

Lowestoft Town Council

Minutes of Meeting of the Planning and Environment Committee

Remote meeting at 16.30 on Tuesday 24 November 2020

Video meeting participants: Cllrs Sue Barnard, Amanda Frost, Alan Green, Jacqueline Hardie (joined 16.44), Peter Knight (Chair), Andy Pearce (arrived 16.36) and Alice Taylor

Also participating: Sarah Foote (Deputy Clerk)

521. Welcome

The right to report and the application of the video meeting protocol were explained and noted, and the meeting was welcomed.

522. To receive and consider acceptance of apologies for absence

Cllr Eastwood and Carlton were absent. It was noted that Cllr Parker had resigned from this committee.

523. Declarations of Interests and dispensations

Cllr Barnard declared a pecuniary interest in DC/20/4479/FUL 9 Glebe Close

Cllr Taylor declared a pecuniary interest in DC/20/4436/ADI East Point Pavilion

During the course of the meeting, Cllr Green declared he had been approach for information by the application for the licensing application (agenda item 528).

524. Minutes of last meeting

a. It was noted that the minutes of 10 November 2020 would be agreed at the next appropriate meeting.

525. Public comment submitted in relation to DC/20/4436/ADI would be noted when this application was considered.

526. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

| Reference | Address and Description | District Ward |
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| DC/20/4545/EIA | ABP Lowestoft - EIA Screening Opinion - Lowestoft Eastern Energy Facility | Oulton Broad |
| It was proposed by Cllr Taylor, seconded by Cllr Pearce and unanimously agreed to submit comment that the Town Council had noted the detailed documentation and had assumed that a proper assessment of this would be done by the Officers at the Planning Authority who have expertise in such matters. | | |
| DC/20/4487/FUL | 41 St Leonards Road - Kitchen extension - rear | Kirkley and Pakefield |
| It was proposed by Cllr Green, seconded by Cllr Barnard and unanimously agreed to recommend approval. | | |
| DC/20/4476/FUL | Claremont Pier Wellington Esplanade - Reinstatement of terrace areas and installation of bi-fold doors at ground and first floor | Kirkley and Pakefield |
| It was proposed by Cllr Frost, seconded by Cllr Green and unanimously agreed to recommend approval. | | |
| DC/20/4436/ADI | East Point Pavilion Royal Plain - Illuminated Advertisement Consent - New signage to be a combination of illuminated and non-illuminated fascia panels and vinyl wrap / new cladding | Kirkley and Pakefield |
| At 16.41 Cllr Taylor left the meeting. It was proposed by Cllr Frost, seconded by Cllr Green and agreed (five votes in favour, two abstentions (Cllrs Hardie and Barnard) to recommend approval. At 16.46 Cllr Taylor re-joined the meeting. | | |
| C/20/4523/FUL | 38 Pakefield Road - Single and two storey extensions with garage roof replacement | Kirkley and Pakefield |
| It was proposed by Cllr Taylor, seconded by Cllr Hardie and unanimously agreed to recommend approval. | | |

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| DC/20/4540/FUL | St Julians 13 Cliftonville - Proposed Rear and Side Extensions | Kirkley and Pakefield |
| It was proposed by Cllr Hardie, seconded by Cllr Barnard and agreed (six votes in favour, one against (Cllr Frost)) to recommend refusal of the application as presented due to concerns for loss of light/overlooking (45 degree line of sight) to the property to the west. It was further agreed that the committee would be content to support the application if these concerns were satisfied. | | |
| DC/20/2060/FUL | Inverary London Road South - Sub divide existing property {'Inverary' former social club} into two semi detached houses and construct 1 bungalow and associated domestic garages within the curtilage of the site | Kirkley and Pakefield |
| It was noted that a full tree assessment report had now been provided with the application. It was proposed by Cllr Taylor, seconded by Cllr Green and unanimously agreed to recommend approval. | | |
| DC/20/4483/FUL | 24 Westland Road - Single Storey Rear Extension Front Porch | Carlton and Whitton |
| It was proposed by Cllr Taylor, seconded by Cllr Frost and unanimously agreed to recommend approval. | | |
| DC/20/4447/FUL | Kingdom Hall Ethel Road - External alterations comprising of in-filling of first-floor windows, new windows at ground-level, replacement external doors, replacement fire escape stair, replacement external render, alterations to boundary wall and railings. | Harbour and Normanston |
| It was proposed by Cllr Hardie, seconded by Cllr Pearce and unanimously agreed to recommend approval. | | |
| DC/20/4045/FUL | REVISED PLANS. 17 Spencer Drive - Extension to existing property at the front, right hand side and rear | Gunton and St Margaret's |
| It was proposed by Cllr Hardie, seconded by Cllr Taylor and unanimously agreed to recommend approval. | | |
| DC/20/4376/FUL | 8 Glebe Close Lowestoft - Side and rear extension | Gunton and St Margaret's |
| It was proposed by Cllr Taylor, seconded by Cllr Pearce and agreed (six votes in favour, one abstention (Cllr Hardie)) to recommend approval. | | |
| DC/20/4241/FUL | 4 Yarmouth Road - Proposed extension, replacement windows and front door | Gunton and St Margaret's |
| It was proposed by Cllr Hardie, seconded by Cllr Pearce and unanimously agreed to recommend approval. | | |
| DC/20/4532/FUL | 55 Harrington Avenue - Rear first floor extension | Gunton and St Margaret's |
| It was proposed by Cllr Pearce, seconded by Cllr Green and agreed (six votes in favour, one abstention (Cllr Barnard)) to recommend approval. | | |
| DC/20/4479/FUL | Part Rear Garden of 9 Glebe Close - Construction of single storey detached bungalow and all associated works. | Gunton and St Margaret's |
| At 17.23 Cllr Barnard left the meeting. It was proposed by Cllr Hardie, seconded by Cllr Taylor and agreed (five votes in favour, one abstention (Cllr Pearce)) to recommend approval. At 17.33 Cllr Barnard re-joined the meeting. | | |

b. - It was noted that the Planning Authority had received the following application for repair/replacement windows within a Conservation Area and this would be assessed in line with East Suffolk Councils window policy scoring system. <https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/value-your-historic-windows/window-policy-scoring-system/>

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| DC/20/4470/FUL | 17 Windsor Road - Replacement of front wooden casement windows to sliding sash white PVC-u (Supplementary information attached) Transom drops, glass sightlines and astragal Georgian bars to be in line with the original installation and to match other properties in the street with original windows (eg. No`s 7, 9 &11). Composite door of a style closely matching existing door. | Kirkley and Pakefield |
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c. There were no reports from the East Suffolk Council Referral Panel to note.

d. There had been no Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

527. Consultations

Suffolk County Council - Traffic Regulation Orders for various roads in Lowestoft; Corton Road, Stubbs Wood, Lyndhurst Road, Carlton Road, St Aubyns Road, College Road, Rectory Road. It was proposed by Cllr Barnard, seconded by Cllr Pearce and unanimously agreed to support these TROs.

528. Licensing

a. It was unanimously agreed to support of an application for a new street trading licence to be granted for a coffee van to trade from the private car park on Grand Avenue. Proposed by Cllr Pearce, seconded by Cllr Hardie.

529. Date of the next meeting – 5.00 pm on Tuesday 8 December 2020.

530. Items for the next Agenda - none were requested.

Meeting Closed at 17.38.