

**Lowestoft Town Council**  
**Meeting of the Planning and Environment Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE**  
**17.00 on Tuesday 21 January 2020**

**MINUTES**

**Present:** Cllrs Sue Barnard, Tracey Eastwood, Amanda Frost, Alan Green, Peter Knight (Chair), Graham Parker, Alice Taylor and David Youngman.

**In attendance:** Sarah Foote Deputy Town Clerk.

**Public:** None in attendance

**289. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

**290. Receipt and consideration of acceptance of apologies for absence**

Apologies were received from Cllr Hardie and accepted. Proposed by Cllr Green, seconded by Cllr Parker.

**291. Declarations of Interests and dispensations**

There were none declared.

**292. Accuracy of the Minutes of 7 January 2020**

Accepted as accurate. Proposed by Cllr Green, seconded by Cllr Parker and agreed.

**276. Public Forum**

There were no members present.

**277. Planning applications**

The following planning applications were considered:

Reference	Address and Description	District Ward
DC/20/0008/FUL	10 Minos Road - Proposed single storey rear extension to existing dwelling to provide a family room and downstairs cloak room.	Gunton and St Margarets
It was proposed by Cllr Green, seconded by Cllr Youngman and unanimously agreed to recommend approval of this application.		
DC/19/5053/FUL	18 Long Meadow Walk - Construction of a rear extension	Carlton and Whitton
It was proposed by Cllr Taylor, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/5063/VOC	243 Long Road - Variation of Condition No.2 of DC/10/0003/FUL - Construction of 3no. detached houses. Removal of Condition 2 - Alteration to the design and siting of plot 1.	Carlton and Whitton
It was proposed by Cllr Taylor, seconded by Cllr Youngman and agreed (seven votes in favour and one abstention by Cllr Barnard) to recommend approval of this application.		
DC/19/5072/FUL	90 Cotmer Road - Kitchen and bedroom extension with porch	Carlton and Whitton
It was proposed by Cllr Frost, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/5059/FUL	4 The Gap - extensions	Carlton and Whitton
It was proposed by Cllr Green, seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/20/0123/FUL	74 Beccles Road - Construction of rear first floor extension	Carlton and Whitton
It was proposed by Cllr Parker, seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		

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DC/20/0091/FUL	31 Cleveland Road - Replace Existing Front Windows & Door with White PVCu Sash Style Casement Windows & Composite Door	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Barnard and agreed (seven votes in favour and one abstention by Cllr Parker) to recommend refusal of this application. The proposed replacement windows were not of a sash style and therefore not in keeping with the heritage of the houses in this location. Consultation with the Conservation Officer was recommended.		
DC/20/0112/FUL	Trowel & Hammer Public House 49 Pakefield Street - Rebuild the existing sunroom/restaurant seating area, following demolition of the existing sun room.	Kirkley and Pakefield
It was proposed by Cllr Youngman, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		

**295. Planning Determinations**

- a. Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council – there were none to note.
- b. Reports from East Suffolk Council Referral Panel - there were none to note.

**296. Neighbourhood Planning** – The Sub Committee were close to completing their work on designation of local green spaces, parks, and recreation and play areas.

**297. Consultations** - there were none to consider

**298. Licensing**

- a. Renewal application for Street Trading Consent – Farmhouse Kitchen, Hadenham Road, Lowestoft. It was agreed there were no comments to submit for this application.

**299. Highways**

- a. A request had been received from residents of the Parklands to support their submission to Suffolk Highways for speed bumps to be installed. It was agreed to ask Suffolk Highways to deploy a speed data recorder to first establish the extent of the speeding.

**300. Sites under ongoing consideration**

The Town Hall Feasibility Study was awaiting release by Historic England. It was understood that Claremont Pier was for sale.

**301. Resident infrastructure concerns** – none reported.

**302. Date of the next meeting** – 17.00 on Tuesday 4 February 2020.

**303. Items for the next Agenda** - No matters were raised for the next agenda.

**304. Resolution to close the meeting to the public** - There were no confidential matters for consideration.

Meeting closed at 17.50

Signed: .....

4 February 2020