

Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a meeting of the Assets, Inclusion and Development Committee of Lowestoft Town Council, which will be a video meeting via Zoom, at 18:00 on 7 September 2020. **Members of the public are welcome to observe the meeting and submit comments regarding any item on the agenda in advance of the meeting. The link for members of the public to observe the meeting is as follows:**

<https://youtu.be/EmPPw9Uc9qs>. **The link for Councillors to access the Zoom meeting will be sent separately via email. The minutes and all public documents associated with this agenda will be published as usual.** In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

SS Bendix

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Shona Bendix, Clerk
28 August 2020

Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee
Via Video Meeting
18:00 on 7 September 2020

AGENDA

48. Welcome

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol.

49. To receive and consider acceptance of apologies for absence

50. Declarations of Interests and dispensations

50.1. To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

51. To receive any comments and note that the draft minutes of the meeting on 3 August 2020 will be considered at the next appropriate meeting

52. To consider any advance comments from the public on any matters on this agenda

53. To consider the following regarding parks and open spaces:

53.1. To receive any comments and note the draft minutes of the Parks and Open Spaces Sub-Committee meeting on 18 August 2020

53.2. To consider the following recommendations from the Parks and Open Spaces Sub-Committee:

53.2a. To request the assistance of seasonal workers for an extended period, to help progress the Town Council's biodiversity projects and autumn planting

53.2b. To progress planting of the Kensington Gardens Holocaust Memorial island bed and lawn, and the Belle Vue Park pink and white beds, within the maximum budget previously set by the Finance and Governance Committee

53.2c. To progress ordering bulbs, within the maximum budget previously set by the Finance and Governance Committee

53.2d. To consider further land transfers and how this may help towards improvements identified in the play inspection report

53.3. To consider installing memorial lecterns in the Belle Vue Park Peace Garden and the Kensington Gardens Holocaust Memorial Garden

54. To consider increasing the Town Council's provision of noticeboards and related land transfers

55. To consider the following regarding benches:

55.1. Locations for the 'Talking Bench'

55.2. A request from the Lowestoft North County Councillors to install a bench in Belle Vue Park (style and location to be determined by the Town Council)

56. To consider whether to support the CEFAS and Promoting Pakefield Group, and if so how the Town Council may be involved with the project

57. To consider submitting an application to Suffolk County Council for carbon reduction funding, including to consider any comments or recommendations from the Climate Emergency Committee

58. To consider management of trees at the Great Eastern Linear Park, following a complaint

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from a member of the public, including to consider any comments or recommendations from the Climate Emergency Committee

- 59. To consider the following regarding the Triangle Market:**
- 59.1. Measures to support the Triangle Market
 - 59.2. Holding car boot sales and farmers' markets at the Triangle Market
- 60. Date of the next meeting**
5 October 2020 18:00
- 61. Items for the next agenda and close**
- 62. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda, including the following:**
- 62.1. Any legal issues, including those above as required