

Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Planning and Environment Committee at **First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE at 17.00 on Tuesday 20 August 2019.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Please note that if members of the public are unable to attend the meeting, they may submit comments in writing. In providing such comments they accept that, where they are suitable, they may be considered at the meeting and published in our minutes. However, they should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined, and will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk

13 August 2019

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17.00 on Tuesday 20 August 2019

AGENDA

113. Welcome

To welcome to meeting, explain the fire evacuation procedure and remind councillors and members of the public that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

114. To receive and consider acceptance of apologies for absence

115. Declarations of Interests and dispensations

a) To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b) To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

c) To note any dispensations previously granted.

116. To consider the accuracy of the Minutes of 6 August 2019

117. Public Forum

An opportunity for the public to make comments on any matters on this agenda.

118. Planning applications

To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/19/2995/FUL	Silverwood Stanton Close - Demolish conservatory and install new flat roofed single storey side extension along with alterations to existing openings on rear, side and front elevations.	Gunton and St Margarets
DC/19/3142/FUL	6 Akethorpe Way - Construction of extension to existing domestic garage	Gunton and St Margarets
DC/19/3017/DEM	Shaftesbury Court, Rectory Road - Demolition of former care home	Kirkley and Pakefield
DC/19/2906/FUL	236 London Road South - Changing existing rotting windows with sliding sash UPVC white windows to the front of the property. Changing existing rotting windows with plain UPVC white windows to the back of the property. Changing fascias and guttering, as well as front and existing front and side doors in white UPVC.	Kirkley and Pakefield
DC/19/3101/TPO	31 Thornham Close - TPO 50 Rear garden T1 Oak - Stem clean and crown clean of epicormic growth. Crown clean by approx. 20% Reason: to keep the inner crown open, allowing more light and air to access the tree.	Kirkley and Pakefield
DC/19/3102/TCA	11 Kirkley Park Road - Front garden T1 Approx. 12 Leylandii Trees - Fell to ground level due to excessive shading, making more of a feature of the two Black Pine trees. Rear garden T2 Eucalyptus Tree - Fell to ground level due to the excessive growth and size of the tree. There also seems to be some evidence of failing at the base of the tree in the past, causing an area of decay to establish at the base of the tree. T3 White Poplar - Fell to ground level. The tree has had several limbs fail, needing emergency removal in the past. The tree has become too large for the area in which it is, causing excessive shading. The tree also has a fair lean, causing concern to the owners.	Kirkley and Pakefield
DC/19/3018/FUL	174 Kirkley Run - Demolish rear conservatory and replace with flat roof extension.	Kirkley and Pakefield
DC/19/3050/TPO	Fire Station, Normanston Drive - TPO 380 2 x Horse Chestnut and 1 x Pine - Reshape back to boundary line Reason: Encroaching on neighbouring property	Harbour and Normanston

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DC/19/3094/VOC	11 Commercial Road - Variation of Condition No.2 of DC/13/2763/FUL - Conversion to part of first floor and entire second floor to three self contained flats (2no. 2-bed and 1no. studio) - The Existing plans 09/13-P3,01/13-P5, 0/13 -P4 should be replaced with plans 3d,5, 10b, 3w2 and latest OSmap Re: DC/13/2763/FUL Bar F M, 11 Commercial Road, Lowestoft NR32 2TD Conversion to part of first floor and entire second floor to three self-contained flats (2no. 2-bed and 1no. studio) With respect to the above application granted 27th January 2014 the works to convert the premises have been completed but are different to the approved plans I submit as built plans. The design has been altered for the following reasons: 1. The proposed studio Flat 5 on the second floor as approved would not provide adequate usable space due to the limited head height at the eaves- usable space above 1.7m high would be less than 15msq and restrict the positions of kitchen and bathroom appliances (I attach plan 10 used to comply with building control regulations to illustrate the situation). It was decided to amalgamate the 2nd floor studio 5 with the first floor flat 2. 2. 2017 Network Rail restricted access/use of the land to the rear of the buildings at this section of Commercial Road this in turn restricted access for the refuse collection services and suitable means of ingress and egress to flat 3 at the rear. It was decided to amalgamate 1st floor flat 3 with the now united flats 2 and studio flat 5 Domestic refuse would be stored to the front for ease of access for residents and refuse service a metal ventilated door has been provided for this propose. Ground floor retail units have been named 11A & 11B the upper residential units Flat 1,2,3 we will apply to name and numbering for confirmation of the designations. The Existing plans 09/13-P3,01/13-P5, 0/13 -P4 should be replaced with plans 3d,5, 10b, 3w2 and latest OSmap	Harbour and Normanston
DC/19/2782/FUL	11 Surrey Street - Form new entrance ramp and lower entrance door	Harbour and Normanston
DC/19/3021/FUL	10 Long Meadow Walk - New front porch incorporating a lobby and cloakroom WC	Carlton And Whitton
DC/19/2740/FUL	9 Broadwaters Road - Construction of a double garage	Carlton And Whitton
DC/19/3029/FUL	8 Long Road - Construction of a single storey rear extension	Carlton and Whitton

119. Planning Determinations

- a. To note Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.
- b. To receive reports from East Suffolk Council Referral Panel.

120. Neighbourhood Planning

- a. To consider appointment of two substitute members to the Neighbourhood Plan Sub-Committee
- b. To receive a report from Neighbourhood Planning Sub-Committee meeting with consultants of 12 and 19 August 2019.

121. Consultations - To consider a response to the following consultation:

Suffolk County Council Rights of Way Improvement Plan: Suffolk Green Access Strategy consultation.

<https://www.suffolk.gov.uk/council-and-democracy/consultations-petitions-and-elections/consultations/rights-of-way-improvement-plan-suffolk-green-access-strategy-consultation/>

122. Licensing - To consider any licensing applications.

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123. Highways

- a. To note correspondence from
- b. To consider initial proposals for double yellow lines at the following locations:
Snape Drive, off Sotterley Road
Grasmere Road/Foxborough Road (verge outside Aldi)

124. Sites under ongoing consideration

- a. Empty premises in the town
- b. To note any developments at sites of interest to the Town Council.

125. Resident infrastructure concerns

To consider any matters reported to the Town Council

126. Date of the next meeting – Tuesday 10 September at 16.30

127. Items for the next Agenda

128. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.