

Lowestoft Town Council

Meeting of the Planning and Environment Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
15:30 on Thursday 16 May 2019

MINUTES

Present: Cllrs Sue Barnard, Amanda Frost, Alan Green, Jacqueline Hardie, Peter Knight, Graham Parker Alice Taylor and David Youngman.

In attendance: Sarah Foote (Deputy Town Clerk)

Public: None

1. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

2. To receive and consider acceptance of apologies for absence

Apologies had been received from Cllr Eastwood. Acceptance of these was proposed by Cllr Parker and accepted by Cllr Green.

3. Declarations of Interests and dispensations

None.

4. To consider the accuracy of the Minutes of 30 April 2019

Accepted as accurate. Proposed by Cllr Green; seconded by Cllr Taylor; all in favour.

5. Public Forum

No members present.

6. Committee arrangements

6.1. Membership of the committee was confirmed as; Cllrs Barnard, Eastwood Frost, Green, Hardie, Knight, Parker, Taylor, and Youngman. Cllr Knight had been appointed as Chair of the Committee.

6.2 Cllr Taylor was appointed as Deputy Chair

6.3 Cllrs Barnard, Frost, and Taylor were appointed to the Neighbourhood Plan Working Group. All Councillors were asked to consider joining the Working Group to ensure that the Plan moved forward.

7. The Planning System

The Deputy Clerk provided the Committee with an overview of the planning systems and how planning applications could be considered. Councillors were provided with further reading on the planning system and details of material and non-material planning considerations.

8. Planning applications

To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Reference	Address and Description	Ward
DC/19/1792/AME	22 Pennygate Drive - Non-material Amendment of DC/18/3571/FUL - Construction of a single storey side and rear extensions with internal alterations. Removal of chimney stack - To reduce the single storey side extension and (living area) and removal of bedroom 4	Elmtree
It was proposed by Cllr Green; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/1589/FUL	Land Rear of 21 Birds Lane - Construction of a four storey dwelling with three storey each end and Construction of another two, four	Elmtree

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	storey dwellings, comprising of nine residential units in total	
It was proposed by Cllr Taylor; seconded by Cllr Barnard and unanimously agreed to recommend refusal of this application. The proposed development is contrary to Local Plan policy 8.1 in its property size allocation, is not in keeping with the character of the local area and would over crowd the site and create additional traffic.		
DC/19/1653/FUL	4 Rembrandt Close - Construction of a two storey side extension	Gunton
It was proposed by Cllr Taylor; seconded by Cllr Green and agreed (five votes in favour and three abstentions) to recommend approval of this application		
DC/19/1756/TPO	5 Rembrandt Close - TPO 1 – 4. Rear garden. 1 x Oak - Re-shape lower canopy up to 1.5m, thin by 20% and remove all deadwood. Reason: Reduce encroachment onto conservatory, increase light transmission, reduce leaf litter	Gunton
It was proposed by Cllr Hardie; seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/1890/TPO	6 Holbein Way - TPO 1 – 4. Rear garden. 1 x Oak - Reduce back to previous pruning points as new growth is becoming over extended & to restart the process of creating a more condensed crown.	Gunton
It was proposed by Cllr Green; seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		
DC/19/1769/FUL	Gunton Woodland Burial Park, Gunton Church Lane - Single storey extension to existing timber garden room - previously granted consent DC/16/2513/FUL	Gunton
It was proposed by Cllr Parker; seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/19/1797/FUL	17 North Parade - Replacement of decaying window (single glazed, wood, installed approx 20 years ago) with UPVC double glazed window to replicate original Edwardian (ie Sliding Sash)	Gunton
It was proposed by Cllr Parker; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/1278/FUL	13 Elizabeth Close – Front kitchen extension	Harbour and Normanston
It was proposed by Cllr Barnard; seconded by Cllr Parker and unanimously agreed to recommend refusal of this application due to encroachment over the existing building line and over development of the plot.		
DC/19/1750/FUL	19 Monckton Crescent - Single storey extensions to side and rear with front porch.	Harbour and Normanston
It was proposed by Cllr Green and seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/19/1743/FUL	58 Norwich Road - Reconstruction of former net store to form residential dwelling	Harbour and Normanston
It was proposed by Cllr Hardie; seconded by Cllr Green and agreed (seven votes in favour, one abstention) to recommend approval of this application		
DC/19/1791/TPO	22 Tethys Place - TPO 318. 1 x Poplar located behind No. 22 Tethys Place (approx. height 24m) -Reduce height by approx. 6 -8m and carry	Harbour and Normanston

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	out climbing inspection to check integrity of main bole and branch unions. Reason- To reduce wind loading	
It was proposed by Cllr Taylor; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/1733/VOC	Crown Street Hall, Crown Street West - Variation of Condition No.1 of DC/17/3735/FUL - Conversion to four residential units - Revised layout	Harbour and Normanston
It was proposed by Cllr Parker; seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/19/1310/FUL	The Ness, Whapload Road - Erection of pile driver structure play equipment.	Harbour and Normanston
It was noted that the Committee as a whole had a non-pecuniary interest in this application by virtue of the Town Council being the applicant. It was proposed by Cllr Barnard; seconded by Cllr Green and agreed (six votes in favour, two abstentions) to recommend approval of this application.		
DC/19/1281/FUL	340 London Road South - Replace top front UPVC tilt and turn existing window with UPVC sash window (white) sliding	Kirkley
It was proposed by Cllr Frost, seconded by Cllr Hardie and unanimously agreed to recommend approval of the application.		
DC/19/1845/TCA	56 Kirkley Cliff Road - Rear garden 1 x Cherry - Fell to ground level, Reason: located on top of water main and only 1m from mains water meter.	Kirkley
It was proposed by Cllr Barnard; seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		
DC/19/1808/ADI	Asda, Belvedere Road, Off Horn Hill - Illuminated Advertisement Consent - 1x Refurbished Totem Sign	Kirkley
It was proposed by Cllr Green; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application subject to environmental level of 300 or less on the illumination.		
DC/19/1617/FUL	Sandalwood, Irex Road - Extension and alterations to facilitate disabled adaptations and access.	Pakefield
It was proposed by Cllr Taylor; seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		
DC/19/1707/FUL	4 Sea View Walk - replace porch and balcony guarding	Pakefield
It was proposed by Cllr Taylor; seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/19/1834/FUL	Lou Harlon, 19 Witney Road - Single and two storey side extension and front porch	Pakefield
It was proposed by Cllr Frost; seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		

9. Planning Determinations

There were no Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

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10. Sites under ongoing consideration

Old Court Rooms - Cllr Parker asked what was happening with this site.

Dip Farm – Cllr Barnard was concerned that the former Pitch and Putt had been removed from open spaces in the new Local Plan. The Clerk would check.

11. Resident infrastructure concerns

Cllr Frost asked for clarification of when East Suffolk Council may start civil enforcement in relation to parking offences.

Cllr Hardie was concerned for signage on shop frontages in London Road South and advised to contact planning enforcement.

12. Date of the next meeting – 17:00 on Tuesday 28 May 2019.

13. Items for the next Agenda -

14. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted. None.

Signed:

28 May 2019

DRAFT