

Lowestoft Town Council
Meeting of the Planning and Environment Committee
Held by video conference at 17.00 on Tuesday 7 April 2020

MINUTES

Present: Cllrs Sue Barnard, Amanda Frost, Alan Green, Jacqueline Hardie, Peter Knight, Graham Parker and Alice Taylor.

In attendance: Shona Bendix, Town Clerk. Sarah Foote, Deputy Town Clerk.

363. Welcome

The Video Meeting protocol was read and noted.

364. Receipt and consideration of acceptance of apologies for absence

Apologies were received from Cllr Youngman and accepted. Cllr Eastwood was absent.

365. Declarations of Interests and dispensations

It was noted that Councillors were Trustees of Arnold's Bequest and as such had an interest in application DC/20/1246/FUL which was situated on land owned by the Trust.

366. Guidance received from the Planning Authority on the planning and building control functions during the COVID-19 pandemic as of 31 March was noted.

367. The **Minutes of 24 March 2020** were noted and would be approved at a future meeting. Following a request raised at the meeting of 24 March, the Deputy Clerk reported that the required number of Councillors had not requested that the Council's resolution for application DC/20/0653/FUL - the Old Post Office be reconsidered and the Council's recommendation agreed at the meeting of 10 March would stand.

368. Planning applications

The following planning applications were considered and recommendations would be submitted to the Planning Authority.

Reference	Address and Description	District Ward
DC/20/1246/FUL	383 Whapload Road - Extension and alterations including remove pitched roof over toilet area replace with flat roof	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/20/1271/FUL	Port House The Bridge Station Square - Change of use from offices to restaurant. Re-instatement of double door and patio	Harbour and Normanston
It was proposed by Cllr Hardie, seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/20/1272/LBC	Port House The Bridge Station Square - Change of use from offices to restaurant. Re-instatement of double door and patio	Harbour and Normanston
It was proposed by Cllr Hardie, seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/20/1280/FUL	28 Winward Way - 1. To the rear, the proposed extension will project approx. 3300mm from the existing rear of the property, this will allow for the tiled roof to sit under the bedroom windows that are 1050mm in height. 2. To the side, the proposed extension will project approx. 2500mm, which will allow sufficient width for a garage. It will also ensure that 8-900mm remains for access to the rear of the property (although there is also access on the other side should this not be sufficient. 3. To the front, the proposed extension will project 1870mm to the current lounge which will then align the whole of the front of the property.	Carlton and Whitton
It was proposed by Cllr Green, seconded by Cllr Frost and unanimously agreed to recommend approval of this application with the condition that for any trees removed new should be planted within the curtilage of the property.		

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b. The following planning applications for tree works were noted and it was agreed there were no comments to submit.

Reference	Address and Description	District Ward
There were none to note.		

c. Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council – there were none to note.

d. Reports from East Suffolk Council Referral Panel - it was noted that application DC/19/5063/VOC - 243 Long Road would be heard by ESC Planning Committee on 14 April. The Town Council had previously recommended approval of this application.

e. The Planning Inspectorate Appeal decision APP/X3540/W/19/3235216: 9 Glebe Close - erection of detached residential bungalow was noted.

369. Date of the next meeting – 17.00 on Tuesday 21 April 2020.

370. Items for the next Agenda - none requested

371. Resolution to close the meeting to the public - There were no confidential matters for consideration.

Meeting closed at 17.25.

Signed:

2020

