	41,037	37,469	4010	140	Employers Superannuation
4	Staff costs	225,177	205,457	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers),	

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			pension contributions and expenses		
5	14,601	14,362	9980	355	DMO Repayments
5	14,601	14,362	Total expenditure or payments of capital and interest made during the year on borrowings		
6	0	1,272	4020	140	Home Working Allowance
6	2,000	150	4050	140	Staffing Contingency
6	10,027	4,241	4055	140	Training and Communication
6	739	5	4060	100	Equipment
6	1,962	1,116	4070	100	Office Supplies and Stationery
6	3,966	3,350	4090	130	Audit Fees
6	20,366	21,220	4095	130	Insurance
6	0	85	4100	100	Community Engagement
6	1,192	3,114	4100	300	Community Engagement
6	3,910	14,921	4105	100	IT
6	283	238	4110	130	Bank Charges
6	94	0	4115	110	Professional Fees and Subscrip
6	3,148	4,137	4115	130	Professional Fees and Subscrip
6	354	104	4120	100	Miscellaneous & Meetings
6	20,088	6,986	4130	130	Provision for legal costs
6	24,976	0	4135	130	Elections
6	3,098	2,400	4140	300	Civic & Ceremonial
6	435	7	4150	100	Travel Expenses
6	6,772	4,948	4155	100	Asset Compliance Costs
6	12,534	0	4156	100	Compliance Works
6	1,813	0	4160	150	Parking
6	0	5,275	4165	130	Consultancy
6	0	12,106	4300	150	Business Rates
6	1,080	1,098	4300	425	Business Rates
6	2,062	2,096	4300	445	Business Rates
6	1,203	1,223	4300	500	Business Rates
6	1,154	1,173	4300	505	Business Rates
6	1,841	1,871	4300	510	Business Rates
6	1,185	2,370	4305	160	BID Levy
6	808	0	4340	150	Furniture & Equipment
6	0	28	4365	100	Utilities
6	40	0	4365	150	Utilities
6	4,192	2,443	4365	160	Utilities
6	8,978	5,840	4365	425	Utilities
6	5,171	3,073	4365	435	Utilities
6	5,101	7,224	4365	440	Utilities
6	2,629	1,497	4365	445	Utilities
6	1,059	1,293	4365	500	Utilities
6	3,552	1,759	4365	505	Utilities
6	997	772	4365	520	Utilities
6	2,021	3	4365	600	Utilities

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	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
6	0	-631	4366	100	Utilities Refund
6	0	35,000	4370	100	CIL Expenditure
6	2,070	0	4400	200	Lowestoft Collection
6	2,028	0	4440	100	S106
6	9,900	20,122	4450	300	Grants
6	803	1,050	4465	300	Events
6	4,937	4,937	4470	100	Festive Lights
6	1,301	0	4475	300	Remembrance and Holocaust Day
6	150,000	150,000	4505	350	Marina Theatre Management Fee
6	1,000	1,000	4600	400	Administration Fee - Allotment
6	0	19,650	4601	400	Allotment Maintenance
6	0	1,863	4610	400	Waterways and Ponds
6	0	135	4615	405	The Ness
6	0	25	4625	410	GELP Railway Rent
6	289	0	4705	150	Room Hire Expenses
6	12,917	3,429	4710	150	IT Service Charge
6	11,191	16,787	4715	150	Hamilton House Loan Repayment
6	13,843	18,375	4720	150	Hamilton House Rent
6	43,179	35,876	4725	150	Hamilton House Service Charge
6	8,932	3,685	4800	110	Neighbourhood Plan Grant
6	18,346	15,979	5000	100	Repairs & Maintenance
6	12,932	1,550	5000	160	Repairs & Maintenance
6	11,645	7,852	5000	350	Repairs & Maintenance
6	1,339	290	5000	515	Repairs & Maintenance
6	22,554	0	5020	100	Town Hall Grant Expenditure
6	0	9,251	5020	160	Town Hall Grant Expenditure
6	2,168	291	5030	100	Parks Development
6	0	1,403	6500	405	Ground Maintenance Contract
6	2,296	2,245	6500	410	Ground Maintenance Contract
6	299	281	6500	412	Ground Maintenance Contract
6	997	1,029	6500	414	Ground Maintenance Contract
6	100	94	6500	416	Ground Maintenance Contract
6	3,393	3,274	6500	418	Ground Maintenance Contract
6	200	187	6500	420	Ground Maintenance Contract
6	2,097	1,216	6500	422	Ground Maintenance Contract
6	70,000	66,982	6500	425	Ground Maintenance Contract
6	14,120	13,565	6500	430	Ground Maintenance Contract
6	62,112	59,966	6500	435	Ground Maintenance Contract
6	82,476	79,143	6500	440	Ground Maintenance Contract
6	84,461	81,014	6500	445	Ground Maintenance Contract
6	4,189	4,116	6500	450	Ground Maintenance Contract
6	1,894	1,029	6500	452	Ground Maintenance Contract
6	2,792	2,713	6500	454	Ground Maintenance Contract
6	399	468	6500	456	Ground Maintenance Contract
6	1,197	1,216	6500	458	Ground Maintenance Contract
6	3,294	3,181	6500	460	Ground Maintenance Contract

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6	1,797	1,777	6500	462	Ground Maintenance Contract	
6	6,090	5,894	6500	464	Ground Maintenance Contract	
6	1,297	1,310	6500	466	Ground Maintenance Contract	
6	2,296	2,152	6500	468	Ground Maintenance Contract	
6	-1	0	6500	470	Ground Maintenance Contract	
6	2,096	2,058	6500	472	Ground Maintenance Contract	
6	6,889	6,642	6500	474	Ground Maintenance Contract	
6	2,595	2,526	6500	476	Ground Maintenance Contract	
6	2,096	1,965	6500	478	Ground Maintenance Contract	
6	5,191	5,052	6500	480	Ground Maintenance Contract	
6	0	0	6500	482	Ground Maintenance Contract	
6	399	374	6500	484	Ground Maintenance Contract	
6	10,281	9,261	6500	500	Ground Maintenance Contract	
6	16,120	23,575	6500	505	Ground Maintenance Contract	
6	2,895	2,807	6500	510	Ground Maintenance Contract	
6	200	187	6500	515	Ground Maintenance Contract	
6	10,681	9,636	6500	520	Ground Maintenance Contract	
6	399	374	6500	530	Ground Maintenance Contract	
6	1,797	1,684	6500	535	Ground Maintenance Contract	
6	10,684	9,636	6500	545	Ground Maintenance Contract	
6	2,895	0	6500	550	Ground Maintenance Contract	
6	302,506	0	6505	600	CCTV Contract	
6	0	200	7005	100	Bad Debts	
6	Total other payments	1,217,722	876,181	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)		
7	Balances carried forwrd	1,196,561	2,175,895	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]		
8		701,605	1,713,787	200	0	Current Bank A/c
8		451,002	451,249	210	0	Savings Account
8		5	5	250	0	Petty Cash
8	Total Cash & Investments	1,152,611	2,165,041	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March		
9		403,017	403,016	9	0	Total Fixed Assets
9	Total Fixed Assets	403,017	403,016	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register		
10		185,000	175,000	10	0	Total Borrowings
10	Total Borrowings	185,000	175,000	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)		