

Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Planning and Environment Committee at **First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE at 17.00 on Tuesday 22 October 2019.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Please note that if members of the public are unable to attend the meeting, they may submit comments in writing. In providing such comments they accept that, where they are suitable, they may be considered at the meeting and published in our minutes. However, they should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined, and will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
14 October 2019

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AGENDA

188. Welcome

To welcome to meeting, explain the fire evacuation procedure and remind councillors and members of the public that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

189. To receive and consider acceptance of apologies for absence

190. Declarations of Interests and dispensations

a) To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b) To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

c) To note any dispensations previously granted.

191. To consider the accuracy of the Minutes of 8 October 2019

192. Public Forum - An opportunity for the public to make comments on any matters on this agenda.

193. Planning applications

To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/19/3750/TPO	The Old Stables Old Lane - TPO 156 Crown reduction of woodland edge trees where overhanging footpath and neighbouring properties. Removal of dead stems and branches.	Gunton and St Margarets
DC/19/3956/TCA	4 Heather Road - 1 x Holm Oak - fell to ground level Reason: bad split approx 3m up main stem	Gunton and St Margarets
DC/19/3741/FUL	Inber House 412 London Road South - As Inber House is a care home for people with Learning difficulties , we want to ensure the windows provide maximum security to the residents. There are some windows especially one on the front (visible from the main road) , one on the side and one at the back of the property which need changing as the timbers are rotten and weak. The rest of the windows will be also be changed. Some years ago some of the windows have already been changed from timbers to UPVC. We are planning to change these broken wooden windows to UPVC so that they match the current ones and do not look odd. The rest will be changed at a later stage. After speaking to the window installers and their safety officer they advised to put upvc windows with top vent opening rather than the windows which open half half as in sash windows. This will give maximum security to the residents at the care home as this will be difficult for someone to jump out of the window. Due to the window not being in good shape we need to replace them as soon as possible.	Kirkley and Pakefield
DC/19/3928/TCA	2 The Avenue - Rear garden 1 x Sycamore - Remove to low stump to allow more light into buildings	Kirkley and Pakefield
DC/19/3894/FUL	72 Cotmer Road - Retrospective Application - Erection of timber gazebo	Carlton and Whitton
DC/19/3169/FUL	82-83 High Street - To the west facing elevation Replace existing dormer window with wooden double glazed unit with a cross bar pattern to match number 81 i.e 6 panels. Repair and replace wooden sides. If necessary replace dormer roof in lead. All wood to be painted white as at present. Existing fibreglass gutter to be repaired and re lined with lead. Rotten black wooden fascia to be replaced with similar. To the east facing elevation. Existing float glass windows are a variety	Harbour and Normanston

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	<p>of styles and materials. These to be replaced with aluminium double glazed casement windows White in colour (RAL 9010). Each to be consistent in design similar to the existing ground floor window to the south i.e two opening side panels and central section with top opening quarter light. Where the aperture is not sufficient for a central panel (top floor) then only side panels with one top opening quarter light to be used see example on photograph (A) top floor southern side. Existing braced plank door (southern side) and wooden half glazed door (northern side currently sealed up) to be removed and replaced with aluminium double glazed three panel glass doors white in colour to match new windows. Existing central soil vent pipe in grey plastic to be replaced in black plastic. Existing waste water pipes to be re- routed into this pipe and also replaced in black plastic. Replace existing grey plastic gutter and down pipe with black plastic deep flow gutter. Existing Tyrolean render to be repaired where necessary and repainted to match west facing elevation.</p>	
DC/19/3170/LBC	<p>82-83 High Street - Listed Building Consent - To the west facing elevation - Replace existing dormer window with wooden double glazed unit with a cross bar pattern to match number 81 i.e. 6 panels. Repair and replace wooden sides. If necessary replace dormer roof in lead. All wood to be painted white as at present. Existing fibreglass gutter to be repaired and re lined with lead. Rotten black wooden fascia to be replaced with similar. To the east facing elevation - Existing float glass windows are a variety of styles and materials. These to be replaced with aluminium double glazed casement windows White in colour (RAL 9010). Each to be consistent in design similar to the existing ground floor window to the south i.e two opening side panels and central section with top opening quarter light. Where the aperture is not sufficient for a central panel (top floor) then only side panels with one top opening quarter light to be used see example on photograph (A) top floor southern side. Existing braced plank door (southern side) and wooden half glazed door (northern side currently sealed up) to be removed and replaced with aluminium double glazed three panel glass doors white in colour to match new windows. Existing central soil vent pipe in grey plastic to be replaced in black plastic. Existing waste water pipes to be re- routed into this pipe and also replaced in black plastic. Replace existing grey plastic gutter and down pipe with black plastic deep flow gutter. Existing Tyrolean render to be repaired where necessary and repainted to match west facing elevation.</p>	Harbour and Normanston
DC/19/3912/COU	<p>3 Princes Walk - Retrospective Application - Change of use from log cabin to hairdressing</p>	Harbour and Normanston

194. Planning Determinations

- a. To note Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.
- b. To receive reports from East Suffolk Council Referral Panel.

195. Neighbourhood Planning

To receive a report from the Sub-Committee Meeting of 22 October 2019.

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196. Consultations - To consider any consultations received.

a. Local Government Boundary Commission for England – Consultation on the division boundaries for Suffolk County Council.

<https://consultation.lgbce.org.uk/node/18495>

b. Historic Environment Supplementary Planning Document – Preliminary Consultation

<https://eastsuffolk.inconsult.uk/consult.ti/historicenvironmentspd2019/consultationHome>

c. Concessions to parking during the Christmas shopping period.

197. Local Listing of Heritage Assets - To consider compilation of a local list of non-designated heritage assets as per Historic England guidance.

198. Licensing - To consider any licensing applications.

199. Highways – To consider any applications for Town Council support.

200. Sites under ongoing consideration

To note any developments at sites of interest to the Town Council.

a. To note response from East Suffolk Council to representation on condition of empty properties in Town Centre.

201. Resident infrastructure concerns

To consider any matters reported to the Town Council

202. Date of the next meeting – 17.00 Tuesday 12 November 2019.

203. Items for the next Agenda

204. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.