

Lowestoft Town Council
Meeting of Neighbourhood Plan Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
15.00 on Monday 5 August 2019

MINUTES

Present: Cllrs Susan Barnard, Alice Taylor (Chair), Bob Breakspear, Colin Butler and Amanda Frost

In attendance: Sarah Foote (Deputy Clerk)

Public: Officers from East Suffolk Council were present; Sam Hubbard, Dickon Povey and Ben Wright.
There were no members of the public in attendance

1. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

2. To receive and consider acceptance of apologies for absence

Apologies were received and accepted from Cllr Coleby and accepted.

3. It was noted that the Working Group would now meet as a Sub-Committee appointed by the Planning and Environment Committee.

The Terms of Reference approved by the Planning and Environment Committee were noted by the Sub-Committee. It was agreed to request that Cllr Peter Knight and Graham Parker are named substitutes for the Sub-Committee.

4. Public Forum

There were no members present.

ESC confirmed that their bid for Future High Street funding had not been successful. However, they were still preparing an Action Plan for the area. UVE were asked to comment on 'blue print' towns and what made a good town centre. UVE confirmed that food and drink and offers that were not available on-line had led to successful regeneration in some towns. Also, residential above retail was to be encouraged and independent business could be incentivised.

5. Consultants Discussion

Via Skype the following matters were discussed with UVE:

5.1 Evidence collection – UVE confirmed that the information needed to be a concise over view of Lowestoft.

5.2 Progress of Plan and Policy Development - The areas for the High Street and Sea Front policy areas needed to be defined via a digital map.

5.3 Digital Mapping – it was confirmed that this needed to be of the highest level of accuracy in order for the plan to be sound and for 100% clarity in relation to future uses of land. Two plans needed to be produced as above.

5.4 Other matters to progress the plan – Cllr Butler asked about encouraging bus services to be developed. UVE responded that if there is growth more demand would be created and a policy could be included to encourage a 'bus loop' with a suggested route plan.

Engagement – UVE suggested the next stage would be publicise the proposed policy areas such as the High Street and the Seafront area and what some of the emerging policy could be.

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5.5 Next meeting – would take place in Lowestoft on Tuesday 10 September (all morning). Ahead of this works was required on digital mapping local green spaces, wording to be completed on the ‘About Lowestoft’ section of the plan and review of the intended Policy Maps.

16.00 ESC Officers left the meeting.

6. Date of the next meeting

4.00 pm on Monday 12 August 2019.

7. Items for next agenda.

Detailed analysis of Local Green Space designations

8. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda, including the following:

There were no confidential matters to consider.

The Chair closed the meeting at 16.10

Signed: 12 August 2019.