

Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Planning and Environment Committee of Lowestoft Town Council which will be a video meeting via Zoom, at 17.00 on Tuesday 7 April 2020. **Although this is a summons to the meeting, it is appreciated that not all councillors will be able to participate. Members of the public would be welcome to submit comments regarding any item on the agenda in advance of the meeting. The minutes and all public documents associated with this agenda will be published as usual.** *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room. . In this instance, the summons is for a video meeting and any councillor declaring a pecuniary interest will be disconnected from the call and redialled when the agenda item is complete.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
1 April 2020

Lowestoft Town Council

Meeting of the Planning and Environment Committee

17.00 on Tuesday 7 April 2020

AGENDA

363. Welcome

Welcome any reminders regarding the right to report and noting the application of the video meeting protocol.

364. To receive and consider acceptance of apologies for absence

365. Declarations of Interests and dispensations

a) To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b) To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

366. To note guidance received from the Planning Authority (31 March 2020) on the planning and building control functions during the COVID-10 pandemic

367. To note that the Minutes of 24 March 2020 will be agreed at a future meeting.

368. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/20/1246/FUL	383 Whapload Road - Extension and alterations including remove pitched roof over toilet area replace with flat roof	Harbour and Normanston
DC/20/1271/FUL	Port House The Bridge Station Square - Change of use from offices to restaurant. Re-instatement of double door and patio	Harbour and Normanston
DC/20/1272/LBC	Port House The Bridge Station Square - Change of use from offices to restaurant. Re-instatement of double door and patio	Harbour and Normanston
DC/20/1280/FUL	28 Winward Way - 1. To the rear, the proposed extension will project approx. 3300mm from the existing rear of the property, this will allow for the tiled roof to sit under the bedroom windows that are 1050mm in height. 2. To the side, the proposed extension will project approx. 2500mm, which will allow sufficient width for a garage. It will also ensure that 8-900mm remains for access to the rear of the property (although there is also access on the other side should this not be sufficient. 3. To the front, the proposed extension will project 1870mm to the current lounge which will then align the whole of the front of the property.	Carlton and Whitton

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA). The Town Council will note these applications.

Reference	Address and Description	District Ward
None received.		

c. To note Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

d. To receive reports from East Suffolk Council Referral Panel

e. To note Planning Appeal Decision - Inspectorate APP/X3540/W/19/3235216: 9 Glebe Close - erection of detached residential bungalow.

369. Date of the next meeting – 17.00 Tuesday 21 April 2020

370. Items for the next Agenda

371. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.