

# Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a meeting of the Assets, Inclusion and Development Committee of Lowestoft Town Council, which will be a video meeting via Zoom, at 18:00 on 3 August 2020. **Members of the public are welcome to observe the meeting and submit comments regarding any item on the agenda in advance of the meeting. The link for members of the public to observe the meeting is as follows: <https://youtu.be/VA9mGmutx60>. The link for Councillors to access the Zoom meeting will be sent separately via email. The minutes and all public documents associated with this agenda will be published as usual.** In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*SS Bendix*

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Shona Bendix, Clerk  
28 July 2020

**Lowestoft Town Council**  
**Meeting of the Assets, Inclusion and Development Committee**  
**Via Video Meeting**  
**18:00 on 3 August 2020**

**AGENDA**

**34. Welcome**

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol.

**35. To receive and consider acceptance of apologies for absence**

**36. Declarations of Interests and dispensations**

36.1. To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

**37. To receive any comments and note that the draft minutes of the meeting on 6 July 2020 will be considered at the next appropriate meeting**

**38. To consider any advance comments from the public on any matters on this agenda**

**39. To consider options for the expenditure of s106 funding in the St Margarets East ward**

**40. To consider the following regarding parks and open spaces:**

40.1. To receive any comments and note the draft minutes of the meeting on 14 July 2020

40.2. To consider the following regarding Fen Park:

40.2a. Installation of a bicycle rack near the play area

40.2b. Replacement matting for the play area

40.2c. Four new picnic benches to replace existing ones which have been damaged

40.3. To consider the following regarding Kensington Gardens:

40.3a. A request from the Friends of Kensington Gardens to install water butts

40.3b. A request to replace a Holocaust memorial plaque

40.4. Whether to increase the Town Council's provision of noticeboards, and whether to reposition any of the existing noticeboards

40.5. Security of the Town Council's parks, including the following:

40.5a. Appropriate signage regarding security arrangements to prevent unauthorised vehicular access to Normanston Park

40.6. To note approval of the Tree Council funding application and consider plans for implementation

40.7. To consider an offer to purchase an area of the Great Eastern Linear Park (confidential)

**41. To consider potential uses for the former telephone kiosk on Gunton Drive**

**42. To consider locations to install a defibrillator provided through a District Councillor's locality funding**

**43. To note the Woodland Trust official record of ancient trees in Lowestoft and consider how best to increase the local beneficial impact of trees**

**44. To consider whether to support the CEFAS and Promoting Pakefield Group, and if so how the Town Council may be involved with the project**

**45. Date of the next meeting**

7 September 2020 18:00

**Lowestoft Town Council**  
**Meeting of the Assets, Inclusion and Development Committee**  
**Via Video Meeting**  
**18:00 on 3 August 2020**

- 46. Items for the next agenda and close
  
- 47. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda, including the following:
  - 47.1. Any legal issues, including those above as required