

**Lowestoft Town Council**  
**Meeting of the Parks Working Group**  
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE  
17:00 on 30 July 2019

**AGENDA**

- 1. Election of Chair**
- 2. Welcome**  
To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.
- 3. To receive and consider acceptance of apologies for absence**
- 4. Declarations of Interests and dispensations**
  - 4.1 To receive Declarations of Disclosable Pecuniary and Local Non-Pecuniary Interests from Councillors on items on the Agenda
  - 4.2 To note written requests and grants of dispensations for Disclosable Pecuniary Interests
- 5. Public Forum**  
An opportunity for the public to make comments on any matters on this agenda
- 6. To consider a recommendation to Council on:**
  - 6.1. Whether the working group should be a committee
  - 6.2. Terms of Reference
- 7. To confirm Councillor Membership**
- 8. To agree meeting arrangements**
- 9. To consider how existing policies impact on parks and identify activities which might deliver that policy and make recommendations to the Assets, Inclusion and Development Committee**
- 10. To consider the interactions with the Friends Groups and make recommendations to the Assets, Inclusion and Development Committee**
- 11. Date of the next meeting**
- 12. Items for the next Agenda and Close**
- 13. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda and in particular any matter relating to the Council's contracts**