

Lowestoft Town Council
Meeting of the Planning and Environment Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
16.30 on Tuesday 6 August 2019

MINUTES

Present: Cllrs Sue Barnard, Amanda Frost, Alan Green, Peter Knight (Chair), Graham Parker, Alice Taylor and David Youngman

In attendance: Lauren Elliott (Committee Clerk)

Public: There was one member of the public in attendance

Also in attendance: Shona Bendix (Town Clerk) was in attendance as an observer

94. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

95. Receipt and consideration of acceptance of apologies for absence

The Committee had previously voted to accept a long-term apology from Cllr Eastwood, who is unable to attend meetings of the Planning and Environment Committee until September. Cllrs Hardie and Parker had provided apologies for this meeting. Cllr Taylor proposed acceptance of the apologies; seconded by Cllr Youngman; all in favour.

96. Declarations of Interests and dispensations

There were none.

97. Consideration of the accuracy of the Minutes of 23 July 2019

Accepted as accurate. Proposed by Cllr Taylor; seconded by Cllr Green; all in favour.

98. Public Forum

The member of the public was in attendance to speak in support of item 104, and it was agreed to bring this item forward on the agenda. It was explained that the Road Stopping-Up request has been submitted as there have been several near misses in the area, the road is only wide enough for a single car and the stopping-up will not prevent access to other roads. There has been one objection, due to the planned development of thirty five flats in the area.

Cllr Barnard arrived 16:46 and it was agreed she would participate in the discussion but not the vote
 Suffolk Highways have suggested that fixed or collapsible bollards could be installed.

The member of the public left the meeting 16:49

It was agreed to bring item 104 forward (the member of the public was invited to stay to hear the Committee's decision, but advised he was happy to receive this via email).

Cllr Taylor proposed support of the Road Stopping-Up request to Suffolk County Council, on the condition that fixed or collapsible bollards, or an alternative traffic calming measure, is implemented, to prevent access to motorists but still allow pedestrians and cyclists to pass through; seconded by Cllr Green; all in favour.

99. Planning applications

Consideration of the following planning applications (all available on www.eastsuffolk.gov.uk) and deciding the recommendations of the Council:

Reference	Address and Description	District Ward
DC/19/2754/LBC	Lowestoft Outer Harbour - Listed Building Consent - Construction of tidal flood walls in Lowestoft Outer Harbour, to provide a 1 in 200 (0.5%) AEP standard of protection against direct tidal flooding to residential and commercial areas of Lowestoft.	Harbour and Normanston
It was proposed by Cllr Green; seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/19/2753/RG3	Lowestoft Outer Harbour - Construction of tidal flood walls in	Harbour and

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	Lowestoft Outer Harbour, to provide a 1 in 200 (0.5%) AEP standard of protection against direct tidal flooding to residential and commercial areas of Lowestoft.	Normanston
It was proposed by Cllr Green; seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/19/2742/FUL	Leyland Court, Barnards Way - Change of use at Unit 1 Leyland Court, Barnards Way, to include installation of two fibre cabins, two generators, associated air conditioning equipment and air vents for use as a data centre	Harbour and Normanston
It was proposed by Cllr Taylor; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/2894/FUL	4 Sedlescombe Road - Remove garage and construct new single storey extension (including garage) to dwelling house	Carlton and Whitton
It was proposed by Cllr Barnard; seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/19/2889/FUL	63 Westland Road - Construction of a two storey extension	Carlton and Whitton
It was proposed by Cllr Green; seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/19/2929/LBC	The Ark 5 Kirkley Park Road - Listed Building Consent - To remove rear glazed porch and construct rear single storey kitchen extension. To enlarge rear garden room. To form pitched roof. To lower flat roof	Kirkley and Pakefield
It was proposed by Cllr Green; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/2908/FUL	The Ark 5 Kirkley Park Road - To remove rear glazed porch and construct rear single storey kitchen extension. To enlarge rear garden room. To form pitched roof. To lower flat roof.	Kirkley and Pakefield
It was proposed by Cllr Green; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/2958/FUL	154 Waveney Drive - Demolition of Conservatory and Outbuilding and Erection of Single Storey Rear Extension	Kirkley and Pakefield
It was proposed by Cllr Taylor; seconded by Cllr Youngman and unanimously agreed to recommend approval of this application.		
DC/19/2970/FUL	104 Park Road - Rear Extension (Orangery)	Harbour and Normanston
It was proposed by Cllr Taylor; seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/19/2944/ARM	66 Westwood Avenue - Approval of Reserved Matters - DC/17/4198/OUT - Construction of a two bed chalet style dwelling with all associated works - Access, Appearance, Landscaping, Layout and Scale	Carlton and Whitton
It was proposed by Cllr Knight; seconded by Cllr Taylor and unanimously agreed to recommend approval of this application, subject to there being suitable provision for bin and bicycle storage.		
Reconsidered of the following application as additional information has been supplied:		
DC/19/2082/LBC	36 High Street - Listed Building Consent - To replace existing very poor quality 1970/80's rear windows (U values in excess of 5) with modern double glazed aluminium units including a french door. The current windows are not of uniform size or construction, as part of the	Harbour and Normanston

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	refurbishment the current apertures will be standardised and enlarged slightly in depth.	
<i>Cllr Knight left the room 17:21 for the discussion of this item and the meeting was Chaired by Cllr Taylor during this time</i>		
It was proposed by Cllr Taylor; seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
<i>Cllr Knight returned 17:28</i>		

100. Planning Determinations

a. Noting Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council – The following Planning Determinations made by the Planning Authority which were contrary to the recommendations of the Town Council were noted:

DC/19/2339/FUL	3 Ferini Gardens Cliftonville Road	Kirkley and Pakefield
The Town Council had recommended refusal of this application, however, the planning authority had approved the application.		

b. Receipt of reports from East Suffolk Council Referral Panel – The following reports from the East Suffolk Council Referral Panel were noted:

The following Planning Determinations made by the Planning Authority which were contrary to the recommendations of the Town Council were noted:

DC/19/2335/VOC	234 Long Road	Carlton and Whitton
This application was referred to the Referral Panel, as the officer's recommendation was contrary to the Town Council's recommendation of approval. It was agreed this application did not need to be referred to the Development Control Committee and could remain at officer delegation level with a recommendation of refusal, as it was not considered that the previous reason for refusal had been overcome.		
DC/19/2339/FUL	3 Ferini Gardens Cliftonville Road	Kirkley and Pakefield
This application was referred to the Referral Panel, as the officer's recommendation was contrary to the Town Council's recommendation of refusal. It was agreed this application did not need to be referred to the Development Control Committee and could remain at officer delegation level with a recommendation of approval.		

101. Other Planning Matters

a. Noting parishioner correspondence regarding application DC/19/0754/FUL Cleveland Road – It was proposed by Cllr Green; seconded by Cllr Barnard and unanimously agreed to note receipt of this correspondence and its contents.

b. Noting parishioner correspondence regarding application DC/18/4474/FUL Two Workshop Units, Kirkley Business Park - It was proposed by Cllr Green; seconded by Cllr Barnard and unanimously agreed to note receipt of this correspondence and its contents.

102. Neighbourhood Planning

a. Noting confirmation of Locality Funding of £8925 to support next stage of Plan development – This was noted.

b. Receipt of a report from Neighbourhood Planning Sub-Committee meeting with consultants of 5 August – A report was given of the meeting which had been held on 5 August. A representative from Urban Vision Enterprise CIC will be attending the next meeting.

103. Consultations – Consideration of a response to the following consultations:

103a. Associated British Ports – Port of Lowestoft Master Plan 2018-2036

<https://www.abports.co.uk/media/5nrh1ptl/port-of-lowestoft-masterplan-2018-2036.pdf> - A draft

response had been prepared by Cllr Butler and circulated to the Committee ahead of the meeting. The

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Committee were happy with its contents but requested that the Clerk seek clarification with certain points raised within it. It was proposed by Cllr Green; seconded by Cllr Taylor and unanimously agreed to use Cllr Butler's draft response as Lowestoft Town Council's formal response to this consultation, following the Clerk's clarification of certain points and any required amendments as such.

103b Suffolk County Council Rights of Way Improvement Plan: Suffolk Green Access Strategy consultation.

<https://www.suffolk.gov.uk/council-and-democracy/consultations-petitions-and-elections/consultations/rights-of-way-improvement-plan-suffolk-green-access-strategy-consultation/> -

It was agreed to defer this item to the next meeting, to allow sufficient consideration by Councillors.

104. Road Stopping-Up request

Consideration of supporting an application for Suffolk Highways for part of the road in Christ Church Square adjacent to Christ Church – This item was considered earlier in the meeting.

105. Suffolk Highways Big Yellow Fish Project

Noting plans to stencil these by drains at Kirkley Rise, Salisbury Road, Bruce Street, John Street, Carlton Road, London Road (around Co-op and Asda) and agree any comments to be submitted on this proposal – It was proposed by Cllr Taylor; seconded by Cllr Frost and unanimously agreed to support the Big Yellow Fish Project again.

106. Bethel Theatre

Consideration of providing feedback to the Lowestoft Players following their presentation of 9 July and in particular support that the redevelopment of the Bethel Theatre should be included in the future Central Lowestoft Regeneration Plan – It was proposed by Cllr Frost; seconded by Cllr Taylor and unanimously agreed to thank the Lowestoft Players for their presentation and sharing details of their plans with the Council, which this Committee will consider further should a formal planning application be submitted.

107. Licensing - To consider any licensing applications – There were no applications for consideration.

108. Sites under ongoing consideration

To note any developments at sites of interest to the Town Council – All Councillors were encouraged to attend the Town Hall Feasibility Workshop. It was reported that there may be a consultation regarding the future of the East Point Pavilion. It was proposed by Cllr Frost; seconded by Cllr Taylor and unanimously agreed to enquire with East Suffolk Council's Regeneration Team as to whether the Town Council will be consulted. East Suffolk Council previously unsuccessfully applied for funding to support the regeneration of London Road North, but will be submitting another application in January. The Committee had previously requested that a Freedom of Information request be submitted for details of their previous submission and staff will check the progress of this. A member of the public has contacted Councillors to express concerns about more shops closing on London Road North. Councillors have sent individual replies. It was suggested this could present an opportunity for local businesses, including the Council's plans to revive a regular market.

109. Resident infrastructure concerns

Consideration of any matters reported to the Town Council – There were no matters for consideration.

110. Date of the next meeting – Tuesday 20 August at 17.00

111. Items for the next Agenda – No matters were raised

112. Resolution to close the meeting to the public – There were no confidential items.

The Chair closed the meeting 17:56.

Signed:

20 August 2019