

**Lowestoft Town Council**  
**Meeting of the Planning and Environment Committee**  
 First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE  
 17.00 on Tuesday 8 October 2019

**MINUTES**

**Present:** Cllrs Sue Barnard, Tracey Eastwood, Amanda Frost, Alan Green, Jacqueline Hardie, Peter Knight (Chair), Graham Parker, Alice Taylor (arrived 17.06) and David Youngman

**In attendance:** Sarah Foote Deputy Town Clerk.

**Public:** There were three members of the public in attendance

**171. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

**172. Receipt and consideration of acceptance of apologies for absence**

Apologies were received from Cllr Parker. Cllr Barnard proposed acceptance of Cllr Parker's apologies; seconded by Cllr Taylor; all in favour.

**173. Declarations of Interests and dispensations**

**174. Accuracy of the Minutes of 24 September 2019**

Accepted as accurate. Proposed by Cllr Taylor; seconded by Cllr Eastwood; and agreed.

**175. Public Forum**

A parishioner spoke in objection to application DC/19/3482/OUT. The Committee agreed to consider this application first and the agenda order was duly amended to incorporate this.

**176. Planning applications**

Consideration of the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/19/3482/OUT	Rear Of 17 Yarmouth Road - Outline Application (All Matters Reserved) - Construction of a pair of semi-detached dwellings	Harbour and Normanston
It was proposed by Cllr Barnard, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/19/3604/FUL	1 Belmont Gardens - Single storey rear extension	Gunton and St Margarets
It was proposed by Cllr Taylor, seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		
DC/19/3593/FUL	Garages Rear of 44 To 52 Sussex Road - Proposed new dwellings on land to the rear of 52 Sussex Road	Harbour and Normanston
It was proposed by Cllr Hardie, seconded by Cllr Green and agreed (five votes in favour, three against) to recommend approval of this application.		
DC/19/3675/TCA	40 Kirkley Cliff Road - T1 - Acer pseudoplatanus (Sycamore) - Reduce crown up to 50% to create a pollard effect, work required to clear several phone lines to neighbouring properties	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Eastwood and unanimously agreed to recommend approval of this application.		
DC/19/3674/FUL	20 Cleveland Road - Replacement white premium UPVC wood grain effect windows to front and back of property to replace non-original single glazed rotten & loose windows. New window to be sash style as would have been traditionally fitted and in keeping with other properties on the street. Trickle vents on all windows and fire exit window on back.	Kirkley and Pakefield
Prior to the start of consideration of this item, Cllr Hardie declared a non-pecuniary interest. It was proposed		

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by Cllr Green, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application subject to the replacement windows being of a heritage style.		
DC/19/3194/FUL	30 Kirkley Park Road - Replacing the original wooden sash windows with like to like UPVC double glazed sash units. It is important to us that they look traditional and in keeping with the rest of the houses down our road. We have consulted a number of local companies. We would also like to apply for planning permission to replace our front door, again it's important to us that it is in keeping with the age of the house. At the moment it is very draughty and we are concerned about losing heat during the winter.	Kirkley and Pakefield
It was proposed by Cllr Green, seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		
DC/19/3660/COU	159 London Road North - Change of use for the rear of the property to D2 (Soft Play Centre) with ancillary A3 cafe and toilets	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/3661/FUL	1 Corton Road - Extension to entrance from Corton Road to improve access for disabled patients to new facilities currently in course of construction	Gunton and St Margarets
It was proposed by Cllr Eastwood, seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/19/3756/TPO	9 Harrier Drive - TPO 385 T1 Oak - Remove all dead and diseased wood, reshape remaining canopy to create a symmetrical crown. Reason: Tree is in a high target area over a main road/junction and has substantial dead wood.	Carlton and Whitton
The Committee were unable to considering the application as insufficient information had been provided. The Committee also asked for clarity for the definition of 'high target area'		
DC/19/3757/VLA	88 St Margarets Road - Variation of Legal Agreement for S106 agreement application on DC/16/3983/COU	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Green and unanimously agreed to recommend refusal of this application. The Committee still shared Suffolk County Council Highways' original concern regarding intensification of the demand for on-street parking and lack of parking provision in the application. The use should remain as originally granted and be for student accommodation only.		

**177. Planning Determinations**

- a. Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council – There were none.
- b. Reports from East Suffolk Council Referral Panel – There were none. Cllr Taylor reported that she had attended the East Suffolk Planning Committee that afternoon and application DC/19/2796/RG3 for Pedestrian and cycle bridge over railway, Land Between Constable Close And Harbour Road Lowestoft Suffolk had been approved with five votes in favour and two against.
- c. The Planning Authority had provided details of an amendment to application DC/19/3567/FUL, 61 London Road Pakefield, which had been amended to remove the parking/access element and just apply for the extensions at this stage. The Town Council had recommended refusal of the original application. It was agreed that the revised application for the extension only should be recommended for approval.

**178. Neighbourhood Planning** – the Sub Committee had met on 30 September and work was progressing on Policy Development. The Sub Committee would next meet on 21 October.

**179. Consultations** – There were none to consider.

**180. Local Listing of Heritage Assets** - it had been noted that the local planning authority did not hold a local list of heritage assets and this was something the Town Council should seek to compile. The Clerk would supply the Historic England guidance on this and further discussion would take place at the next

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meeting before a recommendation be made to Full Council. This work would be supported by the Neighbourhood Plan Policy EP4 for Non-Designated Heritage.

18.20 Cllr Eastwood left the meeting.

**181. Licensing** – There were no licensing applications.

**182. Highways** – There were no applications.

**183. Sites under ongoing consideration** - There were no matters to note.

**184. Resident infrastructure concerns**

a. Dog Fouling and resulting waste at St Peter and St John Churchyard – the Committee consider the concerns express to the Town Council and whilst the Town Council has not authority or budget to address this matter, the following ideas were suggested; contact the Friends of Kensington Gardens who have had recent success dealing with the same problem, contact Canine Creche who may be willing to support any initiatives and contact East Suffolk Norse for the supply of bins and emptying of.

**185. Date of the next meeting** – 17.00 on Tuesday 22 October 2019.

**186. Items for the next Agenda**

No matters were raised for the next agenda.

**187. Resolution to close the meeting to the public**

There were no confidential matters for consideration.

Meeting closed at 18.22.

Signed: .....  .....

22 October 2019