

# Lowestoft Town Council

## Meeting of the Planning and Environment Committee

**First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE  
16.30 on Tuesday 11 June 2019**

### MINUTES

**Present:** Cllrs Sue Barnard, Amanda Frost, Alan Green, Jacqueline Hardie, Peter Knight, Graham Parker Alice Taylor and David Youngman.

**In attendance:** Sarah Foote (Deputy Town Clerk)

**Public:** None

#### **32. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

#### **33. To receive and consider acceptance of apologies for absence**

Apologies had been received from Cllr Eastwood who would not be able to attend meeting until September. Acceptance of this long term apology through to September 2019 had been agreed at the 28 May 2019 meeting.

#### **34. Declarations of Interests and dispensations**

Cllr Barnard declared that she was pre-determined in relation to planning application DC/19/2051/FUL and would leave the meeting when this application was considered.

#### **35. To consider the accuracy of the Minutes of 28 May 2019**

Accepted as accurate. Proposed by Cllr Parker; seconded by Cllr Frost; all in favour.

#### **36. Public Forum**

No members present

#### **37. Planning applications**

To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	Ward
DC/19/2078/LBC	239 Stradbroke Road - Listed Building Consent - Remove section of rear wall & construct new dining area and lobby / bootroom. Install 4 no. conservation type velux roof lights	Kirkley and Pakefield
It was proposed by Cllr Taylor; seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		
DC/19/2077/FUL	239 Stradbroke Road - Remove section of rear wall & construct new dining area and lobby / bootroom. Install 4 no. conservation type velux roof lights	Kirkley and Pakefield
It was proposed by Cllr Taylor; seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		
DC/19/1759/COU	Ammunition Bunker, Kensington Gardens - Change of Use from Sui Generis (Garden Shed) to D1 (Non Residential Institutional) (Art Gallery).	Kirkley and Pakefield
It was noted that the Town Council were the applicants, as landowners, for this application. It was proposed by Cllr Frost; seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		
DC/19/1429/TCA	Dental Surgery, 51 Kirkley Cliff Road - Rear garden close to wall and concrete shed / garage 3 x multi -stemmed Sycamores - Fell to ground level as outgrowing location and concerned about possible damage to	Kirkley and Pakefield

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	wall and garage	
It was proposed by Cllr Taylor; seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/19/2121/FUL	60 London Road - Proposed Loft Conversion with side and rear roof extensions	Kirkley and Pakefield
It was proposed by Cllr Barnard; seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/2212/FUL	28 Kirkley Park Road - Remove Conservatory, Proposed Rear Extension - Single Storey	Kirkley and Pakefield
It was proposed by Cllr Green; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/2051/FUL	Part of rear garden, 9 Glebe Close - Erection of detached residential bungalow and all associated works	Gunton
16.45 Cllr Barnard left the meeting. It was proposed by Cllr Green; seconded by Cllr Taylor and unanimously agreed to recommend approval of this application. 16.55 Cllr Barnard left the meeting.		
DC/19/2007/FUL	24 Suffolk Road - Change of front elevation windows on ground and first floor. Change of front door and surround.	Harbour and Normanston
It was noted that there appeared to be some inconsistencies with the documentation provided with the application. However, it was proposed by Cllr Hardie; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application		
DC/19/2047/TPO	18 Pinebanks - T1 Horse Chestnut - reduce upper crown by 3.5m., lift lower canopy to match garden side, crown thin by 15% and remove deadwood. Reason: to allow more light to garden and reduce leaf litter.	Harbour and Normanston
It was noted that there was no documentation provided with the application. However, it was proposed by Cllr Taylor; seconded by Cllr Hardie and unanimously agreed to recommend approval of this application		
DC/19/1832/COU	The Court House, Old Nelson Street - Change of Use to B1. "General Business".	Harbour and Normanston
It was proposed by Cllr Green; seconded by Cllr Hardie and unanimously agreed to recommend approval of this application		

### 38.Planning Determinations

The following Planning Determinations made by the Planning Authority which were contrary to the recommendations of the Town Council were noted:

DC/17/4198/OUT	Part Rear Garden of 66 Westwood Avenue - Construction of two bed chalet style dwelling with all associated works. Details of proposed dwelling relating to access, appearance, landscaping etc.	Carlton and Whitton
The Town Council had recommended refusal of this application as the plans were more like a three bedroom house. The application had since been withdrawn.		
DC/19/0479/FUL	9 Corton Road – new access and vehicular hard standing	Gunton and St Margarets.
The Town Council had recommended refusal of this application due to the change the works would create to the street scene. ESC had permitted the application.		
DC/19/0754/FUL - It was also noted that the determination for Cleveland Road had still not been published despite ESC decision on 16 April . It was agreed the Deputy Clerk would chase this.		

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**39. Neighbourhood Planning**

Cllr Taylor provided a report of the two Working Group meetings that had taken place on 3 June and 10 June. The 2019/2020 Locality Funding Bid was now open and the Town Council would apply for a grant to cover the second stage of the work proposal to be delivered by UVE. Individual Policy areas within the plan were being progressed by members of the Working Group.

**40. Consultations**

There were no consultations to consider

**41. Licensing**

There were no applications to consider.

**42. Sites under ongoing consideration**

There were no matters to note.

**43. Resident infrastructure concerns**

Sink Hole at Bascule Bridge – in light of the immense traffic congestion this was currently creating, it was agreed that an open letter be written to Economic Regeneration at ESC asking for them to do in all their power to proactively ensure that retailers and businesses were supported. A suggestion would be put that ESC should consider free parking at car parks in the town.

Third Crossing New Road – it was reported that ESC had, despite consultation with the Town Council and an alternative suggestion being made, agreed to name the new road Colin Law Road. The Committee were disappointed at this suggestion and felt it went against ESC's own road naming policy. It was agreed that the Town Council should write to ESC to express dissatisfaction at this process.

**44. Date of the next meeting – 17.00 on Tuesday 25 June 2019.**

**45. Items for the next Agenda –**

**46.** There were no matters which required the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.

**Meeting Closed: 17.30**

Signed: .....  
25 June 2019