

Lowestoft Town Council

Meeting of the Planning and Environment Committee

**First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
17.00 on Tuesday 25 June 2019**

MINUTES

Present: Cllrs Sue Barnard, Amanda Frost, Alan Green, Jacqueline Hardie, Peter Knight, Alice Taylor and David Youngman.

In attendance: Sarah Foote (Deputy Town Clerk)

Public: None

47. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

48. To receive and consider acceptance of apologies for absence

Apologies had been received from Cllr Parker and Cllr Eastwood who would not be able to attend meeting until September. Acceptance of this long term apology through to September 2019 had been agreed at the 28 May 2019 meeting.

49. Declarations of Interests and dispensations

50. To consider the accuracy of the Minutes of 11 June 2019

Accepted as accurate. Proposed by Cllr Parker; seconded by Cllr Frost; all in favour.

51. Public Forum

No members present

52. Planning applications

Before the applications were considered, the Deputy Clerk reminded the Committee of the scheme of delegation in place at East Suffolk Council by which applications are decided. Copies of relevant documents were provided to all Councillors.

To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Reference	Address and Description	Ward
DC/19/2160/FUL	26 Damask Close –Single Storey Extension	Carlton and Whitton
It was proposed by Cllr Taylor; seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/19/2247/FUL	32 Pinewood Avenue - Construction of a single storey porch at front and first and second floor extension at rear	
It was proposed by Cllr Hardie; seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/19/2322/FUL	38 Highland Way - Apply external wall insulation and render top coat to a c1930s solid walled bungalow. The aim is to improve the thermal efficiency of the building and address some damp issues. It should also improve the aesthetics of the bungalow from the road. The EWI is to be applied to 3 elevations, north, east and south. The west elevation is partially covered by a modern conservatory and some internal insulation will be used for the remaining small area. External render finishes are extensively used in the street at present .	Carlton And Whitton
It was proposed by Cllr Barnard; seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		
DC/19/2335/VOC	234 Long Road - Variation of Condition 2 of DC/10/0003/FUL -	Carlton and

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	Construction of 3no. detached houses - Alteration to the design and siting of plot 1. This is required as the client has altered his mind in connection with the original design and layout. Development to be carried out in accordance with the revised plans Planning Application	Whitton
It was proposed by Cllr Taylor; seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		
DC/19/2209/FUL	8 Gunton Church Lane - Demolish existing conservatory and build kitchen extension, on same footprint, at rear of property. Also 2-storey extension to dining area and bedroom at side of property.	Gunton and St Margarets
It was proposed by Cllr Green; seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/19/2245/FUL	16 Holton Avenue - Construction of single storey front extensions	St Margarets West
It was proposed by Cllr Hardie; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
	East Coast College, St Peters Street - Removal of existing combustible ACM Cladding material and associated insulation and fire breaks and replacement with new A1 rated rainscreen cladding material, non-combustible insulation and appropriate fire stopping all in accordance with BS EN 13501-1:2018	
It was proposed by Cllr Taylor; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/2082/LBC	36 High Street - Listed Building Consent - To replace existing very poor quality 1970/80's rear windows (U values in excess of 5) with modern double glazed aluminium units including a french door. To build a balcony at the rear accessed via the new french door. The current windows are not of uniform size or construction, as part of the refurbishment the current apertures will be standardised and enlarged slightly in depth.	Harbour and Normanston
At 17.22 Cllr Knight left the meeting due to a non-pecuniary interest in this application. It was proposed by Cllr Green, seconded by Cllr Youngman and agreed to recommend refusal of the application. There was an absence of information in the application; no design and access statement, no listing statement and the Committee were concerned for the intention to replace windows which were not of uniform size or construction as these were part of the character of the building and therefore no construction changes should be permitted. At 17.26 Cllr Knight returned to the meeting.		
DC/19/2347/COU	The Globe Inn, 131 High Street – Change of use from A1 to A4	Harbour and Normanston
It was proposed by Cllr Frost; seconded by Cllr Green and unanimously agreed to recommend approval of this application		
DC/19/2167/FUL	65 Europa Road – Single Storey porch to be built on the front of the property	Gunton and St Margarets
It was proposed by Cllr Taylor; seconded by Cllr Green and agreed (five votes in favour and two against) to recommend approval of this application		
DC/19/2339/Ful	3 Ferini Gardens, Cliftonville Road – Erection of open space square trellis above existing fence	Kirkley and Pakefield

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It was proposed by Cllr Frost; seconded by Cllr Green and unanimously agreed to recommend refusal of this application. The Committee were in agreement that the fencing which would be over the permitted height should not be allowed due to the detrimental impact on the neighbouring properties.		
DC/19/2415/FUL	6A The Avenue – side extension two storey, car park, rear extension two storey, garage, boundary wall	Kirkley and Pakefield
It was proposed by Cllr Hardie; seconded by Cllr Taylor and unanimously agreed to recommend approval of this application		
DC/19/2382/FUL	5 Kendal Road - Variation of Condition Nos. 6, 8, 10 and 11 of DC/15/3135/FUL - Construction of 5no houses and 2no bungalows with new access drive - By the rewording of the above conditions to allow construction of plot one so that the wording "before development commences" is replaced with "before development commences on plots 2-7"	Kirkley and Pakefield
It was proposed by Cllr Green; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application		

53. Planning Determinations

The following Planning Determinations made by the Planning Authority which were contrary to the recommendations of the Town Council were noted:

DC/19/0836/FUL	103 Westwood Avenue – change the residential house into a HMO. No internal layout changes.	Carlton and Whitton
The Town Council had recommended approval of this application, however, the planning authority had refused the application.		

54. Neighbourhood Planning

Cllr Taylor provided a report of the last two Working Group meetings. The Stakeholder Map was nearing completion and would be provided to all Committee Members to comment on. Individual Policy areas within the plan were being progressed by members of the Working Group.

55. Consultations

There were no consultations to consider

56. Licensing

There were no applications to consider.

57. Sites under ongoing consideration

There were no matters to note.

58. Resident infrastructure concerns

The Committee were concerned that information being displayed on the electronic highways signs on Bloodmoor Road was not always accurate. This would be reported to Suffolk Highways to investigate.

58. Date of the next meeting – 17.00 on Tuesday 25 June 2019. Cllr Green offered his apologies.

59. Items for the next Agenda – Cllr Green offered his apologies for this meeting.

60. There were no matters which required the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.

Meeting Closed: 18.10

Signed:
9 July 2019