**Notes from a video meeting of the Triangle Market Working Group 5 May 2021**

In attendance: Cllrs Graham Parker, Andy Pearce and Alice Taylor. Danny Steel and Andrew Beale.

Also in attendance: Shona Bendix (Clerk) and Sian Maguire (Events and Communications Officer)

There have been discussion about the possible installation of bollards and/or a barrier at Triangle Market to halt the community driving through the area and parking on the plain. It was understood that this would be reviewed after the elections, as Suffolk County Councillor Keith Patience was liaising with Suffolk Highways.

The Working Group agreed that the set day of the week for markets at Triangle Market would be Fridays, noting the existing trade at the market on this day would work well with other stalls. The Town Council has records about the type of stalls that have been previously trading at the market, and how many have been there each week. However, the Events and Communications Officer will progress with a launch of a social campaign to gain further interest for stallholders and customers.

The Working Group agreed that the relaunch of Triangle Markets would take place on Friday 4th June 2021, between 10:00am – 4:00pm during the May/June School Holidays to obtain more trade and interest from the community. Cllr Pearce, Cllr Parker and Andrew Beale offered to volunteer for this event; ensuring stallholders are set-up safely and in the correct places. It was suggested that the Events and Communications Officer contacts permanent stallholders about market intentions, space availability and any fee alterations for this day of the week. The Working Group agreed that the weekly markets would be free of charge for market stallholders, encouraging stallholders to return each week. It was suggested that the Events and Communications Officer contacts residents of the High Street, Gunton Residents Community Group, Kirkley People’s Forum and any other community groups that can help circulate interest and promote the social campaign for the relaunch of the markets.

There were discussions about the possible purchase of permanent or semi-permanent coverings for market stallholders, comparing to Ipswich Town Centre that uses small gazebos designed for regular market stallholders. Cllr Taylor forwarded contact details of a company based in Kirkley that have marquees that could be explored for future markets.

The Working Group noted that East Suffolk Norse were accommodating with bin disposal and availability at previous markets, the Events and Communications Officer should contact the team ahead of the relaunch to carry out a deep clean at Triangle Market toilets and the Sails. The traffic issues have been discussed at previous meetings, the Working Group expressing their concerns for risk management of car parking adjacent to Triangle Market, parking on the Town Council’s land and the permanent barrier. The Events and Communications Officer will get in contact with Cllr Patience for a status report and Keith Fawkner-Simpson at Suffolk Resilience to discuss the Triangle Market event and to obtain advice on this matter. Danny Steele has noted he will get in contact with PCSO Mike Soanes, checking his availability to attend the market to halt people from driving through the area while the market is taking place.

**Next Triangle Market WG Meeting on 9 June 11am.**