

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Parks and Open Spaces Sub-Committee at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE at 14:00 on 9 October 2019.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Please note that if members of the public are unable to attend the meeting, they may submit comments in writing. In providing such comments they accept that, where they are suitable, they may be considered at the meeting and published in our minutes. However, they should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

.....
Shona Bendix, Clerk
3 October 2019

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
14:00 on 3 October 2019

AGENDA

11. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

12. To receive and consider acceptance of apologies for absence

13. Declarations of Interests and dispensations

13.1 To receive Declarations of Disclosable Pecuniary and Local Non-Pecuniary Interests from Councillors on items on the Agenda

13.2 To note written requests and grants of dispensations for Disclosable Pecuniary Interests

14. Public Forum

An opportunity for the public to make comments on any matters on this agenda

15. To consider the accuracy of the minutes

25 September 2019

16. To review and approve the Terms of Reference

17. To consider the following with regard to planting in the Town Council's parks and open spaces:

17.1. How to progress the Sparrows Nest Winter Garden

17.2. How to progress the Belle Vue Park pink and white beds

17.3. Making recommendations to Council on the planting of cherry trees to commemorate Victory over Japan Day

17.4. Making recommendations to Council on the planting of peace roses to commemorate Victory in Europe Day, including preferred suppliers and the type of rose to suit the location

17.5. Options for renovation of the Kensington Gardens Japanese Garden

17.6. Options for the Holocaust Memorial Garden

18. To identify Lowestoft Town Council's parks and open spaces and consider standardised naming of them

19. Date of the next meeting

20. Items for the next Agenda and Close

21. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal and employment issues relating to the matters on this agenda