

Lowestoft Town Council
Meeting of the Planning and Environment Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
17.00 on Tuesday 4 February 2020

MINUTES

Present: Cllrs Sue Barnard, Amanda Frost, Alan Green, Jacqueline Hardie, Peter Knight (Chair), Graham Parker, Alice Taylor and David Youngman.

In attendance: Sarah Foote Deputy Town Clerk.

Public: None in attendance

305. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

306. Receipt and consideration of acceptance of apologies for absence

Apologies were received from Cllr Eastwood and accepted. Proposed by Cllr Frost, seconded by Cllr Hardie.

307. Declarations of Interests and dispensations

There were none declared.

308. Accuracy of the Minutes of 21 January 2020

Accepted as accurate. Proposed by Cllr Frost, seconded by Cllr Taylor and agreed.

309. Public Forum

There were no members present.

310. Planning applications

The following planning applications were considered:

Reference	Address and Description	District Ward
DC/20/4368/FUL	Rugby Club House, Old Lane - Change of access arrangements to the entrance to Gunton Park.	Corton
It was proposed by Cllr Green, seconded by Cllr Frost and unanimously agreed to recommend approval of this application as it is in line with Policy WLP2.20 of the Waveney Local Plan.		
DC/20/0317/PN3	Hamilton House Business Centre Battery Green Road - Prior Notification - Office and reception to Hamilton House offices	Harbour and Normanston
It was noted that Lowestoft Town Council are tenants of this building. It was proposed by Cllr Green, seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/20/0260/FUL	Land West Of Unit 11 North Quay Retail Park Peto Way - Construction of a new 111 SQ. M (GIA) class A1/A3 building and associated physical works to site layout	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application subject to the installation of more bike racks.		
DC/20/2071/FUL	The Marina Customer Service Centre, The Marina - Installation of new East Suffolk Council logo signage at high level to existing building	Harbour and Normanston
It was noted that the Town Council are owners of the adjoining building. It was proposed by Cllr Green, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/20/0272/ADN	The Marina Customer Service Centre Marina - Non Illuminated Advertisement Consent - New East Suffolk Council logo	Harbour and Normanston
It was noted that the Town Council are owners of the adjoining building. It was proposed by Cllr Green, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/20/0226/ADI	54 London Road North - Illuminated Advertisement Consent- New rear sign panel with internally illuminated individual letters and logo	Harbour and Normanston

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It was proposed by Cllr Taylor, seconded by Cllr Parker and unanimously agreed to recommend refusal of this application as it appears to involve structural changes particularly to the fire door and not just changes to illuminated advertisements.		
DC/20/0098/FUL	18 - 20 Norwich Road - Creation of shop name board to match with the neighbouring property	Harbour and Normanston
It was proposed by Cllr Hardie, seconded by Cllr Green and agreed to recommend approval of this application.		
DC/20/0202/FUL	6 Saxon Road - First floor side extension and internal alterations	Kirkley and Pakefield
It was proposed by Cllr Knight, seconded by Cllr Taylor and unanimously agreed to recommend approval of this application subject to a sun light survey assuring that there will be no adverse impact on the neighbouring properties.		
DC/20/5065/FUL	23 Cranesbill Road - Demolish large shed and replace with flat roof extension connected to existing.	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Hardie and unanimously agreed to recommend approval of this application subject to adequate bin storage provision (Local Plan Policy WLP8.29 applies).		
DC/20/0102/FUL	1, 2, 3 And 4 Lancing Court Rectory Road - Change the windows of all flats in lancing court to double glazed and to replace existing single glazed porch double glazed on flat 4.	Kirkley and Pakefield
It was proposed by Cllr Hardie, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application as the windows are of heritage style and will support energy saving.		
DC/20/0129/FUL	26 The Avenue - Replacement rear extension, replacement garage and workshop, remove conservatory and proposed alteration to elevations and front boundary	Kirkley and Pakefield
It was proposed by Cllr Hardie, seconded by Cllr Youngman and unanimously agreed to recommend refusal of this application. The proposal to replace the heritage tiles on the elevations with uvpc boarding is not in keeping with the style of the property nor the street scene. Policy WLP8.39 supports the need to retain these heritage tiles. Nor is the installation of railings within keeping with the style of the conservation area. Other elements of the application would meet with the Town Council's support.		

311. Planning Determinations

a. Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council – there were none to note.
b. Reports from East Suffolk Council Referral Panel - there were none to note.

312. Neighbourhood Planning – The Sub Committee were close to completing their work on designation of local green spaces, parks, and recreation and play areas. A presentation had been made to the Climate Action Group on the work of the NDP and what could be achieved once the NDP was made.

313. Consultations - there were no consultations to consider.

314. Licensing – there were no applications to consider.

315. Highways

a. A request for support for yellow lines in Cooke Road was considered but it was agreed that this road was outside of the parish boundary for Lowestoft and the County councillor for the ward should be the first point of contact.

316. Sites under ongoing consideration

The Ness - The developer of the site had asked that the Town Council submit a planning application for a non-material amendment (design feature at the top of the pile driver play equipment). There would be no cost to the Town Council for submission of this application. The Plan was viewed by the Committee. It was agreed to delegate authority to the Deputy Clerk to submit the application. Proposed by Cllr Green, seconded by Cllr Hardie and unanimously agreed.

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The Town Hall Feasibility Study was awaiting release by Historic England.

It was understood that the future of the East Point Pavilion would be considered at the next East Suffolk Council meeting.

317. Resident infrastructure concerns – A resident had asked how many litter bins would feature on the Ness when construction was completed.

318. Date of the next meeting – 17.00 on Tuesday 25 February 2020.

319. Items for the next Agenda - No matters were raised for the next agenda.

320. Resolution to close the meeting to the public - There were no confidential matters for consideration.

Meeting closed at 18.20

Signed:

25 February 2020