

# Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Planning and Environment Committee at **First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE at 17.00 on Tuesday 23 July 2019.**

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Please note that if members of the public are unable to attend the meeting, they may submit comments in writing. In providing such comments they accept that, where they are suitable, they may be considered at the meeting and published in our minutes. However, they should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined, and will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

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Shona Bendix, Clerk  
16 July 2019

**Lowestoft Town Council**  
**Meeting of the Planning and Environment Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE**  
**16.30 on Tuesday 9 July 2019**

**AGENDA**

**78. Welcome**

To welcome to meeting, explain the fire evacuation procedure and remind councillors and members of the public that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

**79. To receive and consider acceptance of apologies for absence**

**80. Declarations of Interests and dispensations**

a) To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b) To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

c) To note any dispensations previously granted.

**81. To consider the accuracy of the Minutes of 9 July 2019**

**82. Public Forum**

The Committee will meet with the **Suffolk County Council Community Liaison Engineer** to consider procedures in relation to highways related matters in the town.

An opportunity for the public to make comments on any matters on this agenda.

**83. Planning applications**

To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/19/2521/LBC	30 High Street - Replace existing plate glass window with Venetian Sash window to Front Elevation. Replace plastic rainwater downpipes with reclaimed Cast Iron downpipes, Replace concrete door step with Limestone, Reinstate Boot Scraper	Harbour and Normanston
DC/19/2520/FUL	Replace existing plate glass window with Venetian Sash window to Front Elevation. Replace plastic rainwater downpipes with reclaimed Cast Iron downpipes, Replace concrete door step with Limestone, Reinstate Boot Scraper	Harbour and Normanston
DC/19/2722/FUL	6 Wheatfield Road - Construction of a first floor rear extension to rear	Carlton and Whitton
DC/19/2411/COU	1 Lily Way - Change of use of part of dining room into hairdressers, including internal layout alterations and new exterior door.	Carlton and Whitton
DC/19/2618/FUL	Part Side Garden 10 Oakwood Road - Construction of a three bedroom end of terrace house	Carlton and Whitton
DC/19/2735/FUL	1 Elizabeth Close – Construction of a bungalow	Harbour and Normanston

**84. Planning Determinations**

To note Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

**85. Neighbourhood Planning**

a. To note that the Neighbourhood Plan will be progressed by a Sub-Committee of the Planning and Environment Committee as per the Planning and Environment Committee's Terms of Reference.

b. To view suggested terms of reference for Neighbourhood Planning Sub-Committee

c. To receive a report of Working Group Meetings

**86. Consultations** - To consider a response to the following consultations:

86a. Associated British Ports – Port of Lowestoft Master Plan 2018-2036

<https://www.abports.co.uk/media/5nrh1ptl/port-of-lowestoft-masterplan-2018-2036.pdf>

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86b. To consider a letter of support for the 'Barnby Bends' A146 - Suffolk County Council Submission to Transport East for Major Road Network funding.

86c. Suffolk County Council - Rights of Way Improvement Plan: Suffolk Green Access Strategy consultation

<https://www.suffolk.gov.uk/assets/council-and-democracy/consultations-petitions-and-elections/ROWIP-Suffolk-Green-Access-Strategy.pdf>

**87. Licensing** - To consider any licensing applications.

**88. Sites under ongoing consideration**

To note any developments at sites of interest to the Town Council.

**89. Resident infrastructure concerns**

To consider any matters reported to the Town Council

**90. Bin the Butt – Cigarette But littering initiative**

To consider support of this ESC project including financial assistance and volunteer help for town centre event.

**91. Date of the next meeting – Tuesday 6 August at 16.30**

**92. Items for the next Agenda**

**93. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.**